INVENTORY
OF THE
COUNTY ARCHIVES
OF
INDIANA

NO. 6
BOONE COUNTY

1937

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BOONE COUNTY COURTHOUSE, LEBANON, INDIANA

INVENTORY OF THE COUNTY ARCHIVES OF INDIANA

Prepared by

The Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

NO. 6. BOONE COUNTY (LEBANON)

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Indianapolis
1937

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FOREWORD

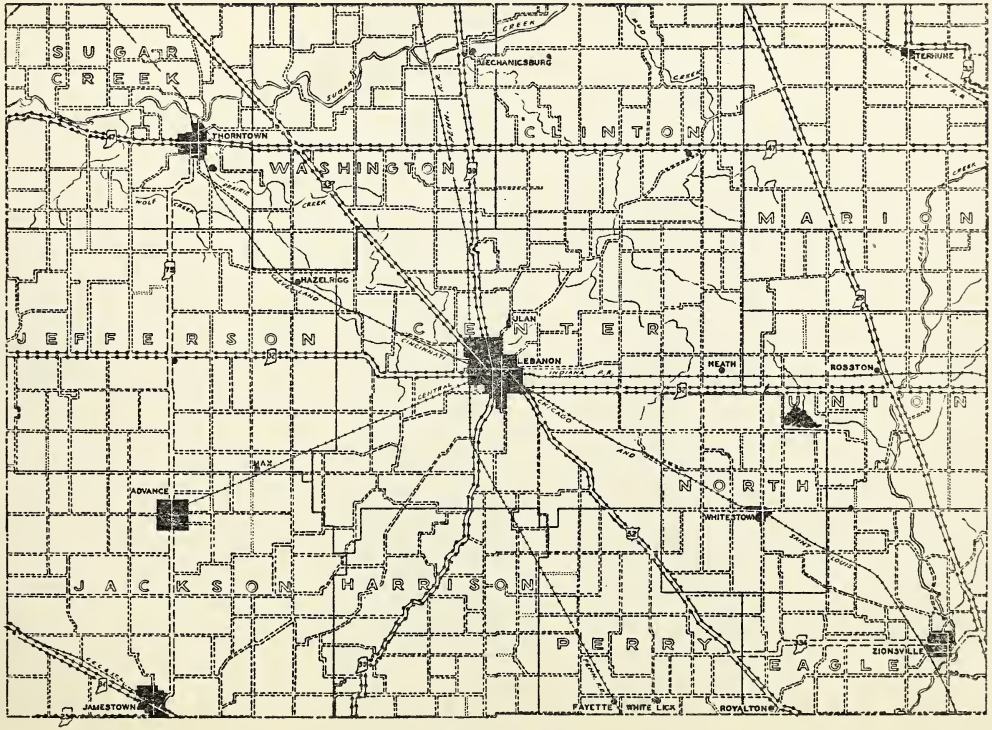
A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Historical Records Survey, a project of the Works Progress Administration, is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and state historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

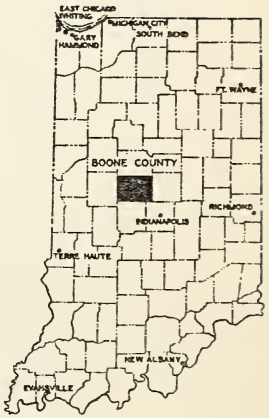
We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Kagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and to complete the preliminary field work of a survey of the county records in all the ninety-two counties, at first, seemed almost impossible of accomplishment.

An advisory committee has helped guide the work of the project; though no meetings were held, its members in many instances were a great help. A word of appreciation must be recorded here for the county officials who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the state indebted to those officials who made possible the photographing of old records for preservation in a central depository.

CHRISTOPHER B. COLEMAN
Director, Indiana Historical Bureau

MAR 29 1941





BOONE COUNTY, INDIANA

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PREFACE

This inventory of Boone County records constitutes a part of a general guide to the county archives of Indiana. It has been prepared by the Historical Records Survey of this state, operating as a separate project under the Works Progress Administration.

The survey of state and local historical records in Indiana was instituted on February 19, 1936, as part of a nation-wide undertaking under the supervision of Dr. Luther H. Evans. Samuel J. Kagan, State Archivist of the Indiana History and Archives Division of the State Library, was assigned to lead the project as State Director. In the beginning the Survey was closely associated with the Writers' Project. On September 23, 1936, The Historical Records Survey was nominally as well as factually made independent of the Writers' Project. In general, it has from its very inception acted as a separate and independent unit of Federal Project No. 1.

The aim and purpose of the survey of county records in Indiana has been to furnish the officials of the local, state, and national governments, students of history, lawyers, genealogists, and the general citizenry interested in county records, with a convenient tool for use in consulting them. It is the object of the Survey to make the valuable source materials that are to be found in the Indiana courthouses and other public buildings, available and more accessible to those who may be in need of them. It is our hope that the information contained in this inventory will arouse greater interest in state and local historical records and will encourage officials to continue the improvement of methods for the preservation and safekeeping of these records.

The field work of the survey of Boone County was begun on May 1, 1936, under the district supervision of James L. Taylor, who was later succeeded by Canis E. Brockway, of Lafayette. The field workers were Roger Hayth, Millard Leming, Clifford Erwin, and John Gourley, all of Lafayette. It was completed on July 3, 1936. Many visits, however, have since been made to the county courthouse to check and recheck the information contained herein, the final recheck having been made in August, 1937.

There are ninety-two counties in Indiana. When the survey of county archives is completed a separate volume is to be devoted to each county inventory in the state. Boone County is No. 6.

The inventory proper is preceded by a number of introductory essays to enlighten the reader concerning facts and events forming the background and basis of the records. The entries for the record series are carried in consecutive numbering for the county. The bureaus are arranged in functional order: Governing boards; major administrative offices; judicial offices; and financial, election, educational, health, public welfare, engineering, and other groups. Whenever applicable, natural

groupings under separate headings are made within the bureau, and the entries are arranged thereunder also according to functional sequence. An extensive index will aid the reader to locate records with a minimum of inconvenience and effort.

The editing of this inventory has been conducted by an editorial staff of some forty men and women, whose labors we deeply appreciate and wish to recognize forthwith, captained by Harry A. Rider, Editor; John R. Milligan in charge of accession and classifying; Louise Nation in charge of checking; Canis E. Brockway in charge of condensing; Julius Salman, legal adviser; and Howard G. Underwood, historical research editor.

The original survey was made in the field under the direction of the State Director and carefully checked and compiled in the form of this inventory in the State Office. The manuscript was edited for publication by Mr. Rider and Mr. Milligan, assisted by Miss Mamie Gentry. Of the industrious and painstaking devotion to his task of each and every person who had a part in the Survey we are keenly aware, and we regret that we cannot commend by name the services of all who have contributed to the publication of this volume.

The Survey is indebted to the county officials; to the State Works Progress Administration; and State Administrator, John K. Jennings; to Kenneth E. Lancet, Acting Director of Women's and Professional Projects, who has rendered the Survey a great personal service in the administering of the project; to the Governor's Commission on Unemployment Relief which has shared with the Indiana Historical Bureau in defraying the expense of publication of this volume; to Dr. Charles Kettleborough, Director of the Legislative Bureau, who has aided in frequent consultation and placed the facilities of the bureau at our command at all times; and to Dr. Christopher B. Coleman, Director of the Indiana Historical Bureau, who has taken personal initiative and interest in behalf of the Survey in giving technical advice to the project and in overseeing the preparation of the volume for publication.

Samuel J. Kagan
State Director, The Historical Records Survey

BOONE COUNTY OFFICIALS

1937

Board of Commissioners
Joseph A. Caldwell
O. J. Kibbey
F. A. Hughbanks

County Council
B. B. Cross, president
L. Watson Masters
W. H. Moore
Frank B. Adney
Vester E. Edrington
Ovid B. Knowlton
John W. Scott

Clerk of the Circuit Court
Olon W. Simmons

Recorder
Nora West

Judge of the Circuit Court
John W. Hornaday

Sheriff
Richard Dampier

Coroner
E. A. Rainey

Prosecuting Attorney
R. W. Adney

Assessor
Peter F. Wilson

Board of Review
Peter F. Wilson
Carl C. Bowman
Marvin E. Caldwell
Abe Akers
Robert M. Cox

Board of Tax Adjustment
W. H. Moore
Earl Lowe
William A. Schofield
Carl Dale
Abe Akers
John Herr
Harry C. Wells

Board of Finance
Joseph A. Caldwell
O. J. Kibbey
F. A. Hughbanks

School Fund Board
Carl C. Bowman
Olon W. Simmons
Ollie Howard

Treasurer
Marvin E. Caldwell

Auditor
Carl C. Bowman

Registration Officer
Olon W. Simmons

Board of Election Commissioners and Board of Canvassers
Olon W. Simmons
John Huber
Bryon L. Jones

Board of Education
Paul Swank and the township trustees

Superintendent of Schools
Paul Swank

Health Commissioner
Dr. O. C. Higgins

BOARD OF PUBLIC WELFARE

Dr. A. C. Stivey, president
Mrs. Ben F. McKey, vice-president
Paul R. Honan
Mrs. Elsa O. Rogers
Mrs. Mark Adler

C. H. Barnett, director

SURVEYOR AND HIGHWAY SUPERVISOR

Kenneth Smith

AGRICULTURAL AGENT

C. K. Whistler

TOWNSHIP TRUSTEES

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Marion, John W. Maze
Clinton, W. O. McRoberts
Washington, Robert Craig
Sugar Creek, Richard C. Beesley
Center, P. W. VanHuss
Union, Karl Kouns
Eagle, William A. Schofield
Perry, J. H. Glendenning
Harrison, John P. Hysong
Jackson, Roy T. Ailes
Worth, Alva E. Neese

COUNTY ATTORNEY

E. C. Gullion

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PART A. BOONE COUNTY AND ITS RECORDS SYSTEM

1. HISTORICAL SKETCH

Boone County, situated in the central part of the state, is bounded on the north by Clinton County, on the east by Hamilton County, on the South by Hendricks and Marion Counties, and on the west by Montgomery County. It is an oblong twenty-four miles east to west and seventeen and a half miles north to south; it has an area of 427 square miles—273,280 acres.

Although lying on the ridge or summit dividing the Wabash Valley and the valley of the West Fork of the White River, the terrain is low and level, in altitude varying not more than fifty feet on either side of nine hundred feet above sea level. The highest land between these two rivers is situated in the central portion of the county. The southeastern, western, and northwestern portions of the county are gently undulating, whereas the other sections are for the most part level. The county is drained by Eagle, White Lick, Raccoon, Prairie, and Sugar Creeks, and the Walnut Fork of the Eel River.

The French founded Quebec in 1608 and began a series of explorations to the west and south which eventually led La Salle to the mouth of the Mississippi River. On April 9, 1682, he claimed the entire river valley—the American Middle West—in the name of France and called it Louisiana. In that part now called Indiana, French trading posts were established on the present sites of Fort Wayne, Lafayette, and Vincennes by 1733. The English, in the meantime, had been establishing settlements throughout the Ohio Valley and building up a valuable fur trade in competition with the French. This economic rivalry finally resulted in the French and Indian War, and by the Treaty of Paris, February 10, 1763, Louisiana was ceded to Great Britain. Shortly after the outbreak of the American Revolution, General George Rogers Clark captured Fort Sackville (Vincennes), and the Mississippi and Ohio Valleys passed into the hands of Virginia.

In 1784, Virginia ceded this territory to the United States Government, and three years later Congress passed the ordinance providing for the establishment of the Territory Northwest of the River Ohio. Knox County was formed in 1790, comprising all of what is now Indiana and parts of Ohio, Michigan, Illinois, and Wisconsin. All of the Northwest Territory west of the State of Ohio was organized as Indiana Territory in 1800, from which Illinois and Michigan Territories were taken in 1805 and 1809. Settlers rushed in as new lands were opened, and in the first decade of the century the population increased from five to twenty-five thousand within the present boundaries of the state, mainly in the southern part. In 1816 Indiana was admitted to statehood.

Before the arrival of the white man in the upper Mississippi Valley, this region was occupied by the Algonquian Indians. The central part

of Indiana, including the area of Boone County, was held by the Miami Confederacy, composed of the Twightwee, Wea (or Ouiatanon), Piankashaw, and Eel River tribes.

As far back as 1719, according to local tradition, a village of some four hundred Indians and French traders stood on the site of Thorntown at the junction of the Prairie and Sugar Creeks in the northwestern corner of Boone County. This trading post had no permanent settlers and was abandoned after France lost possession of the region. A treaty signed at St. Marys, Ohio, October 6, 1818, granted the Eel River Indians a reservation of one hundred square miles lying mainly in what is now Boone County. When the grant expired in 1828, the Indians gave up all rights to this land and were removed to reservations beyond the Mississippi River. A few Indians remained until as late as 1835. In the east part of Thorntown, along Front Street, is situated the old Indian burial ground, the last trace of Indian occupancy in the county.

Patrick H. Sullivan, who was probably the first white settler in Boone County, came to Eagle Township sometime in 1823. Among those to follow him were Jacob and John Sheets, David Hoover, Austin and Jesse Davenport, and Nathan and William Carr. The next part of the county to be settled was Union Township; the four Lanes—Jesse, Edward, John, and Samuel—built the first cabins there in 1826. Shortly afterward they were joined by Ben Crews, Henry and John Koontz, and Jacob Johns. George Harness and his family, numbering twelve children, who at first had lived in an Indian hut near Big Springs, moved across the county in 1828 and became the first settlers in Sugar Creek Township. James Van Eaton and Cornelius Westfall entered land on the site of Thorntown in 1829; in the same year William Kenworthy entered land just east of Thorntown. The settlement of Jefferson Township was made in 1829 by James Scott, who entered the first land, and William Young, Michael D. Campbell, Abel Lane, Er. Cox, William Hill, and John Thompson.

In the early decades of the nineteenth century, a keen desire was manifest throughout the state for the organization of new counties as fast as the increase in population justified. Boone County was one of the four counties created in 1830; the others were Clinton, Elkhart, and St. Joseph. Boone and Clinton lay in the "New Purchase", as the Indian cession of 1818 was called. The population of the area south of Clinton had reached 621, and the general assembly, by an act of January 29, 1830, formed a new county out of lands which had been attached to Hendricks and Marion Counties. After consideration of the names Ray and Mercer, the legislators decided on Boone in honor of "Colonel Daniel Boone, the pioneer of the West."[1]

This law, which became effective April 1, 1830, defined the boundaries of the new county as follows: "Beginning at the south west corner of the county of Hamilton; thence north with the line dividing ranges two and three, seventeen and a half miles, to the centre stake of section thirteen, township twenty, range three [two] east; thence, westwardly, twenty-four miles, to the centre stake on the west side of section eighteen, township twenty, range two west; thence south with the line

[1]Acts 1830, ch. 24, sec. 1.

dividing ranges two and three west, seventeen and a half miles, to the north west corner of the county of Hendricks; thence east with the northern boundary of the counties of Hendricks and Marion, to the place of beginning."[2] These boundaries have not been changed.

The officials who constituted the first government of the county were: Bethuel F. Morris, presiding judge of the circuit court and William Kenworthy and Jacocb Johns, associate judges; William Rodman, probate judge; Frederick Lowe, J. T. Hunt, and James Van Eaton, commissioners; David Hoover, clerk of the circuit court; Austin Davenport, sheriff; William Delvin, surveyor; and George Walker, coroner.

The first court to meet in Boone County was the probate court, which began its first term November 4, 1830, in the home of David Hoover, the clerk, who lived in Eagle Township near the present site of Zionsville. For the first seven terms, the court had no business to transact, and the only record consisted of the entry of meeting and adjournment. In the eighth term, one guardian and one administrator were appointed.

The first term of the circuit court was held on April 19, 1832, in Jamestown at the home of John Galvin; and the court was directed by statute to "adjourn to such other places in the county as the court may think proper."[3] In those early days the court was in fact as well as in name "the circuit court", and the judges, like pioneer preachers, rode the circuit on horseback.

The second term was held in Thorntown at the home of Cornelius Westfall; and the third term in Lebanon at the home of the Rev. Abner H. Longley, a Universalist minister. His residence was a round-log cabin on the southwest corner of the public square. It had only one room and his family numbered ten, but the minister had set posts in the ground and laid green leafy boughs across them, making an arbor, under whose rude but protecting shade the court sat. In the beginning the court had little civil business, and in the first term but two bills of indictment were presented; the terms were short.

The sheriff executed the orders of the court. Until 1842, he collected the taxes, journeying from place to place, and citizens were required to go to his address, advertised in advance of his coming, and pay their taxes. The usual currency in those early days was hides—raccoon for the state, deer for the county, and mink for change. The collector's horse was almost hidden under his burden as he returned to Lebanon with the public funds.

The act forming Boone County named five commissioners to locate the county seat,[4] and Jamestown was first chosen as the seat of government. But this site, near the southern boundary of the county, did not meet with general approval. An act passed on January 26, 1832, named another set of five location commissioners and authorized the removal of the county seat to within two miles of the geographical center of the county.[5] The commissioners met at the center of the county on May 1, 1832, and selected that spot—Lebanon—as the county seat.

[2] *Ibid.*
[3] Acts 1832, ch. 121, sec. 5.
[4] Acts 1830, ch. 24, sec. 3.
[5] Acts 1832, ch. 121, sec. 1.

The first courthouse in the county was a hewed-log cabin, built in the fall of 1833 in Lebanon. It stood just north of the present public square. The fourth term of circuit court was held here. This building was not satisfactory, and only six years later the condition of the courthouse was such as to render it necessary to hold probate and commissioners' courts in a private house.[6] The second courthouse was a two-story brick structure; it was built at a cost of $4,000, in the public square, sometime between 1839 and 1841. By 1855 it was condemned as unsafe for occupancy, and the county offices were removed to temporary quarters, the court sitting in the Methodist church. A larger brick structure on the same site was completed in 1857, costing about $40,000. It stood for half a century, until it was torn down in 1909 to make way for the present building which was finished in 1912.

The courthouse is situated in the public square at the center of Lebanon. On its rotunda floor beneath one of the largest domes in Indiana, is a tablet with an arrow of white and black marble, set in a mat of brown tile, marking the location of the second principal meridian which divides the county into half. At the close of the Revolutionary War, Thomas Jefferson devised a new plan for the survey of lands in the Northwest Territory, previously marked by the old French system. His plan laid out lines as bases from which to measure land. The first meridian was the boundary line between Ohio and Indiana; the second meridian passes from the Ohio River northward through Lebanon. Crossing each meridian at right angles is a base line running east and west. Parallel to the meridian line, the surveyors drew "range" lines six miles apart; and parallel to the base line, they drew "town" lines six miles apart; thus laying out congressional townships six miles square.

There are twelve civil townships: Center, Clinton, Eagle, Harrison, Jackson, Jefferson, Marion, Perry, Sugar Creek, Union, Washington, and Worth. The geographic center of the State of Indiana is fourteen miles west of north of Indianapolis, in the southeastern part of Boone County.

Since 1890, the population of the county as a whole has slowly but steadily decreased. Lebanon, Ulen, Zionsville, Advance, Jamestown, and Thorntown—the incorporated cities and towns of the county—have not shown consistent trends either toward increase or decrease of population; some towns have gained in population, others have lost.

During the last few decades the state of agriculture in Boone County has exhibited certain trends typical of predominantly rural areas. Between 1920 and 1930, the number of farms in the county declined, the total farm acreage cultivated was reduced slightly, and the average size of the farms increased. Farm owners and tenancy also declined during the same period. This decline in agriculture as a way of life was probably due to the boom period of the 1920's, with its increase in urban occupations and the general drift to the cities. Farm land was greatly overvalued during and after the World War, and in Boone County the total value of farm land and buildings dropped over 50% between 1920 and 1930.

[6]Acts 1842 (local), ch. 193, preamble, sec. 1.

The years following 1930 have witnessed a reversal of this process; the figures for 1935 reveal a "back to the land" movement but one of lesser extent is apparent in some counties in the state. The number of farms and the total acreage cultivated have increased slightly. The average number of farm owners and tenant farmers, especially the latter, has increased. It is significant that the total valuation of farm land and buildings took a further drop; in 1935 it was about one-third the 1920 figures. There were in 1935 almost one thousand persons living on farms who had lived in non-farming communities five years previously. These recent developments would seem to indicate that the urban workers, hardest hit by unemployment due to the economic crisis, were returning to agriculture for a livelihood.

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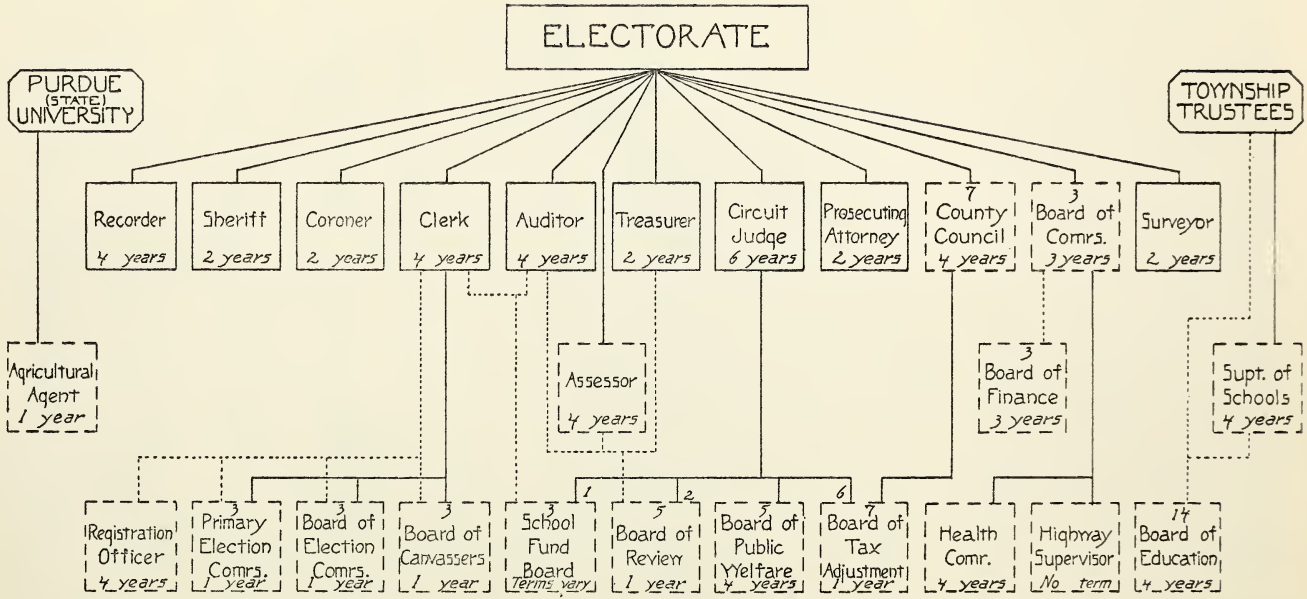
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Squares with solid lines – constitutional officers.
Squares with broken lines – statutory officers.

Figures – number of members and term of office.

Solid lines – elected or appointed.
Broken lines – ex officio.

Chart of Boone County Governmental Organization

2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

Boone County, with its county seat at Lebanon, is a subdivision of the State of Indiana for administrative, judicial, and political purposes. It is a creature of the general assembly and possesses only such powers of local government as are conferred by acts of the general assembly or are incident and necessary to carry out the provisions thereof. Created by the state, the county is subject to legislative control at any time and its powers may be amplified or diminished without its consent.

Boone County was organized by an act of the general assembly, effective April 1, 1830.[1] The present government, as it functions today, is the result of its development under the original Constitution of 1816, the present Constitution adopted in 1851 and as since amended, and more than a century of legislative action.

The county system of government is an inheritance from England and the American Colonies, whence pioneers in Indiana brought their customs and laws. Its beginnings in Indiana are found in the laws of the Northwest Territory, which recognized the counties already established, and provided for courts and administrative officers, as follows: General court of quarter sessions of the peace, county court of common pleas,[2] court of probate,[3] commissioners,[4] sheriff,[5] coroner,[6] recorder,[7] treasurer,[8] circuit court.[9] These officers were appointed by either the Governor or the general court of quarter sessions.

The laws of Indiana Territory provided for additional offices: Surveyor, established in 1802;[10] assessor, established in 1805,[11] abolished in 1811;[12] prosecuting attorney, established in 1810;[13] and county agent, established in 1813 to convey and receive conveyances of public lands.[14] In 1803 a new county tax levy law repealed the act of 1795 providing for the appointment of commissioners and their powers devolved upon the court of quarter sessions.[15] In 1805 the court of quarter sessions was abolished and its duties transferred to the court of common pleas.[16] An act of December 31, 1813 abolished the court of common pleas and the old circuit court, and transferred all matters in its jurisdiction to the new circuit court, consisting of a president judge and, from the county, three associate judges,[17] and the associate judges were authorized

[1] Acts 1830, ch. 24, sec. 1.
[2] Laws, N. W. Terr., Acts 1788, ch. 2, pp. 4, 7.
[3] *Ibid.*, ch. 3.
[4] *Ibid.*, Acts 1795, p. 201, secs. 1-2.
[5] *Ibid.*, Acts 1788, ch. 2, p. 8.
[6] *Ibid.*, Acts 1788, ch. 9, p. 24.
[7] *Ibid.*, Acts 1795, p. 197, sec. 1.
[8] *Ibid.*, Acts 1792, ch. 2, sec. 6.
[9] *Ibid.*, Acts 1795, pp. 156-57, sec. 9.
[10] Laws, Ind. Terr., Acts 1802, ch. 25, sec. 1.
[11] *Ibid.*, Acts 1805, ch. 32, sec. 1.
[12] *Ibid.*, Acts 1811, ch. 35, sec. 17.
[13] *Ibid.*, Acts 1810, ch. 10, sec. 5.
[14] *Ibid.*, Acts 1813, ch. 10, sec. 2.
[15] *Ibid.*, Acts 1803, ch. 7, secs. 9-12, 14, 17, 20, 23.
[16] *Ibid.*, Acts 1805, ch. 19, sec. 1.
[17] *Ibid.*, Acts 1813-14, ch. 29, secs. 1-4.

to transact all county business.[18] In 1804 the office of treasurer was abolished and his duties transferred to the sheriff.[19] It was reestablished in 1811[20] and again abolished in 1813 and the sheriff acted as the treasurer.[21]

In the year 1816, Indiana was admitted to the Union and the constitution of that year provided for the election in each county of a clerk of the circuit court,[22] recorder,[23] sheriff, and coroner.[24] All territorial laws, not inconsistent with the constitution, continued in force until they expired or were repealed.[25]

The general assembly, in 1817, established the board of commissioners, to transact county business, consisting of three members, elected by the voters of the county;[26] and provided for a treasurer, appointed by the board of commissioners;[27] and in 1818 a surveyor, appointed and commissioned by the Governor of the state.[28]

In 1824, the board of commissioners was abolished, and its functions conferred upon the justices of the peace of the county, who constituted the board for doing county business,[29] until the board of commissioners was reestablished in 1831.[30]

Upon its organization in 1830, the government of Boone County followed the form outlined above. The next year the general assembly made the surveyor an appointee of the board of commissioners,[31] and established the offices of prosecuting attorney[32] and school commissioner, the latter a financial agent in control of school lands and funds.[33] Further increases in the number of county agencies were made in 1841 with the addition of auditor,[34] assessor,[35] appraiser,[36] and a board of equalization, composed of the board of commissioners, auditor, and assessor, to review tax assessments.[37] Also in 1841, the treasurer became an elective officer.[38] This system remained the administrative system of Boone County until the Constitution of 1851.

As the state grew, there was much dissatisfaction with the Constitution of 1816, but repeated attempts to change it did not succeed until 1850, when a constitutional convention was called which framed a

[18] *Ibid.*, Acts 1813-14, ch. 29, sec. 2; Acts 1814, ch. 14, sec. 3.
[19] *Ibid.*, Acts 1803, ch. 7, sec. 22.
[20] *Ibid.*, Acts 1811, ch. 37, sec. 4.
[21] *Ibid.*, Acts 1813, ch. 8, secs. 25-26.
[22] Const. 1816, art. 5, sec. 8.
[23] *Ibid.*, art. 11, sec. 10.
[24] *Ibid.*, art. 4, sec. 25.
[25] *Ibid.*, art. 12, sec. 4.
[26] Acts 1816-17, ch. 15. sec. 1.
[27] *Ibid.*, ch. 17, secs. 1-2.
[28] Acts 1817-18, ch. 30, sec. 1.
[29] Rev. Laws 1824, ch. 15, secs. 1, 11, 16-17.
[30] Rev. Laws 1831, ch. 20, secs. 1, 12, 14.
[31] *Ibid.*, ch. 102, sec. 1.
[32] *Ibid.*, ch. 10, sec. 1.
[33] *Ibid.*, ch. 86, sec. 6.
[34] Acts 1841, ch. 2, sec. 1.
[35] *Ibid.*, ch. 86, sec. 6.
[36] *Ibid.*, ch. 1, sec. 1.
[37] *Ibid.*, ch. 1, sec. 18.
[38] *Ibid.*, ch. 4, sec. 1.

new constitution.[39] This constitution was submitted to the qualified voters of the state and adopted in 1851, proclaimed by the Governor to be effective on November 1, 1851, and with amendments, remains the Constitution of Indiana.[40]

The first session of the general assembly after the adoption of the new constitution enacted a general code known as the Revised Statutes of 1852 and, with certain exceptions,[41] repealed all previous laws, thereby abolishing the assessor and school commissioner, substituting the appraiser for the assessor in the board of equalization, and dividing the duties of the school commissioner between the auditor and the treasurer.[42]

Each county is a political subdivision of the state and has an individual governmental organization. Although the Constitution of 1851 forbids special legislation,[43] and the general outline of the organization of county government remains the same, the general assembly has provided the necessary variations to take care of local needs and conditions in the several counties. These variations lie chiefly in the number of officers and courts provided for counties within classifications based upon population. Urban and rural areas obviously cannot be governed by the same number of officers. Each county has the constitutional officers, but the statutory officers vary in number, powers, and duties. The latter officers may be compulsory in all counties, or they may be optional and therefore established in only a few instances; others are authorized in only certain classes of counties, though the class may include only one county.

Indiana stands alone among the states of the Union in having a dual system of county governing boards,[44] since the establishment in each county of a county council in 1899.[45] Each county is governed by a board of commissioners and a county council. The duties of these agencies, with technical distinction, are enumerated below.

From the beginning of the present century a tendency toward centralization of power in the hands of state authorities has taken from county officials many of their powers and duties and has greatly lessened the scope of those remaining. In older fields of finance, roads, and education, the state's supervision has greatly increased, and the creation of newer state departments such as police, food and fire inspection, and public welfare, has caused heavy removal of local responsibility and control.

Present Administration of Boone County

The Constitution of 1851 reorganized the governmental structure, enlarging the number of constitutional officers to be elected by the people of the county, as follows:[46]

[39]Acts 1850, ch. 21, sec. 9.

[40]Kettleborough, Charles. *Constitution Making in Indiana.* Vol. 1, p. 222.

[41]Laws dealing with twenty subjects were excepted from the repeal, but they did not affect the governmental organization of the county.

[42]1 Rev. Stat. 1852, ch. 35, sec. 2; ch. 92, sec. 1; ch. 98, sec. 133.

[43]Const., art. 4, sec. 22.

[44]Snider, Clyde Frank. *County and township government in Indiana.* P. 4.

[45]Acts 1899; Burns 26-501; Baldwin 5365.

[46]Const., art. 6, sec. 2.

Clerk of the circuit court, who keeps all the records of the proceedings and business of the circuit court, serves ex officio as registration officer and member of the county election boards, and also performs certain duties of administrative character.

Recorder, who makes and preserves a public record of all legal documents, both official and private, as may be prescribed by law.

Sheriff, who is conservator of the peace, serves summons, and executes orders of the circuit court and county boards.

Coroner, who holds inquests in all cases of death by violence or accident or of suspicious circumstances.

Treasurer, who receives and disburses all county moneys including the collection of taxes, and is ex officio a member of the board of review.

Auditor, who is the financial agent of the county and compiles the county budget estimates, prepares the tax duplicates, and serves as clerk and member of several county boards.

Surveyor, who has charge of all surveying and civil engineering work of the county, including the maintenance of drainage systems.[47]

The constitution empowers the general assembly to provide for the election or appointment of such other officers as may become necessary,[48] and to confer on boards doing county business powers of a local, administrative character.[49] Under this authority the general assembly has from time to time established the following statutory officers and boards:

Board of commissioners, the leading governing body of the county, often called the "county board", reestablished in 1852. It consists of three members elected for terms of three years. The board furnishes and maintains county buildings and grounds, administers the financial transactions of the county, and is responsible for the maintenance of county highways.[50]

County council, another governing body created in 1899[51] to control the finances of county government. This council consists of seven members, elected for terms of four years. The council has power to fix the tax rate for county purposes and for all purposes where the rate is not fixed by law and is required to be uniform throughout the county, and to adopt the county budget, the exclusive right to make appropriations from the county treasury, and the exclusive power to authorize the borrowing of money and the issuing of bonds.[52]

Superintendent of schools, in 1873,[53] who has general superintendence of all schools of the county outside of incorporated cities and towns.[54] Elected by the township trustees,[55] he is ex officio a member and president of the county board of education.[56]

[47]For citations, see the legal status essays of these offices in Part B of this *Inventory*.

[48]Const., art. 6, sec. 3.

[49]Const., art. 6, sec. 10.

[50]1 Rev. Stat. 1852, Acts 1929; Burns 26-601; Baldwin 5215. 1 Rev. Stat. 1852, Acts 1935; Burns, 1937 suppl., 26-620; Baldwin, 1935 suppl., 5236. Acts 1919; Burns 36-301; Baldwin 8859.

[51]Acts 1889; Burns 26-501; Baldwin 5365.

[52]Acts 1899; Burns 26-515, 26-520; Baldwin 5379, 5384. Acts 1899, 1921, 1929; Burns 26-532; Baldwin 5396.

[53]Acts 1873, ch. 25, sec. 2.

[54]Acts 1899; Burns 28-704; Baldwin 5938.

[55]Acts 1899, 1911, 1923; Burns 28-702; Baldwin 5931.

[56]Acts 1873, 1877. Burns 28-801; Baldwin 5983.

Board of education, in 1873,[57] consisting, since an amendment of 1877, of the superintendent of schools, township trustees, and the chairman of school trustees of each city and town of the county. The board is charged with the maintenance of the schools and school property, and purchases school supplies.[58]

Health commissioner, in 1909, appointed by the board of commissioners to enforce the health laws.[59]

Assessor, in 1891,[60] who oversees the assessment of real and personal property,[61] and appraises estates for inheritance taxes.[62] He is elected by the voters of the county,[63] and is ex officio a member and president of the board of review.[64]

Board of review, in 1891, whose members are the assessor, auditor, and treasurer,[65] and, by an amendment of 1919, two freeholders of opposite political parties, appointed by the judge of the circuit court.[66] This board equalizes tax assessments as between townships or other taxing units and between individual property owners.[67] This board replaced the board of equalization.

Board of finance, in 1907, consisting of the board of commissioners, with the auditor as secretary.[68] This board has the custody of county funds and selects the depositories.[69]

Agricultural agent, in 1913, who, under the supervision of Purdue University, conducts farmers' institutes and other movements for the advancement of agriculture and country life. He is appointed by the director of agricultural extension service of Purdue University, subject to the approval of the state board known as the county agricultural agent board.[70]

Highway supervisor, in 1933, who supervises, under the direction of the board of commissioners, the repair and maintenance of all county highways. The board of commissioners makes the appointment and may appoint the surveyor as highway supervisor.[71] The board of commissioners of Boone County has appointed the surveyor as highway supervisor.

Board of tax adjustment, in 1932, consisting of seven members[72] who, by an amendment of 1937, are: One member of the county council, chosen by the council; the mayor of the largest city in the county or any public official of any city in the county, appointed by the mayor

[57]Acts 1873, ch. 25, sec. 8.

[58]Acts 1873, 1877; Burns 28-801; Baldwin 5983.

[59]Acts 1891, 1909; Burns 35-108, 35-111; Baldwin 8402, 8405.

[60]Acts 1891, ch. 99, sec. 112.

[61]Acts 1919; Burns 64-1102; Baldwin 15698.

[62]Acts 1931, 1933; Burns 6-2408; Baldwin 15946.

[63]Acts 1919, 1921; Burns 64-1101; Baldwin 15696.

[64]Acts 1919, 1920 (Spc. Sess.); Burns 64-1201; Baldwin 15700.

[65]Acts 1891, ch. 99, sec. 114.

[66]Acts 1919, 1920 (Spc. Sess.); Burns 64-1201; Baldwin 15700.

[67]Acts 1919; Burns 64-1205; Baldwin 15704.

[68]Acts 1907, ch. 222, sec. 6. Acts 1937; Burns, 1937 suppl., 61-629; Baldwin, 1937 suppl., 13844-50.

[69]Acts 1937; Burns, 1937 suppl., 61-636; Baldwin, 1937 suppl., 13844-57.

[70]Acts 1913, 1923, 1927, 1937; Burns, 1937 suppl., 28-4911; Baldwin, 1937 suppl., 6457.

[71]Acts 1933; Burns 36-1101, 36-1110; Baldwin 8699, 8708.

[72]Acts 1932 (Spc. Sess.), ch. 10, sec. 4.

of the largest city of the county; one member of the county board of education, selected by such board; and four freeholders appointed by the judge of the circuit court. The board examines the tax levy and the corresponding items of the budget, and adjusts the tax rate so that it shall not exceed, in any municipal corporation, the total tax rate prescribed by law.[73]

School fund board, in 1935, consisting of three members—the auditor and the clerk of the circuit court, ex officio, and one member appointed by the judge of the circuit court. The board approves all loans from the common school and the congressional township school funds.[74]

Department of public welfare, in 1936,[75] comprising the board of public welfare, consisting of five members appointed by the judge of the circuit court, and the director of public welfare, appointed by the board.[76] The department administers the provisions and benefits of the public welfare act.[77]

Registration officer, in 1933, who is the clerk of the circuit court ex officio. He conducts the registration of voters.[78]

Board of election commissioners, in 1889, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for general elections.[79]

Board of canvassers, in 1905, consisting of the election commissioners.[80] The board canvasses, tabulates, and compiles the election returns of the county[81] and certifies the candidates elected.[82]

Board of primary election commissioners, in 1915, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for primary elections.[83]

Judicial

The judicial system of Boone County, as of other Indiana counties, is prescribed by the constitution and subsequent acts of the general assembly. The constitution authorized and directed that the state be divided into judicial circuits.[84] Boone County constitutes the twentieth circuit, established in 1911.[85] Previously, it was part of a judicial circuit to which adjoining counties were attached. The constitution further provides for the election of a judge[86] and a prosecuting attorney for the

[73]Acts 1937; Burns, 1937 suppl., 64-310, 64-311; Baldwin, 1937 suppl., 15897-4, 15897-5.

[74]Acts 1865, 1935; Burns, 1937 suppl., 28-209; Baldwin, 1935 suppl., 6558.

[75]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1117; Baldwin, 1937 suppl., 14078-18.

[76]Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1118, 52-1119; Baldwin, 1937 suppl., 14078-19, 14078-20.

[77]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1120; Baldwin, 1937 suppl., 14078-21.

[78]Acts 1933, 1935; Burns, 1937 suppl., 29-306; Baldwin, 1935 suppl., 7304.

[79]Acts 1889; Burns 29-1002; Baldwin 7109.

[80]Acts 1905, 1927; Burns 29-1401; Baldwin 7377.

[81]Acts 1905; Burns 29-1404; Baldwin 7380.

[82]Acts 1905; Burns 29-1405; Baldwin 7381.

[83]Acts 1915, 1917; Burns 29-504; Baldwin 7197.

[84]Const., art. 7, sec. 9.

[85]Acts 1911; Burns 4-332; Baldwin, 1935 suppl., 1415-1.

[86]Const., art. 7, sec. 9. Acts 1881 (Spc. Sess.); Burns 4-301; Baldwin 1395.

circuit,[87] and a clerk of the circuit court.[88] The Boone Circuit Court has original exclusive jurisdiction in all cases, criminal, civil, probate, and juvenile, except where exclusive or concurrent jurisdiction is conferred by law upon justices of the peace, and such appellate jurisdiction as is conferred by law. It also has jurisdiction of all other causes, matters, and proceedings where exclusive jurisdiction thereof is not conferred by law upon some other court or office.[89]

Records System

The records of Boone County began with its creation in 1830. A fire in 1856 destroyed practically all of the records of the auditor, treasurer, and recorder, while these officers were occupying temporary quarters assigned them during the construction of a new courthouse.

The establishment of each of the county offices and bureaus inaugurated their records which were kept in such fashion as the incumbents saw fit, following in the main the directions of the general assembly under the provisions for each respective office. In 1909, the general assembly established the state board of accounts, which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class.[90] Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The board also permits the use of bound loose-leaf records in almost all cases where the records are typed. The quality of the paper and ink and the binding and rebinding practices are left to the judgment of the board of commissioners, except that a good quality is required.

Whenever it may be necessary for the preservation of the records of any office, it is the duty of the board of commissioners to issue an order directing the officer in charge to copy and transcribe the records.[91]

In event of the loss or destruction, in whole or in part, of any of the county records, the board of commissioners shall send a certified list of such records furnished by the state to the Governor, who shall replace them, and such records compiled in the county shall be restored, if possible, from original documents by the proper officer. If impossible, new records shall be made by evidence taken from parties having knowledge of the facts concerned, by either the proper officer or a commissioner appointed by the board of commissioners for that purpose.[92]

In 1925 a law was passed permitting county officials, at their discretion, to turn over to the archives division of the state library for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices.[93] This law is optional and has been ineffectual.

[87]Const., art. 7, sec. 11. 2 Rev. Stat. 1852; Burns 49-2501; Baldwin 5456.

[88]Const., art. 6, sec. 2. 2 Rev. Stat. 1852; Burns 49-2701; Baldwin 1427.

[89]Const., art. 7, sec. 8. Acts 1881 (Spc. Sess.); Burns 4-303; Baldwin 1397.

[90]Acts 1909; Burns 60-202, 60-224; Baldwin 13855, 13875.

[91]Acts 1877; Burns 26-634; Baldwin 5339.

[92]2 Rev. Stat. 1852, Acts 1865; Burns 57-101 to 57-124; Baldwin 1168 to 1191. Acts 1881; Burns 57-208 to 57-210; Baldwin 1165 to 1167. Acts 1893; Burns 57-125, 57-211 to 57-214; Baldwin 1197, 1192 to 1195.

[93]Acts 1925, 1937; Burns, 1937 suppl., 63-830; Baldwin, 1937 suppl., 10287.

County officials are loath to part with records, even when no longer in use and in spite of lack of storage space, anticipating a possible call for them. Consequently, they have only occasionally availed themselves of this provision for permanent preservation of their old records. The recorder and other county officers, by an act of 1927, are authorized to record deeds, mortgages, and other instruments by any approved photographic process adopted by the board of commissioners.[94]

In 1937, the general assembly authorized the director of the state library, at his discretion, to make a copy, by photography or in any other way, of any official book, record, document, original paper, newspaper, or printed book or material in any county, city, or other public office, for preservation in the state archives. All public officials must permit copies to be made of the books, records, documents, and papers in their respective offices.[95]

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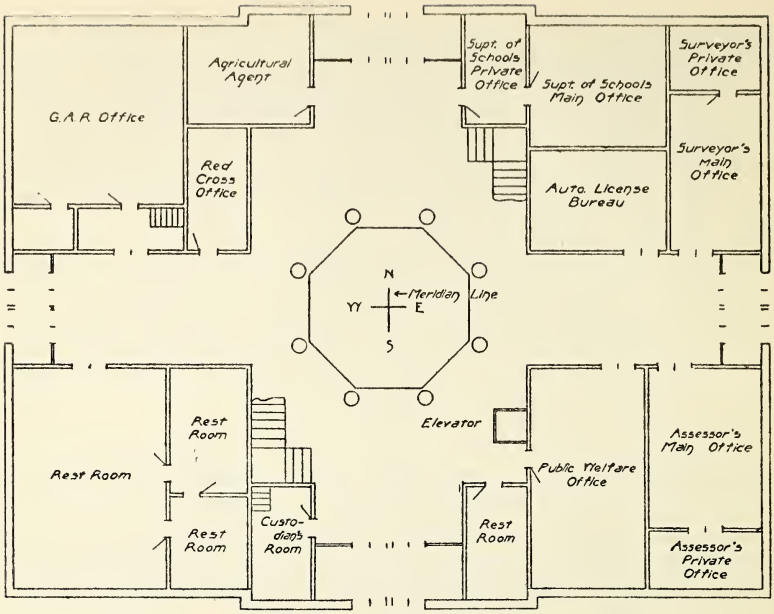
3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

In a little more than a century of existence, Boone County has had four courthouses. The earlier three were torn down to make way for larger and more adequate structures. On October 12, 1856, while the third courthouse was being built, a fire destroyed the temporary offices of the recorder, the auditor, and the treasurer, which were located on the second floor of a frame building on the northwest corner of Main and Lebanon Streets. Only a few records were saved from destruction.

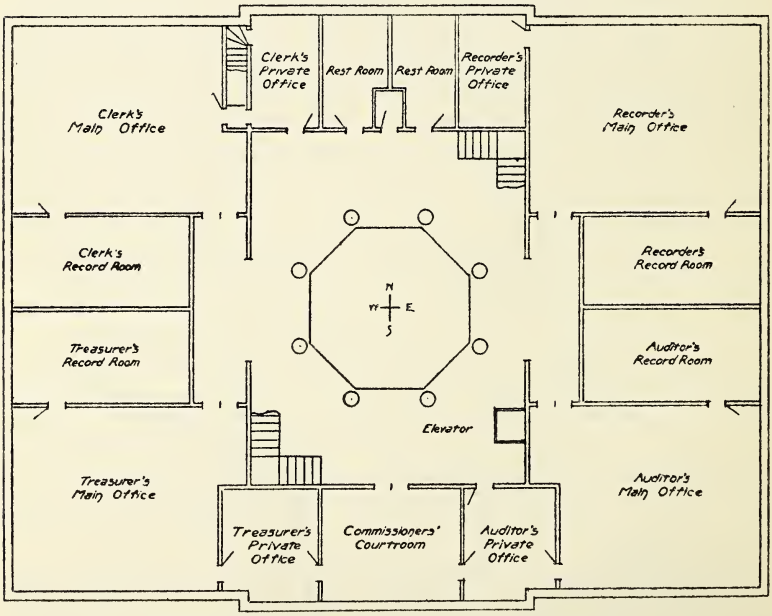
The present courthouse, built in 1912, is the third to occupy the public square in Lebanon. Constructed of Indiana limestone, it is 140′ in length, 104′ in width, and 52′ in height; the entrances, located on the four sides, are flanked by four monolithic columns, and above the center of the building rises a dome, beneath which is a rotunda.

Four floors house the county offices and records; the offices of the assessor, the superintendent of schools, the department of public welfare, the agricultural agent, and the surveyor—who is also the highway supervisor—are located on the first floor; the offices of the board of commissioners, the clerk, the recorder, the auditor, and the treasurer on the second floor; the courtrooms and the offices of the judge and the sheriff on the third floor; and five storage rooms for records on the fourth floor.

The rooms on the first three floors in the courthouse all have wooden floors and plastered walls and ceilings; the storage rooms on the fourth floor have concrete floors and plastered walls and ceilings; the lighting,



FIRST FLOOR, BOONE COUNTY COURTHOUSE



SECOND FLOOR, BOONE COUNTY COURTHOUSE

ventilation, and accommodations for users of records are both adequate and satisfactory, unless otherwise noted.

Board of Commissioners

Meetings for transactions of county business are held in the office of the board, but the records are in the custody of the auditor—3% in his office, 23% in his record room, 70% in his storage room, and, in addition, 3% are located in the surveyor's main office, and 1% in the treasurer's record room.

County Council

The records of the council are in the custody of the auditor—12% in his office, 36% in his record room, and 52% in his storage room.

Clerk of the Circuit Court

In the northwest corner of the second floor are the clerk's main office and record room. In the office, which measures 37′ by 33′ by 12′, steel shelving houses 129′ of bound volumes and 306′ of unbound records are in file boxes 10″ and 14″ deep, with sufficient space for expansion. The record room, which is 30′ by 16′ by 12′, houses 739′ of bound volumes, and 388′ of unbound records are in file boxes 14″ deep. The shelving in the record room is not entirely occupied, but, unlike the office, there is only small space for expansion. In the main office are 19% of the clerk's records and in the record room, 42%; and 39% in the clerk's storage room.

Recorder

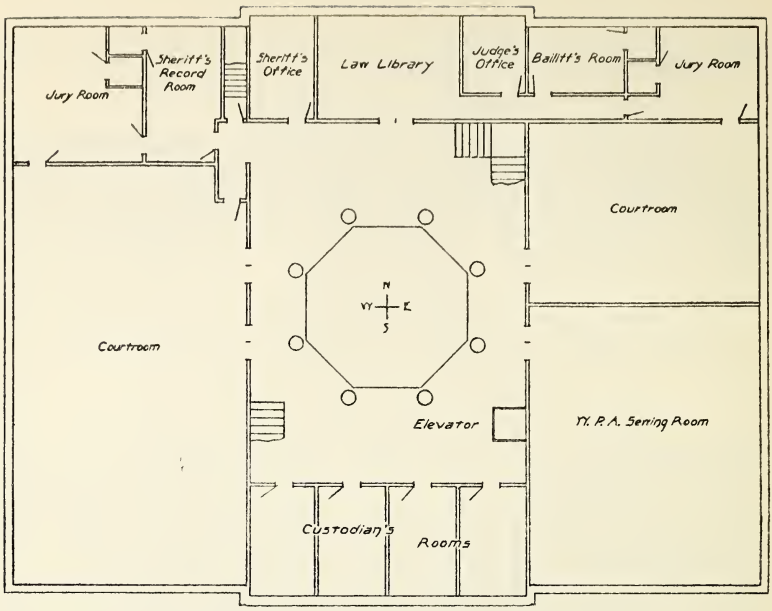
The recorder's office and record room are in the northeast part of the second floor. The office is 42′ by 33′ by 12′, and the record room, 32′ by 16′ by 12′. The office houses 20′ of bound volumes on steel shelving and 8′ of unbound records in a filing cabinet; the shelving in this room is completely occupied, but space for the installation of additional shelving is available. The record room is equipped with 789′ of steel shelving, on which are 631′ of bound volumes, and with file boxes 14″ deep in which are 31′ of unbound records. Of the recorder's records, 3% are housed in his office, 82% in his record room, 5% in his storage room, and 10% in the library storage room.

Circuit Court

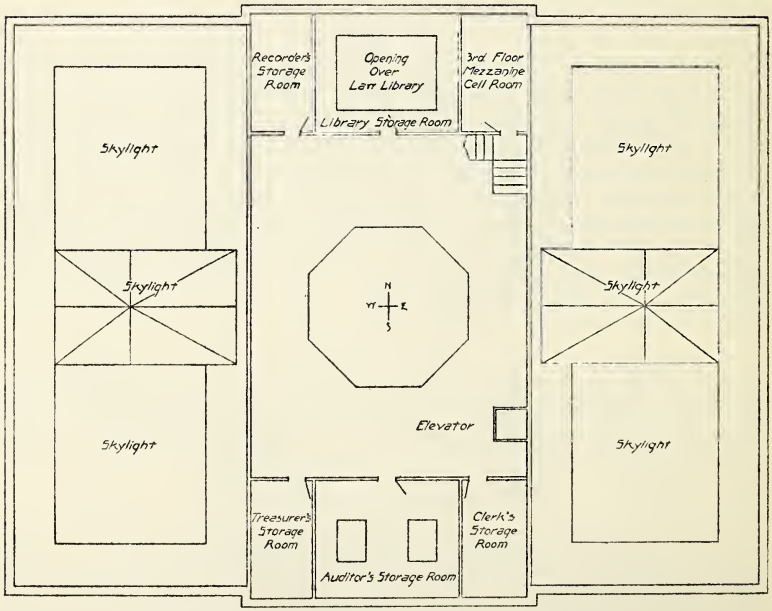
The clerk of the circuit court is charged with the custody of court records, of which 9% are in the clerk's office, 48% in the clerk's record room, 43% in the clerk's storage room; 5% are in the recorder's storage room; and one volume is in the surveyor's main office.

Sheriff

The sheriff's office and record room, on the north side of the third floor, measure 16′ x 12′ x 15′ and 25′ by 13′ by 15′, respectively. In the office, 5′ of bound volumes are arranged on a table. In the record room, 72′ of steel shelving house 68′ of bound volumes, and 4′ of unbound records are in file boxes 14″ deep. Space for new shelving is available



THIRD FLOOR, BOONE COUNTY COURTHOUSE



FOURTH FLOOR, BOONE COUNTY COURTHOUSE

in both rooms. The office contains 12% of the sheriff's records, and the record room, 64%; 2% are in the office of the circuit judge, 1% in the clerk's record room, and 21% in the clerk's storage room.

Coroner

The reports of the coroner are filed with the clerk of the circuit court—33% of the records are in the clerk's office, 27% in his record room, and 40% in his storage room.

Prosecuting Attorney

The office of the prosecuting attorney, R. W. Adney, is located at 112½ South Lebanon Street, in Lebanon. This office is 24′ by 12′ by 9′. The prosecutor's record—one bound volume—is housed on a wooden shelf. This record is not available to the general public.

Assessor

A main and a private office, in the southeast corner of the first floor, are occupied by the assessor. The main office measures 28′ by 20′ by 10′; the private office, 20′ by 10′ by 10′. In the former are housed 48′ of bound volumes—19% of the assessor's records—adequate space for expansion being available on the present shelving. In the private office are housed 12% of the assessor's records—1′ of unbound records in file boxes 14″ deep. The other 69% of the assessor's records are in the auditor's and recorder's storage rooms.

Board of Review

The records of the board of review consist of two volumes—one in the auditor's record room, one in his storage room—and one file box, which is in his office.

Board of Tax Adjustment

The records of the board of tax adjustment are kept among the records of the county council, and are equally divided between the auditor's office and record room.

Board of Finance

Of the records of the board of finance, 60% are in the auditor's record room and 40% are equally divided between his office and storage room.

School Fund Board

The records of the school fund board are in the auditor's record room.

Treasurer

The treasurer's office and record room, in the southwest corner of the second floor, measure 42′ by 33′ by 12′ and 30′ by 16′ by 12′, respectively. The office and the record room are equipped with steel-roller shelving, and metal file drawers and file boxes. Nine percent

of the treasurer's records are housed in his office, 36% in his record room, 44% in his storage room, 1% in the auditor's record room, and 10% in the auditor's storage room.

Auditor

In the southeast corner of the second floor are the auditor's office and record room. The office, which is 42′ by 33′ by 12′, is equipped with steel shelving, wholly occupied by 19′ of bound volumes, and file boxes 14″ deep, contain 21′ of unbound records, with space available for additional shelving. The record room is 32′ by 16′ by 12′; it houses 349′ of bound volumes and in file boxes, 14″ and 24″ deep, are 141′ of unbound records, with small space for expansion on the present shelving and none for additional shelving. Three percent of the auditor's records are housed in his office, 13% in his record room, 22% in his storage room, 6% in the assessor's office, 55% in the recorder's storage room, and 1% in the treasurer's storage room.

Registration Officer

The registration officer is the clerk of the circuit court and his records are located: 40% in the clerk's office, 23% in his storage room, and 37% in the auditor's storage room.

Board of Primary Election Commissioners

The records of the board of primary election commissioners are in the custody of the clerk of the circuit court: 15% in the clerk's office, 4% in his record room, and 81% in his storage room.

Board of Canvassers

The records of the board of canvassers are in the custody of the clerk of the circuit court: 50% in the clerk's office and 50% in his record room.

Board of Election Commissioners

The records of the board of election commissioners are in the custody of the clerk of the circuit court: 14% in the clerk's office, 3% in his record room, 76% in his storage room, and 7% in the sheriff's record room.

Board of Education

The record of the board of education is in the office of the superintendent of schools.

Superintendent of Schools

The main office of the superintendent of schools measures 24′ by 22′ by 12′, and is located on the north side of the first floor. The office is equipped with 58′ of steel shelving, containing 12′ of bound volumes, and file cabinets, containing 14′ of unbound records. The record of the board of education and 37% of the records of the superintendent are in his main office; the other 63% are in the clerk's storage room.

Health Commissioner

The health commissioner's records are located at the professional office of the incumbent, Dr. O. C. Higgins, in the northeast corner of the third floor of the Pioneer Equitable Building, Lebanon. Twenty-three percent or 3′ of bound volumes are housed here. His other records are: 61% in the recorder's record room, 5% in the clerk's record room, and 11% in the library storage room.

Department of Public Welfare

The department of public welfare occupies an office 38′ by 21′ by 12′, on the south side of the first floor. In file boxes, 14″ deep, and file drawers, 18″ deep, are 18′ of unbound records; 1′ of bound volumes is housed on steel shelving, with space for expansion. All the records of the department of public welfare are in this office.

Surveyor

The surveyor, who is also the highway supervisor, occupies a main and a private office in the northeast corner of the first floor; the former measures 28′ by 11′ by 10′; and the latter 16′ by 15′ by 10′. The main office is equipped with steel shelving, steel drawers, and metal file boxes; with ample space for expansion with the present equipment. Housed in this office are 15′ of bound volumes and 77′ of unbound records. The private office houses 10′ of bound volumes on wooden shelving, space for expansion being available here. The private office has fair accommodations for users of records, but the facilities in the main office might be improved. Sixty-one percent of the surveyor's records are housed in the main office, and 39% in the private office.

Highway Supervisor

The highway supervisor is the surveyor of Boone County. In his main office are 5% of the records and in his private office 30%, and 65% are in the auditor's storage room.

Agricultural Agent

The agricultural agent occupies an office, 23′ by 20′ by 10′, located on the north side of the first floor. All the records of the agricultural agent are in steel file cabinets.

Storage Rooms

Five rooms—the clerk's, the recorder's, the treasurer's, the auditor's, and the library storage rooms—located on the fourth floor, house the old records of many offices. These rooms are fairly well ventilated, except the auditor's storage room which has no ventilation. Fair accommodations for users of the records are provided only in the auditor's and library storage rooms.

In the clerk's storage room, which is 21′ by 12′ by 7′, there are 39′ of bound volumes on wooden shelving, and 484′ of unbound records in file boxes 10″ deep, with small space for expansion either on the present

shelving or by additional shelving. Here are 39% of the clerk's records, 43% of the records of the circuit court, 40% of the coroner's records, 21% of the sheriff's records, 23% of the registration officer's records, 81% of the records of the board of primary election commissioners, and 76% of the records of the board of election commissioners.

The recorder's storage room, identical in size with the clerk's storage room, contains 353′ of bound volumes and 10′ of unbound records in file boxes 10″ deep. These are housed on 210′ of shelving or stacked on the floor. Space for additional shelving is obtainable here. These records comprise 5% of the recorder's records, 5% of the records of the circuit court, 44% of the assessor's records, and 55% of the auditor's records.

The treasurer's storage room, also the same size as the clerk's storage room, is equipped with 135′ of wooden shelving, all of which is occupied by bound volumes. Ninety-seven feet of bound volumes and 81′ of unbound records in cardboard cartons are stacked on the floor and on top of the shelving. Only small space for additional shelving is available. Forty-four percent of the treasurer's records and 1% of the auditor's records are housed here.

The auditor's storage room measures 26′ by 21′ by 11′, and houses on wooden shelving 180′ of bound volumes and 454′ of unbound records in file boxes 10″ deep. These comprise 22% of the auditor's records, 70% of the records of the board of commissioners, 52% of the council's records, 25% of the assessor's records, 34% of the records of the board of review, 20% of the records of the board of finance, 10% of the treasurer's records, 37% of the registration officer's records, and 65% of the highway supervisor's records. The present shelving houses these adequately and permits expansion.

The library storage room has the same dimensions as the auditor's storage room, but less floor space because of a lightwell. It contains 10% of the recorder's records and 11% of the health commissioner's records—60′ of bound volumes. Ninety feet of shelving are unoccupied, and more shelving can be constructed when needed.

4. LIST OF ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

The Style Manual of the United States Government Printing Office is the authority followed herein.

Acts	[Session] Laws of the State of Indiana (commonly referred to by binder's title, *Acts*).
agr. agt.	agricultural agent, agricultural agent's
alph.	alphabetical, alphabetically
arr.	arranged
art.	article
assr.	assessor, assessor's
aud.	auditor, auditor's

Baldwin	BALDWIN, WILLIAM EDWARD, editor. *Baldwin's Indiana Statutes Annotated 1934, complete in one volume, containing all general laws to January 1, 1934 together with annotations from decisions of the supreme and appellate courts.* (Cleveland, Ohio. Banks-Baldwin Law Publishing Co., [c1934].) With supplements May 1935 and May 1937. (The year is given in references only in citations to supplements. Numbers refer to sections which run in one continuous, consecutive series.)
bdl.	bundle
Bldg.	Building
bsmt.	basement
Burns	BURNS, HARRISON, editor. *Annotated Indiana Statutes containing all acts of a general and public nature in force September 1, 1933.* (12 vols. Indianapolis, Ind. The Bobbs-Merrill Company, [c1933, c1934, c1935, c1937].) With supplement 1937 in pocket in cover of each volume. (The year is given in references only in citations to supplements. Numbers refer to sections which run in one continuous, consecutive series as explained in Burns 1:iii-iv.)
c	copyright (before date)
C. C.	County Courthouse.
ch.	chapter
chron.	chronological, chronologically
clk.	clerk, clerk's
Const.	Constitution of Indiana (refers to present constitution unless date follows)
hdw.	handwritten
hlth. comr.	health commissioner, health commissioner's
ibid.	*ibidem* (same reference as that immediately foregoing)
Ind.	Indiana; Indiana Reports (when preceded by the volume number, reference is to the official state court reports).
Laws Ind. Terr.	Laws of Indiana Territory, The: 1801-1816.
Laws N.W. Terr.	Laws of the Northwest Territory, The: 1788-1800.
mi.	mile
no., nos.	number, numbers
off.	office
p., pp.	page, pages
pros. atty.	prosecuting attorney, prosecuting attorney's
pt.	part

publ. wfr.	public welfare
pvt.	private
rec.	record
recr.	recorder, recorder's
Rev. Laws	Revised Laws of Indiana
Rev. Stat.	Revised Statutes of Indiana
rm.	room
sec.	section
shf.	sheriff, sheriff's
Spc. Sess.	Special Session
stat.	statutes
stg.	storage
suppl.	supplement
sur.	surveyor, surveyor's
supt.	superintendent, superintendent's
tr.	treasurer, treasurer's
twp.	township
U. S.	United States
vol., vols.	volume, volumes
—	current
'	foot, feet
"	inch, inches (omitted after dimensions in entries)
x	by

Other abbreviations in common use are occasionally used.

Explanatory Notes

The inventory of the records of each bureau is preceded by an essay explaining its legal status and functions. As a comparative basis for the dates of the records, the inception date of each office may be taken as either the date of the organization of the county or, if the office was established later, the year of the act inaugurating it.

Entries are grouped under an outline classification, using headings and subheadings according to relative functions. Every entry has two parts or paragraphs: Title and description. Occasionally an entry may have a third (cross-reference) paragraph.

I. The title paragraph consists of:

Entry number. The entries are numbered consecutively.

Exact *title* (in capitals and small capitals) as it appears on the record. Titles enclosed in brackets are supplied by The Historical Records Survey, if the volume or file bears no title. Supplementary titles (in capitals and lower-case letters), enclosed in brackets, are also supplied where it is necessary to explain the types of records more fully, or where the exact title borne by the record is incorrect or misleading.

Dates of the period covered by the record, showing inclusive beginning and ending dates by years only. In a divided year, the month and day are given unless unascertainable. A dash in place of an ending date denotes a continuous open record.

Quantity.

Markings, if a series or a part of a series. Where the entry consists of one unit, marked 1, the marking is omitted; if otherwise marked, except by date, marking is given. If the marking is inconsistent or confusing, the notation "labeling varies" or "numbering varies" follows the quantity.

Missing volumes.

Subtitles or *variations* in title.

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II. The description consists of:

A *complete description* of the record, the contents, and its purpose, with a resumé of the column headings or subjects treated.

Method of *arrangement* or *indexing,* if any.

Nature of *recording.* Modern records are almost exclusively in printed form, filled in by hand or typewriter as stated in entry.

Condition. If good or excellent, it is omitted.

Number of pages averaged for a series.

Size, in the order of height, width, and thickness or depth, averaged for a series, is given in inches; hence the inch sign is omitted.

Location. The place of custody (the room in which the records are located) is given in the entry, and refers to the courthouse unless another building is specified.

III. Cross-references are made to other entries:

For records which have related functions.

For records having earlier or later recordings under a different title or type of record.

For records on which supplementary information may be found in other entries.

Whenever an entry contains more than one type of record, all the data are given in a master entry under the actual title or under a complete title, if supplied, with reference to subordinate entries for each part. The subordinate entries consist of title, dates, and descriptions only.

PART B. COUNTY OFFICES AND THEIR RECORDS

I. BOARD OF COMMISSIONERS

The board of commissioners is a statutory body comprising three members[1] elected for terms of three years. The county is divided into three districts from each of which one member is elected by the electorate of the entire county.[2] Terms are so arranged that no two members take office in the same year.[3]

Boone County has had a board for doing county business since 1830, the date of its organization. For the first year it was composed of five justices of the peace by specific provision of the act of organization,[4] under the authority of an act of 1824 which constituted a board of justices of the peace the board for doing county business[5] and conferred upon it the powers and duties originally conferred upon the board of commissioners of the several counties by an act of 1817.[6] An act of 1831 established the board of commissioners consisting of three elective members[7] in its present form, and the revised statutes of 1852 confirmed it.[8]

The board is the administrative agency of the county and exercises all powers for the transaction of county business conferred by law.[9] In 1899 the fiscal powers were vested exclusively in the county council, which was then created.[10]

The board of commissioners is a body corporate and politic by the name and style of "The Board of Commissioners of the County of Boone", and as such, and in such name, may sue and be sued, possessing duties, rights, and powers incident to corporations.[11] It meets in regular sessions beginning on the first Monday of every month[12] and in special sessions called for specifically stated business by the auditor, its clerk ex officio,[13] or, in case of death or disqualification, by the clerk of the circuit court or recorder, respectively.[14] Any two members constitute a quorum to do business.[15]

[1]1 Rev. Stat. 1852, Acts 1929; Burns 26-601; Baldwin 5215.

[2]1 Rev. Stat. 1852; Burns 26-602; Baldwin 5216.

[3]Acts 1885; Burns 26-604; Baldwin 5218.

[4]Acts 1830, ch. 24, secs. 4-5.

[5]Rev. Laws 1824, ch. 15, secs. 1, 11, 16-17.

[6]Acts 1817, ch. 15, sec. 1.

[7]Rev. Laws 1831, ch. 20, sec. 1.

[8]1 Rev. Stat. 1852, ch. 20, sec. 1.

[9]Acts 1817; ch. 15, sec. 1. Const., art. 6, sec. 10. 1 Rev. Stat. 1852, ch. 20, sec. 13.

[10]Acts 1899; Burns 26-501, 26-515; Baldwin 5365, 5379. Acts 1899, 1921, 1929; Burns 26-532; Baldwin 5396.

[11]1 Rev. Stat. 1852; Burns 26-606; Baldwin 5220.

[12]Acts 1899; Burns 26-550; Baldwin 5221.

[13]1 Rev. Stat. 1852; Burns 49-3004; Baldwin 5418. Acts 1899; Burns 26-610; Baldwin 5223.

[14]Acts 1863; Burns 26-607; Baldwin 5222.

[15]1 Rev. Stat. 1852, Acts 1929; Burns 26-601; Baldwin 5215.

Its principal functions are: Control of county property, allowance of claims against the county, auditing accounts of all officers handling county money (in practice, the board no longer makes audits, since these are made by the state board of accounts),[16] and exercise the right of eminent domain.[17] Other powers, in specific instances, have been conferred upon the board by the general assembly: Letting of contracts for county buildings;[18] purchase of materials and supplies;[19] supervision of maintenance of roads, bridges, and culverts;[20] preparation of the annual budget estimates;[21] abolition or change of township or precinct boundary lines;[22] establishment and maintenance of libraries[23] and hospitals;[24] authorization of payment of bounties; offering of rewards;[25] and authorization of subscription to and preservation of public newspapers printed in the county.[26]

Besides its administrative functions, the board sits as a court in the trial of causes concerning county business. For the transaction of business it adopts its own regulations, but for court sessions it must comply, so far as practicable, with the rules for conducting business in the circuit court.[27] Appeals from its decisions can be taken to the circuit court pursuant to statute.[28]

The commissioners, by virtue of their office, were constituted a board of turnpike directors by an act of 1879, for the management and control of all free turnpikes in the county. Each director had personal supervision of his district. The powers of the board were to appoint suitable persons to supervise the work of repairs, contract for labor materials, and enter upon lands to take gravel, giving certificates in payment. The board appointed its clerk,[29] until an act of 1905 made the auditor ex officio the clerk.[30] This board was abolished in 1913, and the highways were placed in charge of a superintendent of highways appointed by the board of commissioners.[31] This office was likewise abol-

[16]1 Rev. Stat. 1852, Acts 1935; Burns, 1937 suppl., 26-620; Baldwin, 1935 suppl., 5236. Acts 1909: Burns 60-201 to 60-204, 60-211, 60-219, 60-225, 60-226; Baldwin 13854 to 13857, 13862, 13870, 13877. Acts 1937; Burns, 1937 suppl., 60-238 to 60-240; Baldwin, 1937 suppl., 15868-1 to 15868-3.

[17]Acts 1899; Burns 26-2101 to 26-2106; Baldwin 5109 to 5114. Acts 1919; Burns 36-303; Baldwin 8861. Acts 1935; Burns, 1937 suppl., 36-711; Baldwin, 1935 suppl., 8861-1. Acts 1937; Burns, 1937 suppl., 26-640; Baldwin, 1937 suppl., 5236-1.

[18]Acts 1907; Burns 26-2002, 26-2004; Baldwin 5101, 5103.

[19]Acts 1899; Burns 26-535; Baldwin 5400. Acts 1899, 1903, 1933; Burns 26-536; Baldwin 5401.

[20]Acts 1919; Burns 36-301; Baldwin 8859.

[21]Acts 1899; Burns 26-516, 26-519; Baldwin 5380, 5383.

[22]Acts 1859; Burns 26-701; Baldwin 16055. Acts 1919; Burns 26-705; Baldwin 16059.

[23]1 Rev. Stat. 1852; Burns 41-501. Acts 1917, 1921, 1927; Burns 41-510; Baldwin 10321.

[24]Acts 1903; Burns 22-3201; Baldwin 4507.

[25]1 Rev. Stat. 1852, Acts 1875, 1883, 1899, 1911; Burns 26-1101 to 26-1106; Baldwin 3802, 5288 to 5290, 5293, 5294.

[26]1 Rev. Stat. 1852; Burns 26-626; Baldwin 5285.

[27]1 Rev. Stat. 1852; Burns 26-617; Baldwin 5228.

[28]1 Rev. Stat. 1852; Burns 26-901; Baldwin 5277. Acts 1879 (Spc. Sess.), 1885; Burns 26-820; Baldwin 5275.

[29]Acts 1879 (Spc. Sess.), ch. 115, sec. 1.

[30]Acts 1905, ch. 167, sec. 85.

[31]Acts 1913, ch. 330, sec. 1.

ished twenty years later. The supervision of highways became a duty of the surveyor,[32] unless the commissioners appoint a highway supervisor.[33]

The auditor, as clerk of the board of commissioners, attends its meetings, keeps a record of the proceedings, and preserves all the books and papers touching the business of the county in his office.[34]

All the records are located in the courthouse.

Court Proceedings and Reports

1. Commissioners' Docket, 1880—. 6 vols. (1-6).

Docket of proceedings in commissioners' court, showing date filed, names of plaintiff and defendant, kind of action, and date of disposition. Hdw. 600 pp. 18 x 12 x 3. 3 vols., 1880-1911, aud. stg. rm.; 2 vols., 1911-29, aud. rec. rm.; 1 vol., 1930—, aud. off.

2. Commissioners' Record, 1856—. 25 vols. (1-25). Prior to 1856, destroyed by fire.

Record of proceedings of commissioners' court concerning budgets, road contracts, bridges, ditches, building repairs, and all other county business, showing date, place of meeting, type of business, and action taken. Indexed alph. by subjects. 1856-Aug. 5, 1907, hdw.; Sept. 1907—, typed. 600 pp. 18 x 12 x 2. 22 vols., 1856-May 2, 1922, aud. rec. rm.; 3 vols., May 3, 1922—, aud. off.

3. Perpetuated Record, 1856-64. 1 vol.

Record of testimony taken to establish legal facts pertaining to records destroyed by fire in 1856. Indexed alph. by subjects. Hdw. 300 pp. 18 x 14 x 2. Aud. stg. rm.

4. [Commissioners' Miscellaneous Papers], 1856-1911. 93 file boxes.

Miscellaneous papers of commissioners' court, including liquor license applications, retailers' bonds, bids for county farm, proof of completion of ditch allotments, bids for ditch and road construction, resolutions of commissioners' meetings, gravel road bids and bonds, petitions, vouchers, township tax levies, bids for constructing and furnishing courthouse, ditch petitions, clerk's certificate of fees collected, reports of clothing supplied to inmates of state institutions sent from Boone County, insurance policies, papers in matters of election of township officers, and certificates of election of county commissioners, showing names of parties, date, kind of action requested, and amount. Arr. chron. Hdw. 9 x 5 x 4½. Aud. stg. rm.

5. Record [Proceedings of Commissioners' Committee on Courthouse], 1909-12. 1 vol.

Minutes of meetings of commissioners' committee concerning the construction of the present courthouse, showing date, place of meeting, names of committee members, and action taken. Hdw. 300 pp. 11 x 10 x 1. Aud. rec. rm.

[32]Acts 1933; Burns 36-1101; Baldwin 8699.

[33]Acts 1933; Burns 36-1110; Baldwin 8708.

[34]1 Rev. Stat. 1852; Burns 26-611, 26-621, 49-3004; Baldwin 5226, 5238, 5418.

6. Record of County Officers' Funds, 1901-8. Subtitled: Treasurer and Auditor.

Treasurer's and auditor's quarterly reports to board of commissioners, showing fees paid into general fund, amount, and balance. Hdw. 300 pp. 18 x 14 x 3. Aud. rec. rm.

7. Liquor Licenses, 1879-1911. 8 file boxes.

Record of applications for liquor licenses, showing name of applicant, remonstrances, and proof of publication. Arr. chron. Hdw. 6 x 5 x 10. Aud. stg. rm.

8. Retailers' Bond Record, 1875-1907. 2 vols. Title varies: Liquor Bond Record.

Record of bonds of liquor dealers, showing names of retailer and surety, and amount and conditions of bond. Indexed alph. by names of retailers. Hdw. 300 pp. 16 x 11 x 1½. Aud. stg. rm.

9. Specifications for Courthouse and Jail, 1855, 1877. 1 file box.

Specifications for courthouse constructed in 1856 and jail constructed in 1877, showing construction details. Hdw. 6 x 5 x 10. Aud. stg. rm.

Bond Issues

10. Register of Bonds, 1879—. 2 vols. (1-2).

Record of county bonds sold, showing names of bond issue and purchaser; serial number; amounts of bond, sale, and interest; and dates of sale, maturity, coupon payments, and redemption. Indexed alph. by names of bond issues. Hdw. 85 pp. 17 x 12 x 1. Tr. rec. rm.

11. Register of Bonds, 1879—. 3 vols. (1-3).

Register of sales of bond issues, showing number and amount of bond, date and amount of sale, name of purchaser, rate of interest, coupons paid, and dates due and redeemed. Indexed alph. by names of purchasers. Hdw. 600 pp. 18 x 12 x 3. 1 vol., 1879-1909, aud. stg. rm.; 2 vols., 1910—, aud. off.

12. Register of Macadam Road Bonds and Interest Paid, 1930—. 4 vols.

Register of macadam road bonds issued and interest paid, showing date, names of road and payee, warrant number, and amount. Arr. by names of twps. Hdw. 75 pp. 18 x 14 x ½. 3 vols., 1930-36, aud. rec. rm.; 1 vol., 1937—, aud. off.

13. Redeemed Bonds and Coupons, 1910—. 35 file boxes.

Schedule of bonds and coupons redeemed, showing date, name of road, warrant and coupon numbers, amounts of bonds and coupons, and total. Arr. chron. Hdw. 10 x 5 x 14. 34 file boxes, 1910-36, aud. rec. rm.; 1 file box, 1937—, aud. off.

Petitions

14. Roads and Ditches [and Bridges], 1909-29, 1932—. 9 file boxes.

Petitions, bids, and contracts for roads, bridges, and ditches. Contains: Petitions, entry 15; Bids, entry 20; Contracts, entry 24. Arr. chron. Hdw. 10 x 5 x 24. 2 file boxes, 1909-29, 1936—, aud. off.; 7 file boxes, 1910-25, 1932-35, aud. rec. rm.

15. Petitions, 1910—. In Roads and Ditches [and Bridges], entry 14.

Petitions for roads, bridges, and ditches, showing date, names of petitioners, plans and specifications, reasons for petition, and presentation date.

16. Roads, 1916-31. 9 file boxes.

Petitions for roads, showing date, names of petitioners, plans and specifications, reasons for petition, and presentation date. Arr. chron. Hdw. 10 x 5 x 24. Aud. rec. rm.

17. Drainage Petitions, 1880-1930. 27 file boxes (A-Z, and 1 file box not labeled).

Petitions for drainage ditches, showing date, names of petitioners, kind and location of ditch, and action taken. Indexed alph. by names of petitioners. Hdw. and typed. 10 x 5 x 14. Sur. off.

18. Ditch Petition, 1909-30. 3 file boxes.

Petitions for construction of ditches, showing date, names of petitioners, plans and specifications, reasons for petition, and presentation date. Arr. chron. Hdw. 10 x 5 x 24. Aud. rec. rm.

Bids and Contracts

19. Bidder's Record, 1935—. 1 vol.

Record of bids for supplies for county projects, showing date bids considered, newspaper notices, location of road, contract and order for purchase of material, requisition and item numbers, description, quantity, unit number, unit price bids, names and addresses of bidders and accepted bidder, and date material ordered. Indexed alph. by names of accepted bidders. Hdw. 640 pp. 16 x 14 x 3. Aud. off.

20. Bids, 1909—. In Roads and Ditches [and Bridges], entry 14.

Bids presented for construction of roads, bridges, and ditches, showing date, names of project and bidder, amount of bid, and acceptance or rejection.

21. Papers in Matter of Building at County Farm, 1894. 1 file box.

Bids for construction of building at county farm, showing name and address of bidder, amount, and specifications. Hdw. 6 x 5 x 10. Aud. stg. rm.

22. County Farm and Orphans' Home, 1900-1906. 7 file boxes.

Bids for supplies for county farm and orphans' home, showing name of bidder and articles bid upon, dates of closing and acceptance of bid, and amount. Hdw. 6 x 5 x 10. Aud. stg. rm.

23. Commissioners' Records, 1930—. 4 file boxes.

Bids on miscellaneous supplies for county offices and buildings, showing names of bidders, amount of bid, purpose, and amount of bond posted. Typed. 10 x 5 x 14. 2 file boxes, 1930-33, aud. rec. rm.; 2 file boxes, 1933—, aud. off.

24. Contracts, 1909—. In Roads and Ditches [and Bridges], entry 14.

Contracts for construction of roads, bridges, and ditches, showing date, names of contractor and project, condition of contract, and cost.

25. [Adoption Record], 1900-1912. 1 vol.
Record of contracts between board of commissioners and foster parents, showing name, address, and qualifications of applicant; name, age, and sex of child; and approval of commissioners. Arr. chron. Hdw. 400 pp. 12 x 10 x 2½. Aud. rec. rm.

26. County Insurance Policies, dates not obtainable. 1 file box.
Insurance policies covering public buildings, county property, and compensation of county employees, showing date, terms and conditions, and amount of premium. Typed. 10 x 5 x 14. Aud. off.

Claims and Allowances

27. Commissioners' Claim and Allowance Docket, 1912—. 7 vols. (1-7).
Record of claims presented to and allowances made by commissioners' court, showing date filed; claim and warrant numbers; name, address, and occupation of claimant; purpose and amount of claim; and allowance. Arr. chron., thereunder by claim nos. Hdw. 600 pp. 16 x 13 x 3. 1 vol., 1912-16, aud. stg. rm.; 3 vols., 1917-Apr. 1929, aud. rec. rm.; 3 vols., May 1929—, aud. off.

28. Claim Docket, 1878-1911. 7 vols. (4-8, and 2 vols. not numbered). Title varies: 2 vols., 1878-85, Allowance Docket.
Record of claims filed and allowed, showing date, name of claimant, nature of claim, amounts filed and allowed, and claim number. Arr. chron., thereunder by claim nos. 1879-Jan. 1909, hdw.; Feb. 1909-11, typed. 500 pp. 18 x 12 x 2½. Aud. stg. rm.

29. Register of Allowance, 1856-1900. 6 vols. (1-6).
Register of allowances of claims, showing date, claim number, name of claimant, and nature and amount of claim. Arr. chron. Hdw. 600 pp. 16 x 11 x 3. Aud. stg. rm.

30. Commissioners' Claims, 1879—. 227 file boxes.
Paid and canceled claims against the county, showing date, claim and warrant numbers, name of claimant, amount of claim, and fund debited. Arr. chron. Hdw. and typed. Condition fair. 112 file boxes, 6 x 5 x 10; 107 file boxes, 10 x 5 x 14; 8 file boxes, 10 x 5 x 24. 112 file boxes, 1879-1909, aud. stg. rm.; 107 file boxes, 1908-35, aud. rec. rm.; 8 file boxes, 1936—, aud. off.

31. Gravel Road Claim Docket, 1885-June 28, 1901, 1908-10. 6 vols. (1-2, and 4 vols. not numbered). Subtitled: 2 vols., 1885-July 3, 1893, Gravel Road Repairs; 3 vols., July 4, 1893-June 28, 1901, Gravel Road.
Record of gravel road claims filed and allowed, showing date, name of claimant, nature and amount of claim, amount allowed, and warrant number. Arr. chron. 1885-1901, hdw.; 1908-10, typed. 400 pp. 16 x 11 x 2. Aud. stg. rm.

32. [Gravel Road Claims], 1883-1900. 67 file boxes.
Gravel road repair claims filed with auditor and approved by board of turnpike directors, showing location and description of road, names of laborers, amount of claim, and date allowed. Arr. chron. Hdw. Condition fair. 6 x 5 x 10. Aud. stg. rm.

33. Report of Turnpike Directors, 1901-7. 89 vols.
Reports of board of turnpike directors and allowances of claims by board of commissioners, showing warrant number, date, name of claimant, purpose, and total amount of claim, Indexed alph. by names of turnpike directors. Hdw. 100 pp. 18 x 12 x ½. Aud. stg. rm.

34. County Hospital Bills and Orders, 1916—. 6 file boxes.
Bills for all expenses of county hospitals and maintenance of patients and orders for service to relief patients, showing date, amount drawn from depository, and purpose. Arr. chron. Hdw. and typed. 10 x 5 x 14. 5 file boxes, 1916-30, aud. rec. rm.; 1 file box, 1931—, aud. off.

35. Burial Record of Soldiers, Sailors, and Marines, 1890—. 1 vol.
Record of burial of soldiers, sailors, and marines, showing name, age, and occupation of deceased; dates of enlistment, discharge, and death; rank; command; names of members of family; place of burial; total expense; and name of trustee. Arr. alph. by names of deceased. Hdw. 250 pp. 18 x 12 x 2. Aud. rec. rm.

For other military records, see entries 104-5, 161-2, 487.

36. Burial of ex-Union Soldiers, Sailors, and Marines, 1891-1905. 1 file box.
Statement of expenses for burial of ex-Union soldiers, sailors, and marines, showing name, age rank, command, and occupation of deceased; dates of enlistment, discharge, and death; and place and expense of burial. Hdw. 6 x 5 x 10. Aud. stg. rm.

For other military records, see entries 104-5, 161-2, 487.

Roads, Bridges, and Ditches

37. Road Record, 1856—. 19 vols. (2-9, 11-14, 16-21, and 1 vol. not numbered).
Record of petitions, plans, specifications, bonds, proofs of publication, and orders for construction of roads, showing date and amount of bond, purpose, names of bondholders and contractors, and labor and materials used. Indexed alph. by subjects; see also entry 38. 1856-Sept. 17, 1907, hdw.; Sept. 3, 1907—, typed. 600 pp. 18 x 12 x 2. 1 vol., 1856-Apr. 3, 1869, aud. stg. rm.; 16 vols., Mar. 15, 1869-Mar. 2, 1929, aud. rec. rm.; 2 vols., Mar. 4, 1929—, aud. off.

38. Record [Index to Roads], not dated. 1 vol.
Index to entry 37, showing volume and page numbers. Arr. alph. by names of roads. Hdw. 153 pp. 14 x 10 x ½. Aud. rec. rm.

39. Report of Viewers on Roads, 1926-32. 4 file boxes.
Road viewers' reports to board of commissioners on proposed road construction, showing names of viewers and road, location, date, and profiles of road. Hdw. 10 x 5 x 24. Aud. rec. rm.

40. Improvement Road Construction Ledger, 1917-31. 1 vol.
Record of expenses for construction of improved roads, showing dates of bond sale, contract, and payment to contractor; names of contractor, attorney, viewers, township, road superintendent, and engineer; location of road; cost of construction; amount paid to date; and amount due. Indexed alph. by names of roads. Hdw. 306 pp. 18 x 12 x 1½. Aud. off.

41. Record of Supervisors' Reports on Free Gravel Roads, 1899-1901. 2 vols.

Record of reports to board of turnpike directors of expenditures on free gravel roads, showing date, name of payee, labor, amount, and total cost. Arr. chron. Hdw. 600 pp. 18 x 12 x 3. Aud. stg. rm.

42. Road Supervisors' Reports, 1883-1901. 5 file boxes.

Quarterly reports to board of turnpike directors of repairs and construction of gravel roads, showing number and date of certificate, name of recipient, purpose, and amount. Hdw. 6 x 5 x 10. Aud. stg. rm.

43. Gravel Road Record [and Bridge Records], 1880-1910. 124 file boxes.

Miscellaneous papers on gravel roads and bridges including contracts, showing profiles, names of viewers and contractor, amount, and labor and material agreement. Hdw. 6 x 5 x 10. Aud. stg. rm.

44. Blueprints of Roads and Ditches, 1926-32. 1 file box.

Plans of roads and ditches, showing date, location, and specifications. Blueprint. 10 x 5 x 24. Aud. rec. rm.

45. [Blueprints of Roads, Bridges, and Ditches], 1905-30. 300 blueprints.

Plans of roads, bridges, and ditches, showing date, location and specifications. Blueprint. Size varies. Aud. stg. rm.

46. Bridge Plans, 1931. 9 blueprints.

Bridge plans, showing date, location, and specifications. 36 x 24. Blueprint. Aud. rec. rm.

47. Commissioners' Ditch Record, 1885-94. 1 vol.

Record of sale of allotment of land, purchase price, estimated cost and assessment for construction of ditches, showing names of ditch and landowner, location and description of land, date and amount of sale, cost of construction, certificate of sale, and receipt. Indexed alph. by names of ditches. Hdw. 400 pp. 18 x 20 x 2. Aud. stg. rm.

48. Public Ditches, 1922-31. 1 file box.

Final report to board of commissioners of construction of ditches, showing canceled checks and itemized costs of construction. Typed. 10 x 5 x 14. Aud. off.

49. Miscellaneous Ditch Papers, 1879-1908. 95 file boxes. Title varies: Ditch; Ditch Petitions; Bonds and Contracts; Proof of Publication; Surveyor's Certificates on Ditches; Proof of Posting Notices.

Miscellaneous papers of ditch projects, including petitions, bonds and contracts, surveyor's certificate on ditch, proof of publication, and proof of posting notices, showing date, name and location of ditch, and proceedings. Hdw. 6 x 5 x 10. Aud. stg. rm.

II. COUNTY COUNCIL

In 1899 the legislature created "The Boone County Council."[1] This council consists of seven members who are elected for terms of four years and must be qualified voters and resident freeholders of the county. One member is elected from each of four councilmanic districts by the

[1]Acts 1899; Burns 26-501; Baldwin 5365.

voters of the district, and three members are elected by the voters of the county at large.[2] The council elects its president from its membership, and the auditor serves as clerk.[3] The sheriff is required to execute the orders of the council.[4]

The regular annual meeting of the council is held on the first Tuesday after the first Monday of September for the purposes of fixing the tax rate, imposing the tax levy, and making appropriations, and continues from day to day until its business is completed. Special meetings may be called by the auditor or a majority of the members.[5] All sessions must be public.[6] Although a majority of the council constitutes a quorum, the passage of ordinances requires a majority of all members,[7] and extraordinary majorities are required by law in certain instances: A three-fourths vote to increase or insert an item in the budget estimates submitted by the county agencies through the auditor;[8] a two-thirds vote of all members to make additional appropriations at special meetings.[9]

The power of fixing the tax rate for county purposes and for all purposes where it is not fixed by law and is required to be uniform throughout the county, is vested exclusively in the council, likewise the power of making appropriation of money to be paid out of the county treasury.[10] The council passes on all budget estimates submitted by county officials[11] and makes emergency appropriations.[12]

The council has exclusive power to authorize the borrowing of money for the county and the issuing of bonds.[13] No sale or purchase by the county of real estate of the value of $1,000 or more can be made without authorization by the council.[14]

The auditor, as clerk of the council, keeps a journal of its proceedings, and also keeps and preserves in his office its files and papers.[15]

All the records are located in the courthouse.

Proceedings and Reports

50. County Council Record [and Minutes of Board of Tax Adjustment], 1899—. 2 vols. (1-2).

Minutes of meetings of county council and board of tax adjustment. Contains: County Council Record, entry 51; Minutes of Board of Tax Adjustment, 1932—, entry 321. Entry 51, indexed alph. by subjects of

[2]Acts 1899; Burns 26-502, 26-504; Baldwin 5366, 5368. Acts 1907; Burns 26-505; Baldwin 5369.

[3]Acts 1899, 1931; Burns 26-507; Baldwin 5371. Acts 1899; Burns 26-509; Baldwin 5373.

[4]Acts 1899; Burns 26-510; Baldwin 5374.

[5]Acts 1899, 1931; Burns 26-507; Baldwin 5371.

[6]Acts 1899; Burns 26-508; Baldwin 5372.

[7]Acts 1899; Burns 26-511; Baldwin 5375.

[8]Acts 1899; Burns 26-520; Baldwin 5384.

[9]Acts 1899, 1907, 1913, 1937; Burns, 1937 suppl., 26-521; Baldwin, 1937 suppl., 5385.

[10]Acts 1899; Burns 26-515, 26-520; Baldwin 5379, 5384.

[11]Acts 1899; Burns 26-520; Baldwin 5384.

[12]Acts 1899, 1907, 1913, 1937; Burns, 1937 suppl., 26-521; Baldwin, 1937 suppl., 5385.

[13]Acts 1899, 1921, 1929; Burns 26-532; Baldwin 5396.

[14]Acts 1899; Burns 26-534; Baldwin 5399.

[15]Acts 1899; Burns 26-509; Baldwin 5373.

business transacted; entry 321, arr. chron. 1899-Dec. 2, 1907, hdw.; Dec. 2, 1907—, typed. 600 pp. 18 x 12 x 3. Aud. rec. rm.

51. County Council Record, 1899—. In County Council Record [and Minutes of Board of Tax Adjustment], entry 50.

Minutes of meetings of county council, showing date, names of members, ordinances of appropriations for expenses of county offices, and action taken.

52. County Council [and Board of Tax Adjustment Papers], 1899—. 19 file boxes.

Papers of county council and board of tax adjustment. Contains: Ordinance of Appropriation, entry 54; Minutes of Meetings of Board of Tax Adjustment, 1933-34, entry 322. Arr. chron. Hdw. and typed. 12 file boxes, 6 x 5 x 10; 7 file boxes, 10 x 5 x 14. 12 file boxes, 1899-1910, aud. stg. rm.; 6 file boxes, 1910-34, aud. rec. rm.; 1 file box, 1935—, aud. off.

53. Tax Levies, 1921-33. 1 file box.

Tax papers and vouchers. Contains: Ordinances of Appropriation, 1923-26, entry 54; Statements of Tax Levies, 1923-31, entry 381; Field Examiners' Expense Vouchers, entry 429. Arr. chron. Typed. 10 x 5 x 14. Aud. rm.

54. Ordinances of Appropriation, 1899—. In County Council, entry 52; 1923-26, in Tax Levies, entry 53.

Ordinances of appropriations for county offices based on estimates submitted by officials and approved by board of commissioners, showing services, supplies, office expenses, total annual expenses, and appropriations.

55. Tax Levies, 1892-1911. 1 file box.

Record of tax levies fixed by board of commissioners, 1892-98, and by county council, 1899-1911, after consideration of budgets. Arr. chron. Hdw. 6 x 5 x 10. Aud. stg. rm.

56. Tax Levies [Certificates], 1931—. 1 file box.

Certificates of tax levies, showing proof of publication and petitions to state board of tax commissioners for reduction in taxes. Typed. 10 x 5 x 14. Aud. off.

57. Oaths of Officials, 1931—. 1 file box.

Oaths of officials. Contains: Oaths of County Council Members, entry 58; Oaths of Board of Review Members, entry 320. Typed. 10 x 5 x 14. Aud. off.

58. Oaths of County Council Members, 1931—. In Oaths of Officials, entry 57.

Oaths of members of county council, showing dates of term, name and address of members, and certification of acceptance of oath.

III. CLERK OF THE CIRCUIT COURT

The clerk of the circuit court, commonly referred to as "county clerk", is a constitutional officer, elected for a four-year term. No person is eligible to the office of clerk of the circuit court for more than eight years in any twelve-year period.[1] The clerk is required to give bond in the amount fixed by the board of commissioners.[2]

[1]Const., art. 6, sec. 2. 2 Rev. Stat. 1852; Burns 49-2701; Baldwin 1427.

[2]Acts 1875; Burns 49-2703, 49-2704; Baldwin 1430, 1431.

Prior to the Constitution of 1851, the office of clerk of the circuit court was established, under the authority of the Constitution of 1816,[3] by the act of organization of Boone County which enjoined the election of a clerk of the circuit court at the first election in the county.[4]

The clerk of the circuit court is required to draw up a record of the proceedings of the court daily,[5] to administer all oaths,[6] and to receive payments for all judgments of record in his office.[7]

In addition to his court duties, numerous other duties are imposed upon the clerk by statute. He serves ex officio as registration officer for the county[8] and as a member and clerk of the county election boards.[9]

Other important duties of the clerk are the issuance of marriage licenses;[10] professional licenses, such as physicians',[11] dentists',[12] and optometrists';[13] hunting, trapping, and fishing licenses;[14] and business licenses, such as poultry dealers'[15] and junk dealers'.[16] He approves, files, and keeps a record of the bonds of county and township officers, unless other provision is made by law,[17] and of notaries;[18] and registers the certificates of trained nurses.[19]

The clerk is required to preserve in his office all records and writings appertaining to his official duties, to indorse the time of filing of all papers, and in addition to these records, to keep all necessary judges', appearance, bar, judgment, and execution dockets; order and final record books; a complete record of all causes involving title to land including a lis pendens record, of all criminal causes for felony, and of all other cases upon request;[20] a cash book;[21] and a fee register.[22] He records certificates of firms and partnerships doing business under any name, designation, or title other than the real names of their members.[23]

All the records are located in the courthouse.

[3]Const. 1816, art. 5, sec. 8.

[4]Acts 1830, ch. 24, sec. 4.

[5]2 Rev. Stat. 1852, Acts 1885, 1933; Burns 4-324; Baldwin 1413.

[6]2 Rev. Stat. 1852; Burns 49-2708; Baldwin 1435.

[7]Acts 1875; Burns 49-2719; Baldwin 1438.

[8]Acts 1933, 1935; Burns, 1937 suppl., 29-306; Baldwin 1935, suppl., 7304.

[9]Acts 1905, 1927; Burns 29-1401; Baldwin 7377. Acts 1915, 1917; Burns 29-504; Baldwin 7190. Acts 1899; Burns 29-1002; Baldwin 7109.

[10]Acts 1852; Burns 44-201; Baldwin 5622.

[11]Acts 1897; Burns 63-1303; Baldwin 10705.

[12]Acts 1913, 1931, 1935; Burns, 1937 suppl., 63-504; Baldwin, 1935 suppl., 5589.

[13]Acts 1907, 1935; Burns, 1937 suppl., 63-1011; Baldwin, 1935 suppl., 13182.

[14]Acts 1937; Burns, 1937 suppl., 11-1403; Baldwin, 1937 suppl., 8229-3.

[15]Acts 1917, 1929, 1932 (Spc. Sess.); Burns 42-802; Baldwin 10486.

[16]Acts 1905; Burns 42-703; Baldwin 10462.

[17]1 Rev. Stat. 1852; Burns 49-105; Baldwin 13063. Acts 1857; Burns 49-124; Baldwin 13077. 2 Rev. Stat. 1852; Burns 49-2706; Baldwin 1433.

[18]1 Rev. Stat. 1852, Acts 1855; Burns 49-3503; Baldwin 13016.

[19]Acts 1905, 1913, 1931; Burns 63-903; Baldwin 13036.

[20]2 Rev. Stat. 1852; Burns 49-2706; Baldwin 1433. Acts 1881 (Spc. Sess.); Burns 2-813, 2-3314; Baldwin 94, 524.

[21]Acts 1879 (Spc. Sess.); Burns 49-2722; Baldwin 1442. Acts 1937; Burns, 1937 suppl., 61-623; Baldwin, 1937 suppl., 13844-44.

[22]Acts 1879 (Spc. Sess.); Burns 49-2723; Baldwin 1443.

[23]Acts 1909; Burns 50-201, 50-202; Baldwin 13210, 13211.

Official Bonds

(See also entries 479-80)

COUNTY

59. Official Bond Record, 1853—. 2 vols. (1-2).
Record of bonds of county officials, showing names and addresses of official and bondsmen, conditions and amount of bond, signatures, and date. Indexed alph. by names of officials. 1853-June 7, 1906; hdw.; June 18, 1906—, typed. 600 pp. 18 x 12 x 3. Clk. rec. rm.

60. Official Bond Index, 1890-93. 1 vol.
Partial index to entry 59, showing date and amount of bond, names of principal and sureties, and bond record volume and page numbers. Arr. alph. by names of sureties. Hdw. 575 pp. 18 x 12 x 3. Clk. rec. rm.

61. Official Bonds, 1894—. 1 file box.
Original bonds, showing names of official and sureties, amount and conditions of bond, oath, and date. Arr. chron. Hdw. and typed. 10 x 5 x 14. Clk. rec. rm.

TOWNSHIP

62. Constable Bonds, 1882-1906. 1 file box.
Original bonds, showing names of constable and sureties, amount and conditions of bond, oath and date. Arr. chron. Hdw. 10 x 5 x 14. Clk. rec. rm.

63. Justice [of the] Peace Bond, 1902-20. 1 file box.
Original bonds, showing names of justice and sureties, amount and conditions of bond, oath, and date. Arr. chron. Hdw. and typed. 10 x 5 x 14. Clk. rec. rm.

MISCELLANEOUS

64. Record of Notaries' Bonds, 1899—. 2 vols. (2-3). Vol. 1, prior to 1899, missing.
Records of notaries' bonds, showing date, names of notary and bondsmen, amount and conditions of bond, and signatures. Indexed alph. by names of notaries. Hdw. 600 pp. 18 x 12 x 3. 1 vol., 1899-Mar. 7, 1923, clk. rec. rm.; 1 vol.., Apr. 7, 1923—, clk. off.

65. Notary Public Bonds, 1909—. 5 file boxes.
Original bonds, showing names of notary and bondsmen, amount and conditions of bond, oath, and dates. Arr. chron. Hdw. and typed. 10 x 5 x 12. 4 file boxes, 1909-29, clk., stg. rm.; 1 file box, 1930—, clk. rec. rm.

Licenses

MARRIAGE

(See also entry 544)

66. Marriage Record, 1831—. 24 vols. (1-24). Title varies: Application, License, and Marriage Record.
Record of applications for and issuance of marriage licenses and return of certificates, showing date; names, ages, and residences of bride and groom; family history; and name of person officiating. Indexed alph. by names of brides and grooms. Hdw. 600 pp. 18 x 12 x 3. 22 vols., 1831-Aug. 25, 1933, clk. rec. rm.; 2 vols., Aug. 25, 1933—, clk. off.

67. Marriage Returns, 1879—. 25 file boxes.
Marriage certificates returned to clerk, showing names of bride and groom, date and place of marriage, and signature of person officiating. Arr. alph. by names of grooms. Hdw. 10 x 5 x 14. 1 file box, 1889-93, clk. stg. rm.; 24 file boxes, 1879—, clk. off.

68. Applications for Marriage Licenses, 1905-7. 1 vol.
Record of marriage license applications, showing name, age, race, residence, birthplace, history, and occupation of applicant; names of parents of applicant; and date. Hdw. 300 pp. 18 x 14 x 2. Clk. rec. rm.

PROFESSIONAL

69. Physicians' License Record, 1885—. 2 vols.
Record of applications for and issuance of licenses to practice medicine, showing names of physician and school attended, dates of graduation and license, and certificate of examination by state medical board. Indexed alph. by names of physicians. Hdw. 362 pp. 18 x 12 x 2. 1 vol., 1885-96, clk. stg. rm.; 1 vol., 1897—, clk. off.

70. Physician's License, 1905—. 1 file box.
Certificate of physicians' licenses, showing names and addresses of physician and witness, and date. Arr. chron. Hdw. 10 x 5 x 14. Clk. rec. rm.

71. Dental License Record, 1899—. 1 vol.
Record of dentists' licenses, showing name, age, and residence of dentist; certificate of examination by state board of dental examiners; and date of license. Indexed alph. by names of dentists. Hdw. 200 pp. 18 x 12 x 1½. Clk. off.

72. Dentists' Licenses, 1911—. 1 file box.
Certificates of dentists' licenses, showing names and addresses of dentist and witness, and date. Arr. chron. Hdw. 10 x 5 x 14. Clk. rec. rm.

73. Optometry License Record, 1907—. 1 vol.
Record of certificates of registration and licenses issued, showing date, name of optometrist, and certificate number. Indexed alph. by names of optometrists. Hdw. 140 pp. 16 x 9 x 1. Clk. rec. rm.

74. Veterinary Record, 1892-1904. 1 vol.
Applications and licenses to practice medicine and surgery on animals, showing date, names of veterinarian and witnesses, freeholders' affidavit, and certificate. Indexed alph. by names of veterinarians. Hdw. 150 pp. 18 x 12 x 1. Clk. rec. rm.

BUSINESS

75. Record of Poultry Dealers' License, 1917—. 2 vols. (1-2).
Record of poultry dealers' licenses, showing date, and name and business address of dealer. Indexed alph. by names of dealers. Hdw. 450 pp. 14 x 10 x 2. 1 vol., 1917-29, clk. rec. rm.; 1 vol., 1929—, clk. off.

76. Application [for] Poultry Dealers' License, 1917-29. 1 file box.
Applications for poultry dealers' licenses, showing date, and applicant's name and business address. Hdw. 6 x 5 x 10. Clk. stg. rm.

77. Junk Dealers' License, 1905—. 1 vol.
Record of licenses issued to junk dealers, showing date, and name and

business address of dealer. Indexed alph. by names of dealers. Hdw. 300 pp. 14 x 9 x 1½. Clk. off.

78. Applications for Sire Licenses, 1889-1924. 1 vol.
Record of applications for and issuance of sire licenses, showing date; name and pedigree of sire; date of birth; description by color, size, and marks; and name and residence of owner. Indexed alph. by names of owners. Hdw. 270 pp. 18 x 12 x 1½. Clk. rec. rm.

79. Petty Money Lender's License Record, 1915-16. 1 vol.
Record of petty money lenders' licenses, showing date, name and business address of licensee, and nature of business. Indexed alph. by names of licensees. Hdw. 300 pp. 14 x 10 x 2. Clk. rec. rm.

HUNTING AND FISHING

80. Hunting and Fishing License Stubs, 1907—. 45 file boxes.
Stubs of resident licenses issued for hunting and fishing, showing name, residence, and physical description of licensee; and date of issue. Hdw. 10 x 5 x 14. 42 file boxes, 1907-30, clk. stg. rm.; 3 file boxes, 1931—, clk. rec. rm.

81. Application for Resident Hunting and Fishing License, 1920-30. 3 file boxes.
Applications for hunting and fishing licenses, showing date; and name, address, and physical description of applicant. Arr. chron. Hdw. 6 x 5 x 10. Clk. stg. rm.

82. Soldier's Permit and Nonresident Hunting License, 1923-31. 1 file box.
Stubs of permits issued to nonresidents and honorably discharged veterans to hunt and fish in county, showing name, residence, and physical description of licensee; and date of issue. Hdw. 6 x 5 x 10. Clk. stg. rm.

83. Hunting and Fishing License Reports, 1925—. 5 file boxes.
Monthly reports of hunting and fishing licenses to state department of conservation, showing date, number and kind of license, name and residence of licensee, amount of fee, and amount due state. Arr. chron. Hdw. 10 x 5 x 14. Clk. rec. rm.

Certificates

BUSINESS

84. Certificates of Firms of Partnerships, 1912—. 1 file box.
Certificates of business establishments conducted under firm names, showing date, name of firm, kind of business, location, and names and addresses of owners. Hdw. 10 x 5 x 14. Clk. rec. rm.

85. Corporation Papers, 1883-86. 1 file box.
Certificates of election of corporation officials, showing date, names of corporation and official, title of office, certificate of election, and oath. Hdw. 6 x 5 x 10. Clk. stg. rm.

86. Firearms Application, 1935—. 1 file box.
Applications to own and carry firearms, showing date; name, age, address, and occupation of applicant; reason for application; and description of weapon. Hdw. 10 x 5 x 14. Clk. rec. rm.

87. Permits for Firearms, 1925-29. 1 vol.
Record of permits to carry firearms, showing date; name, address, and description of applicant; kind and description of firearm; and reason for permit. Arr. chron. Hdw. 200 pp. 11 x 9 x 1. Clk. rec. rm.

88. Patent Right Affidavit, 1909-30. 1 file box.
Patentees' declarations of priority on inventions, showing name and description of invention; serial number; and name, age, residence, occupation, and affidavit of claimant. Hdw. 10 x 5 x 14. Clk. rec. rm.

89. Letters of Patent, 1892-1905. 1 file box.
Copies of letters of patents granted by U. S. Department of the Interior, showing date, name of inventor, kind of invention, and patent number. Hdw. 6 x 5 x 10. Clk. stg. rm.

90. Insurance Certificates, 1911-20. 14 file boxes.
Agents' certificates of authority, showing date, names of company and agent, and statement of financial condition of company. Hdw. 6 x 5 x 10. Clk. stg. rm.

PROFESSIONAL

91. Powers of Attorney, 1880—. 5 file boxes.
Instruments verifying the appointment of attorney in fact, showing names of appointing principal and appointee, conditions, and scope and limitations of power conveyed. Arr. chron. Hdw. 10 x 5 x 14. 4 file boxes, 1880-1920, clk. stg. rm.; 1 file box, 1920—, clk. off.

92. Optometry Certificates, 1907—. 1 file box.
Certificates of registration to practice optometry, showing certificate number, name and residence of optometrist, approval of state board of optometry, and date. Arr. chron. Hdw. 10 x 5 x 14. Clk. rec. rm.

93. Dentist Certificates, 1911—. 1 file box.
Certificates of approval issued by state board of dental examiners, showing name of dentist and date. Arr. chron. Hdw. 10 x 5 x 14. Clk. rec. rm.

94. Nurses' Certificates, 1911—. 1 file box.
Certificates issued by state board of registration and examination of nurses, showing name and residence of nurse, and date of passing examination. Arr. chron. Hdw. 10 x 5 x 14. Clk. rec. rm.

MISCELLANEOUS

95. Assorted Miscellaneous, 1893—. 3 file boxes (1-2, and 1 box not numbered).
Papers of grand jury and public library board. Contains: Public Library Board Certificates, 1914—, entry 96; Grand Jury Subpenas, 1921—, entry 262; Grand Jury Reports, 1893—, entry 263. Hdw. 10 x 5 x 14. Clk. off.

96. Public Library Board Certificates, 1914—. In Assorted Miscellaneous, entry 95.
Certificates of appointment of members of public library board, showing term of court, county, names of judge of circuit court and appointee, date, and oath of board member.

Registers

97. Officers' Record, 1870—. 2 vols. (1-2). Title varies: Official Register.

Record of elected and qualified public officers, showing name and title of officer; dates of election, commission, and resignation or expiration of term; amount and conditions of bond; and names of sureties. Arr. alph. by names of offices. Hdw. 600 pp. 18 x 12 x 3. Clk. rec. rm.

98. Register of Firms or Partnerships, 1909—. 1 vol.

Record of firms or partnerships, showing names and addresses of firm and members, kind of place of business, and date of filing certificate. Arr. alph. by names of firms. Hdw. 150 pp. 15 x 10 x 1. Clk. off.

99. Register of Insurance, 1880-1921. 3 vols. (2-3, and 1 vol. not numbered).

Record of insurance companies and agents operating in county, showing names of agent and company, and date of registration. Arr. alph. by names of companies. Hdw. 360 pp. 18 x 12 x 2. 1 vol., 1880-Mar. 27, 1899, clk. stg rm.; 2 vols., Apr. 1, 1899-1921, clk. rec. rm.

100. Record of Commissions, 1893-1910. 1 vol.

Record of corporations outside of state appointing an agent to transact their business in the state, showing names of agent, corporation, state, and town; agent's address; and date of registration. Indexed alph. by names of corporations. Hdw. 200 pp. 18 x 12 x 1. Clk. stg. rm.

101. Alcohol Permits, 1919-28. 1 file box.

Applications for permits for possession of alcohol, showing name of applicant, nature of business, and date. Hdw. 10 x 5 x 12. Clk. rec. rm.

102. Registered Trained Nurses, 1911—. 1 vol.

Record of trained nurses, showing name and address of nurse, and dates of registration and license. Indexed alph. by names of nurses. Hdw. 244 pp. 18 x 12 x 1½. Clk. off.

103. Estray Record, 1830-77. 2 vols.

Record of strayed animals found, showing name of finder and number and description of animals. Arr. chron. Hdw. 100 pp. 15 x 9 x 1. Clk. stg. rm.

Military Records

(See also entries 35-36, 161-62, 487)

104. Lists of Soldiers, 1913-22. 1 file box.

Lists of enlisted men in military service, showing name, address, and age of enrollee; state from which enlisted; service in Mexican, Civil, and Spanish-American Wars, U. S. Army, U. S. Navy, or National Guard; and company, regiment, and battery or ship. Hdw. 10 x 5 x 14. Clk. rec. rm.

105. Enrollment of Soldiers, 1886. 1 vol.

Record of enrollment of soldiers, showing name, rank, and military history of enrollee; nature of injury suffered in service; number of children; and date and place of death. Arr. alph. by names of soldiers. Hdw. 250 pp. 18 x 13 x 3. Clk. rec. rm.

Receipts and Disbursements

106. Clerk's Daily Balance Cash Statement, 1913—. 12 vols. (1-12).

Record of daily receipts, disbursements, and balance in all funds, showing cash on hand and amount in depository. Arr. chron. Hdw. 600 pp. 12 x 10 x 3. 2 vols., 1913-19, clk. stg. rm.; 9 vols., 1920-36, clk. rec. rm.; 1 vol., 1937—, clk. off.

107. Cash Book of Receipts and Disbursements, 1925—. 3 vols. (1-3).

Record of money received and disbursed, showing date, receipt number, name of payer or payee, fund credited, total cash received, fees payable to county, and total disbursements. Arr. chron. Hdw. 200 pp. 20 x 20 x 2. Clk rec. rm.

108. Cash Book of Receipts, 1886-1925. 4 vols. (1-4).

Cashbook of receipts, showing date; number of clerk's receipt; amount of civil, criminal, probate, license, or bond fees; and total. Arr. chron. Hdw. 400 pp. 18 x 16 x 2½. Clk. rec. rm.

109. Cash Book of Disbursements, 1912-25. 2 vols. (1-2).

Record of all cash disbursed, showing date; record, page, and check numbers; names of bank and payee; amount debited; and amount and purpose of payment. Arr. chron. Hdw. 350 pp. 18 x 11 x 2½. Clk. rec. rm.

110. Receipts and Disbursements, 1869-1902. 2 vols.

Record of receipts and disbursements of county funds, showing title of cause, amount received or disbursed, fund debited or credited, and name of payer or payee. Indexed alph. by names of principals. Hdw. 450 pp. 18 x 12 x 2½. Clk. stg. rm.

111. Auditor's Quietus, 1915-34. 1 file box.

Auditor's quietus receipts to clerk, showing date, name of clerk, receipt of payment, and amount. Hdw. 10 x 5 x 14. Clk. rec. rm.

Maps

112. Boone County, Indiana, 1931. 1 map.

Plat map showing land ownership in county, acreage of each owner, and townships. Drawn by Geneva Lundy. Published at Indianapolis, Ind., by E. C. Gullion. Printed. No scale given. 26 x 40. Clk. off.

113. Layout of City of Lebanon, Indiana, 1933. 1 map.

Political map showing streets, precincts, wards, and voting places. Drawn by J. W. Edwards, Lebanon, Ind. Blueprint. Scale, ¼″ to 100′. 22 x 28. Clk. off.

IV. RECORDER

The recorder is a constitutional officer elected for a four-year term. No person is eligible to hold the office of recorder for more than eight years in any twelve-year period. The recorder is required to post bond in the amount of four thousand dollars.[1]

Prior to the Constitution of 1851, the office of recorder was established at the organization of Boone County in 1830, under the au-

[1]Const., art. 6, sec. 2. 1 Rev. Stat. 1852, Acts 1901; Burns 49-3201; Baldwin 5469.

thority of the Constitution of 1816 and an act of 1818 which provided for the election of a recorder in any new county formed.[2]

The title of this officer describes his functions—to make and preserve a public record of legal documents which by law he is bound to record, for both county officials and private persons.[3] Of the many kinds of instruments recorded the more important are: Deeds and mortgages;[4] chattel mortgages;[5] satisfactions, cancelations, and assignments of any kind;[6] releases;[7] mechanic's liens;[8] leases;[9] articles of incorporation;[10] certificates of admission for foreign corporations to do business in Indiana;[11] cemetery deeds;[12] and articles of cemetery associations.[13] He also registers farm names.[14]

The forms and methods to be used by the recorder are described in detail in the statutes. He keeps an entry book in which he enters, as filed, all instruments delivered to him for recording, noting day and hour received, which time is the legal date of recording.[15] In addition to the records enumerated above, he keeps a fee book and a cashbook, and enters therein, as received, all money received in his office.[16] He is required to index his records, both in each volume and in complete or general indexes.[17]

All the records are located in the courthouse.

Deeds, Titles, and Grants

114. Entry Book of Deeds, 1856—. 13 vols. (2-11, 9, and 2 vols. not numbered).

Entry record of deeds, showing date recorded, names of grantor and grantee, kind of instrument, consideration, location and description of land, fees, and deed record volume and page numbers. Arr. chron. Hdw. 598 pp. 18 x 12 x 3. 10 vols., 1856-1927, library stg rm.; 1 vol., 1911-16, recr. stg. rm.; 2 vols., 1927—, recr. off.

[2]Const. 1816, art. 11, sec. 10. Acts 1816-17, ch. 2, sec. 2. Acts 1830, ch. 24, sec. 2.

[3]1 Rev. Stat. 1852, Acts 1925; Burns 49-3205; Baldwin 5470.

[4]1 Rev. Stat. 1852; Burns 49-3210; Baldwin 5475.

[5]Acts 1935; Burns, 1937 suppl., 51-510; Baldwin, 1935 suppl., 13227-10. Acts 1935, 1937; Burns, 1937 suppl., 51-515; Baldwin, 1937 suppl., 13227-15.

[6]Acts 1905; Burns 49-3203; Baldwin 5472. Acts 1935; Burns, 1937 suppl., 51-511; Baldwin, 1935 suppl., 13227-11.

[7]2 Rev. Stat. 1852; Burns 56-708; Baldwin 992. Acts 1935; Burns, 1937 suppl., 51-511; Baldwin, 1935 suppl., 13227-11.

[8]Acts 1909; Burns 43-704; Baldwin 10508.

[9]1 Rev. Stat. 1852, Acts 1875, 1913, 1921, 1923; Burns 56-119; Baldwin 14671.

[10]Acts 1929; Burns 25-219; Baldwin 4919. Acts 1935; Burns, 1937 suppl., 25-527; Baldwin, 1935 suppl., 4989-21.

[11]Acts 1929; Burns 25-305; Baldwin 4963. Acts 1935; Burns, 1937 suppl., 25-527; Baldwin, 1935 suppl., 4989-21.

[12]Acts 1925; Burns 21-223; Baldwin 4648.

[13]1 Rev. Stat. 1852; Burns 25-1520; Baldwin 10599.

[14]Acts 1913; Burns 49-3226; Baldwin 5488.

[15]1 Rev. Stat. 1852; Burns 49-3211; Baldwin 14665. 1 Rev. Stat. 1852, Acts 1925; Burns 49-3205; Baldwin 5470.

[16]Acts 1895; Burns 49-1401; Baldwin 7576.

[17]1 Rev. Stat. 1852; Burns 49-3209, 49-3217, 49-3218; Baldwin 5471, 5481, 5482. 1 Rev. Stat. 1852, Acts 1855; Burns 49-3216; Baldwin 5480.

115. Deed Record, 1854—. 132 vols. (1-132).
Record of deeds, showing names of grantor and grantee, consideration, location and description of land, and date recorded; includes records of cemetery, sheriff, tax title, and quiet title deeds. Indexed alph. by names of grantors and grantees; see also entry 116. 1854-Mar. 14, 1899, hdw.; Mar. 14, 1899—, typed. 752 pp. 18 x 12 x 3. 130 vols., 1854-July 8, 1936, recr. rec. rm.; 2 vols., July 9, 1936—, recr. off.

For other deed records, see entries 120, 123, 124, 128.

116. General Index Deeds, 1856—. 36 vols. (1-21, 2, 4, 9-21). Subtitled: Vols. 2, 9-21, Grantor; another set, vols. 2, 9-21, Grantee.
General index to entry 115, showing names of grantor and grantee, location and description of land, date recorded, and deed record volume and page numbers. Arr. alph. by names of grantors and grantees. Hdw. 600 pp. 18 x 12 x 2¾. 1 vol., 1867-69, library stg. rm.; 35 vols., 1856-66, 1870—, recr. rec. rm.

117. Record of Deeds Heretofore Recorded, 1842—. 9 vols. (1-9).
Record of deeds dated 1842-56, heretofore recorded in volumes destroyed by fire in 1856, showing names of grantor and grantee, consideration, location and description of land, and date of deed. Arr. alph. by names of grantors and grantees; see also entry 118. 1853-Jan. 7, 1907, hdw.; Jan. 7, 1907—, typed. 752 pp. 18 x 12 x 3. Recr. rec. rm.

118. General Index Deeds Heretofore Recorded, 1842—. 4 vols. (1-2, 1-2). Subtitled: Vols. 1-2, Grantee; another set, vols. 1-2, Grantor.
General index to entry 117, showing names of grantor and grantee, kind of deed, location and description of land, consideration, and deed record volume and page numbers. Arr. alph. by names of grantors and grantees. Hdw. 700 pp. 18 x 12 x 3. Recr. rec. rm.

119. Proofs of Deeds and Other Instruments, 1856-1904. 1 vol.
Affidavits of deeds destroyed by fire in 1856, showing form number; names of affiants, purchaser, and original owner; location and description of land; consideration; and date recorded. Indexed alph. by names of purchasers and owners. Hdw. 600 pp. 18 x 12 x 3. Recr. rec. rm.

120. County Cemetery Deed Record, 1925—. 1 vol.
Record of deeds to cemetery lots, showing names of grantor and grantee, consideration, location and description of lot, deed number, and date recorded. Indexed alph. by names of grantors and grantees. Typed. 600 pp. 18 x 12 x 3. Recr. off.

For prior records, see entry 115.

121. [Deeds, Mortgages, Liens], 1835—. 93 file boxes.
Papers left for recording and not called for by owners. Contains: Cemetery Deeds, 1874—, entry 122; Guardians' Deeds, entry 125; Quit Claim Deeds, entry 126; Warranty Deeds, entry 127; Mortgages, entry 141; Notice Mechanic's Liens, 1869—, entry 152. Hdw. 10 x 5 x 14. Recr. rec. rm.

122. Cemetery Deeds, 1874—. In [Deeds, Mortgages, Liens], entry 121.
Cemetery deeds left for recording and uncalled for, showing date, names of grantor and grantee, consideration, and location and description of lot.

123. Sheriff's Deed Record, 1894—. 2 vols. (1-2).
Record of deeds granted from sheriff's sale of foreclosed mortgages, showing names of sheriff and purchaser, consideration, location and description of land, and date recorded. Indexed alph. by names of purchasers. 1894-Apr. 30, 1907, hdw. and typed; May 7, 1907—, typed. 592 pp. 18 x 12 x 3. 1 vol., 1897-Aug. 12, 1936, recr. rec. rm.; 1 vol., Sept. 1, 1936—, recr. off.

For prior records, see entry 115; for sheriff's sales records, see entry 298.

124. Tax Title Deed Record, 1864—. 2 vols. (1-2).
Record of tax title deed from delinquent tax sales, showing date, consideration, location and description of land, and name of purchaser. Indexed alph. by names of purchasers. 1864-Feb. 14, 1934, hdw.; Feb. 14, 1934—, typed. 640 pp. 18 x 12 x 3. Recr. rec. rm.

For prior records, see entry 115; for sales records, see entry 453.

125. Guardians' Deeds, 1835—. In [Deeds, Mortgages, Liens], entry 121.
Guardians' deeds left for recording and not called for, showing names of guardian and heirs, amount of estate, and description of real estate.

126. Quit Claim Deeds, 1835—. In [Deeds, Mortgages, Liens], entry 121.
Quitclaim deeds left for recording and not called for, showing names of grantor and grantee, consideration, date, and description of real estate.

127. Warranty Deeds, 1835—. In [Deeds, Mortgages, Liens], entry 121.
Warranty deeds left for recording and not called for, showing names of grantor and grantee, date, consideration, and description of real estate.

128. Quiet Title Records, 1911—. 3 vols. (1-3).
Record of quieted titles, showing date recorded; names of plaintiff, defendant, commissioners, and court; consideration; and location and description of land. Indexed alph. by names of plaintiffs; see also entry 129. Typed. 605 pp. 18 x 12 x 3. Recr. rec. rm.

For prior records, see entry 115.

129. Quiet Title Index, 1911-19. 1 vol.
Partial index to entry 128, showing name of plaintiff, date filed, kind of deed, description of lots and lands, name of town, and date recorded. Arr. alph. by names of plaintiffs. Hdw. 582 pp. 18 x 12 x 3. Recr. rec. rm.

130. [Court Papers and Land Grants], 1831-1914. 18 pigeon holes.
Papers of court cases and U. S. land office grants. Contains: Quiet Title and Partition Transcripts, entry 131; Land Grants, entry 133. Hdw. Condition fair. 20 x 4 x 13. Library stg. rm.

131. Quiet Title and Partition Transcripts, 1831-1914. In [Court Papers and Land Grants], entry 130.
Transcript of decrees and judgments rendered relative to partition and quiet title cases, showing names of parties to action, proceedings of court, and description of case.

132. Patent Record, 1879—. 4 vols. (1-4).
Record of patent certificates, showing U. S. land grants, name of

purchaser, location and description of land, and date recorded. Indexed alph. by names of purchasers. 1879-July 17, 1903, hdw.; Aug. 11, 1903—, typed. 538 pp. 18 x 12 x 3. Recr. rec. rm.

133. Land Grants, 1831-1914. In [Court Papers and Land Grants], entry 130.

U. S. land office grants, showing certificate number, name of purchaser, county, state, section, township, acreage, U. S. land office seal, and names of secretary and commissioner of land office.

134. Plat Book, 1838—. 4 vols. (2-5). Vol. 1, prior to 1838, missing.

Plats of additions, showing names of owner and plat, total number of lots, location and description of land, and date recorded. 1838-May 12, 1925, hdw.; May 12, 1925—, typed. Condition fair. 135 pp. 18 x 20 x 1. Recr. rec. rm.

135. Tract Book, 1825-53. 2 vols.

Record of tracts of lands of townships, showing location and description of land, names of patentee and purchaser, dates of entry and recording, and volume and page numbers recorded. Hdw. 238 pp. 17 x 11 x 1. Recr. rec. rm.

136. Deed Record [Surveys of Additions to Towns], 1866-67. 1 vol.

Record of surveys of additions to incorporated towns, showing location and description of land; size of lots, streets, and alleys; dates of survey and recording; and certification of recorder as to ownership of land. Indexed alph. by names of additions. Hdw. 600 pp. 16 x 14 x 3. Library stg. rm.

Mortgages, Assignments, and Releases

137. Entry Book of Mortgages, 1856—. 9 vols. (1-9).

Entry docket of mortgages, showing date recorded, names of mortgagor and mortgagee, kind of instrument, security payment, location and description of land, mortgage date, fee, and mortgage record volume and page numbers. Arr. chron. 644 pp. 18 x 12 x 3. 7 vols., 1856-Apr. 4, 1930, library stg. rm.; 1 vol., 1905-13, recr. stg. rm.; 1 vol., Apr. 5, 1930—, recr. off.

Real Estate

138. Mortgage Records, 1856—. 97 vols. (1-97).

Record of real estate mortgages, showing names of mortgagor and mortgagee, location and description of land, terms, and date recorded. Indexed alph. by names of mortgagors. 1856-May 3, 1905, hdw.; Nov. 3, 1905—, typed. 765 pp. 18 x 12 x 3. 96 vols., 1856-June 15, 1937, recr. rec. rm.; 1 vol., June 16, 1937—, recr. off.

139. General Index Mortgages, 1856—. 26 vols. (1 vol. numbered 1-2, 3-17, and 1 vol., not numbered). Subtitled: Mortgagor; Mortgagee.

Index to entry 138, showing names of mortgagor and mortgagee, amount of mortgage, location and description of land, and date recorded. Arr. alph. by names of mortgagors and mortgagees. 600 pp. 18 x 12 x 3. 25 vols., 1856—, recr. rec. rm.; 1 vol., Nov. 1, 1893-Dec. 27, 1902, library stg. rm.

140. Record of Mortgages Heretofore Recorded, 1856-1919. 1 vol. Record of mortgages recorded before fire of 1856, showing names of mortgagor and mortgagee, date recorded, location and description of land, and description of note. Indexed alph. by names of mortgagors and mortgagees. Hdw. 600 pp. 18 x 12 x 2½. Recr. rec. rm.

141. Mortgages, 1835—. In [Deeds, Mortgages, Liens], entry 121. Mortgages left for recording and not called for, showing serial number, names of mortgagor and mortgagee, description of real estate, and amount of mortgage.

CHATTEL

142. Chattel Mortgage Minute Book, 1935—. 2 vols. (1-2). Entry of chattel mortgages, showing dates of mortgage and entry, serial number, names of mortgagor and mortgagee, amount of mortgage, and description of property. Indexed alph. by names of mortgagors and mortgagees; see also entry 143. Typed. 372 pp. 18 x 12 x 3. Recr. off.

143. General Index Chattel Mortgages, 1935—. 1 vol. Index to entry 142, showing date, names of mortgagor and mortgagee, amount, description of property, date recorded, and volume and page numbers. Arr. alph. by names of mortgagors and mortgagees. Hdw. 550 pp. 18 x 12 x 3. Recr. rec. rm.

144. Chattel Mortgages, 1935—. 1 file box. Original chattel mortgages, showing date, names of mortgagor and mortgagee, serial number, amount and conditions of mortgage, and description of property. Arr. by serial nos. Typed. 11 x 17 x 26. Recr. off.

145. Chattel Mortgage, 1873-May 31, 1935. 34 vols. (1-34). Record of chattel mortgages, showing names of mortgagor and mortgagee, description of property, amount and terms of mortgage, and date recorded. Indexed alph. by names of mortgagors and mortgagees. 1873-May 9, 1900, hdw.; May 9, 1900-May 31, 1935, typed. 575 pp. 18 x 12 x 3. Recr. rec. rm.

146. Chattel Mortgages Intangible Tax Affidavits, 1935—. 1 file box. Intangible tax affidavits of chattel mortgages, showing date, names and addresses of mortgagor and mortgagee, description of property, and amount of indebtedness. Arr. alph. by names of mortgagees. Hdw. 11 x 17 x 26. Recr. off.

SCHOOL FUND

(See also entries 326, 372-73, 464-78)

147. School Fund Mortgage Record, 1856—. 10 vols. (1-10). Record of school fund mortgages, showing names of mortgagor and mortgagee, consideration, location and description of land, terms, and date recorded. Indexed alph. by names of mortgagors and mortgagees; see also entry 148. 1856-Jan. 26, 1907, hdw.; Feb. 12, 1907—, typed. 512 pp. 18 x 12 x 3. Recr. rec. rm.

148. General Index School Fund Mortgages, 1856-1917. 2 vols. (1-2). Partial index to entry 147, showing names of mortgagor and mortgagee,

amount, location and description of land, date recorded, and volume and page numbers. Arr. alph. by names of mortgagors and mortgagees. Hdw. 550 pp. 18 x 12 x 3. Recr. rec. rm.

ASSIGNMENTS AND RELEASES

(See also entry 166)

149. SATISFACTIONS, CANCELATIONS, AND ASSIGNMENTS, 1905—. 3 vols. (1-2, 2).

Entry book of satisfactions, cancelations, and assignments, showing entry date, names of mortgagor and mortgagee, volume and page numbers of mortgage record, fee, kind of instrument, and amount. Arr. chron. Hdw. 500 pp. 18 x 12 x 2. 2 vols., 1905-35, library stg. rm.; 1 vol., 1935—, recr. off.

150. [MORTGAGE RELEASES], 1849-1918. 17 file boxes.

Mortgage releases, showing names of mortgagor and mortgagee, amount of mortgage, and date of satisfaction. Hdw. Condition poor. 6 x 5 x 10. Recr. stg. rm.

151. RECORD OF CREDITS [Mortgages], 1891-1914, 10 vols. (5-9, and 5 vols. not numbered).

Record of credits on mortgages, showing serial number, name of mortgagor, amount of loan paid, and date. Indexed alph. by names of mortgagors. Hdw. 400 pp. 14 x 9 x 2. Recr. stg. rm.

LIENS

152. NOTICE MECHANIC'S LIENS, 1869—. In [Deeds, Mortgages, Liens], entry 121.

Notices of mechanic's liens, showing names of parties, property involved, amount of and reason for lien, and date filed.

153. MECHANICS' LIENS, 1857-67. 1 vol.

Record of mechanic's liens, showing date recorded, kind of labor or materials furnished, amount, and names of owner and lien holder. Indexed alph. by names of owners. Hdw. 550 pp. 18 x 12 x 3. Library stg. rm.

For subsequent records, see entry 166.

154. SIRE LIEN RECORD, 1891-1922. 1 vol.

Record of liens on sires, showing name of owner, breed of stock, name and description of sire, name of dam, amount of lien, and date recorded. Indexed alph. by names of owners of sires. Hdw. 558 pp. 18 x 12 x 3. Recr. rec. rm.

REGISTERS OF LEGAL INSTRUMENTS

155. WILL RECORDS, 1891—. 1 vol.

Record of wills and testaments, showing names of testator, beneficiaries, and witnesses; description and location of property; amount of bequests; date and provisions of will; and date recorded. Indexed alph. by names of testators. 1891-Jan. 14, 1901, hdw.; Jan. 14, 1901—, typed. 754 pp. 18 x 12 x 3. Recr. rec. rm.

For other will records, see entry 226.

156. INCORPORATION RECORD, 1893—. 1 vol.

Record of articles of incorporation, showing name and address of cor-

poration, purpose, date of authorization, number of shares of stock, par value, and date recorded. Indexed alph. by names of corporations. Typed. 584 pp. 18 x 12 x 3. Recr. rec. rm.

157. Record of Farm Names, 1913—. 1 vol.
Registration of farm names, showing names of owner and farm, location and description of land, and date recorded. Indexed alph. by names of owners and farms; see also entry 158. 1913-Sept. 3, 1919, hdw.; Sept. 3, 1919—, typed. 476 pp. 18 x 12 x 2. Recr. rec. rm.

158. General Index Farm Owners, Farm Names, 1913—. 1 vol.
Index to entry 157, showing names of owner and farm, location and description of land, date registered, record, and volume and page numbers. Arr. alph. by names of owners and farms. Hdw. 600 pp. 18 x 12 x 3. Recr. rec. rm.

159. Transfer Tax Record, 1914. 1 vol.
Records of transfer and inheritance taxes, showing names of deceased, recipient, and administrator; amount of tax; description of property; and date recorded. Indexed alph. by names of recipients. Typed. 586 pp. 18 x 12 x 3. Recr. rec. rm.

For other inheritance tax records, see entries 232, 317, 344-45, 383.

160. Abstract Old Age Pension Certificates, 1936—. 1 vol.
Abstract of old-age assistance certificates, showing time filed; name of recipient; application, certificate, and serial numbers; and date of award. Arr. alph. by names of recipients. Typed. 600 pp. 18 x 13 x 4. Recr. off.

For prior records, see entry 559.

161. U. S. A. Discharge Record, 1919—. 2 vols. (1-2).
Record of honorable discharges from U. S. military units, showing name and address, rank, enlistment record of party, and date recorded. Indexed alph. by names of service men. Typed. 586 pp. 18 x 12 x 3. Recr. off.

162. Record of Soldiers' Discharges, 1865-90. 1 vol.
Record of soldiers' discharges, showing names of soldier and commanding officer, regiment, place of discharge, and date recorded. Indexed alph. by names of soldiers. Hdw. 444 pp. 18 x 12 x 2½. Recr. rec. rm.

For other military records, see entries 35-36, 104-5, 487.

163. Ditch Record, 1881-1932. 4 vols. (1-3, 22). Vol. 22, labeled: Mortgage Record, Miscellaneous.
Record of commissioners' report of drainage assessments, showing names of owner and surveyor, location and description of land, amount, and date recorded. Indexed alph. by names of owners. Hdw. 544 pp. 18 x 12 x 3. Recr. rec. rm.

Fee and Cashbooks

164. Recorder's Fee and Cash Book, 1894—. 15 vols. (1-14, and 1 vol. not numbered). Title varies: Cash Book.
Record of fees and cash received, showing date and number of instrument, name of payer, purpose, and total receipts. Arr. by instrument nos. Hdw. 642 pp. 18 x 12 x 3. 12 vols., 1894-1932, library stg. rm.; 3 vols., 1932—, recr. off.

165. [Receipts for Fees], 1911—. 76 vols.
Stubs of receipts for fees, showing name of payer, amount, receipt and

volume numbers, date, and name and number of instruments. Hdw. 200 pp. 16 x 9 x 1. 73 vols., 1911-36, library stg. rm.; 3 vols., 1937—, recr. off.

Miscellaneous Records

166. Miscellaneous Records, 1868—. 28 vols. (1-28).
Record of miscellaneous instruments: Mortgage releases, assignments, mechanic's liens, contracts, leases, rights-of-way, mortgage continuances, bills of sale, affidavits, petitions, wills, promissory notes, powers of attorney, and plat drawings of lands and land locations; showing names of principals, terms, and dates of instrument and recording. Indexed alph. by names of principals. 1868-Mar. 25, 1907, hdw.; Mar. 26, 1907—, typed. 27 vols., 1868-June 15, 1936, recr. rec. rm.; 1 vol., June 15, 1936—, recr. off.

Maps

167. Standard Atlas of Boone County, 1904. 2 vols.
Maps of villages, cities, and townships of Boone County, together with U. S. land surveys, portraits of leading citizens and officials, and an outline of the duties of public officials. Printed. Condition poor. 100 pp. 20 x 16 x 1. Recr. off.

168. Map of Boone County, Indiana, 1923, 1931. 2 maps.
Plat maps of county, showing sections, number of acres per farm, names of owner and townships, and boundary lines. Drawn by Geneva Lundy. Published by E. C. Gullion. Printed. No scale given. 35 x 41. Recr. off.

V. CIRCUIT COURT

The circuit court, established by the Constitution of 1851, consists of one judge and is vested with such jurisdiction as is prescribed by law. The judge is elected by the voters of the circuit for a six-year term.[1] The twentieth circuit since 1911 has comprised Boone County, and the court is styled "Boone Circuit Court."[2]

When Boone County was organized in 1830, its various parts were, for judicial purposes, attached to the counties from which they had been taken.[3] An act of 1832 established Boone Circuit Court as a part of the fifth circuit.[4] Under the authority of the Constitution of 1816 and an act of 1831, the court consisted of a president judge and two associate judges.[5] The first session met on April 19, 1832, and lasted two days.[6]

From the organization of the county in 1830 to 1852, probate matters were under the original and exclusive jurisdiction of a probate court.[7] From 1853 to 1873 probate matters and certain criminal and other civil cases were under the jurisdiction of the court of common

[1]Const., art. 7, secs. 1, 8-9. Acts 1881 (Spc. Sess.); Burns 4-301; Baldwin 1395.
[2]Acts 1881 (Spc. Sess.); Burns 4-302; Baldwin 1396. Acts 1911; Burns 4-332; Baldwin, 1935 suppl., 1415-1.
[3]Acts 1830, ch. 24, sec. 2.
[4]Acts 1832, ch. 157, sec. 3.
[5]Const. 1816, art. 5, sec. 3. Acts 1831, ch. 22, secs. 1-2.
[6]Acts 1832, ch. 121, sec. 5.
[7]Acts 1829, ch. 26, secs. 1-2.

pleas.[8] When this court was abolished in 1873, all jurisdiction was transferred to the circuit court.[9]

The circuit court has original exclusive jurisdiction in all cases at law and equity whatsoever, criminal cases, actions for divorce, and settlement of decedents' estates and guardianships, except as exclusive or concurrent jurisdiction is conferred by law upon justices of the peace.[10] It has exclusive jurisdiction in all matters relating to children. In hearing such cases, it sits as the juvenile court.[11] It has such appellate jurisdiction as is conferred by law. It also has jurisdiction of all other causes, matters, and proceedings, where exclusive jurisdiction thereof is not conferred upon some other court, board, or officer.[12]

The court has power to make all proper judgments, sentences, decrees, orders, and injunctions; to issue all process;[13] and to adopt rules for conducting its business.[14] The order of business is, in precedence, as follows: Probate cases, criminal cases, and civil cases.[15]

The chief officers of the court are the sheriff, the prosecuting attorney, and the clerk of the circuit court. The sheriff attends upon the court and serves all process directed to him therefrom.[16] The prosecuting attorney prosecutes the pleas of the state in the court.[17] The clerk of the circuit court draws up each day's proceedings at full length in the proper order book which is signed by the circuit judge.[18] All causes are filed and entered in the office of the clerk of the circuit court, and numbered in consecutive order as filed.[19] The clerk is also charged by statute with the duty of keeping and preserving the official records of the court.[20]

All the records are located in the courthouse.

Civil Causes

169. [Pending Cases], 1901—. 127 file boxes.
Papers of cases pending, showing date filed; county; name and term of court; nature and number of cause; names of plaintiff, defendant, and attorneys; and details of case. Arr. by cause nos. Hdw. and typed. 6 x 5 x 12. Clk. off.

170. [Papers of Disposed of Cases], 1837—. 766 file boxes (numbering varies).
Papers of disposed of cases, showing date filed; county; name and term of court; nature and number of cause; names of plaintiff, defendant, and attorneys; and details of action. Arr. by cause nos. Hdw. and

[8]2 Rev. Stat. 1852, pt. 1, ch. 8, secs. 4, 11, 14, 43.

[9]Acts 1873; Burns 4-328; Baldwin 1417.

[10]Const., art. 7, sec. 8. Acts 1881 (Spc. Sess.); Burns 4-303, 6-101; Baldwin 1397, 3011.

[11]Acts 1903, 1913, 1931, 1935, 1937; Burns, 1937 suppl., 9-2801; Baldwin, 1937 suppl., 1759.

[12]Acts 1881 (Spc. Sess.); Burns 4-303; Baldwin 1397.

[13]2 Rev. Stat. 1852; Burns 4-307; Baldwin 1400.

[14]2 Rev. Stat. 1852; Burns 4-313; Baldwin 1406.

[15]Acts 1881 (Spc. Sess.); Burns 2-1106; Baldwin 182.

[16]2 Rev. Stat. 1852; Burns 49-2802; Baldwin 5494.

[17]2 Rev. Stat. 1852; Burns 49-2501; Baldwin 5456.

[18]2 Rev. Stat. 1852, Acts 1885, 1933; Burns 4-324; Baldwin 1413.

[19]Acts 1881 (Spc. Sess.); Burns 2-1053; Baldwin 158.

[20]2 Rev. Stat. 1852; Burns 49-2706; Baldwin 1433.

typed. 226 file boxes, 6 x 5 x 10; 540 file boxes, 10 x 5 x 14. 226 file boxes, 1837-92, clk. stg. rm.; 540 file boxes, 1881—, clk. rec. rm.

171. Disposed [of] Civil and Criminal Cases—. 1 vol.
Record of cases which have been tried and disposed of. Contains: Disposed of Civil Cases, entry 172; Disposed of Criminal Cases, entry 210. Indexed alph. by names of plaintiffs and defendants. Hdw. 900 pp. 12 x 10 x 6. Clk. off.

172. Disposed of Civil Cases, 1935—. In Disposed [of] Civil and Criminal Cases, entry 171.
Record of civil cases which have been tried and disposed of, showing date filed; county; name and term of court; cause number, names of plaintiff, defendant, and attorneys; and action.

173. Record of Receivership, 1911-25. 1 vol.
Record of pleas and proceedings in receivership cases, showing date; county; court term; names of plaintiff, defendant, receiver, and stockholders; case number; answer of stockholders to petition for a receiver; and amount of sales. Indexed alph. by names of defendants. Typed. 295 pp. 18 x 12 x 2. Ck. off.

SANITY CAUSES

174. Insane Records, 1881—. 6 vols. (1-6).
Record of applications and inquests of sanity cases, showing date, name of patient, history of insanity in family, statements of attending physician and medical examiner, vaccination, and judge's order of commitment. Indexed alph. by names of patients. Hdw. 600 pp. 18 x 12 x 3. Clk. off.

175. Insanity Record [Papers], 1864-1931. 14 file boxes.
Papers of sanity cases and inquests, showing date, name of patient, history of insanity in family, and statements of attending physician and medical examiner. Hdw. 6 x 5 x 10. Clk. stg. rm.

Civil Proceedings

ENTRY

176. Entry and Issue Docket and Fee Book, 1913—. 30 vols. (1-30).
Record of entry of cases, issues, and fees. Contains: Entry and Issue Docket and Fee Book, Civil, entry 177; Entry and Issue Docket and Fee Book, Criminal, entry 213. Indexed alph. by names of plaintiffs and defendants. Hdw. 600 pp. 18 x 12 x 3. Clk. off.

For prior fee records, see entries 269, 273; for prior issue docket, see entry 182.

177. Entry and Issue Docket and Fee Book, Civil, 1913—. In Entry and Issue Docket and Fee Book, entry 176.
Record of entry of cases, issues, and fees; showing number and kind of case, cost, and book and page numbers of order book and judgment docket.

178. Entry Docket, 1903-11. 2 vols.
Entry of causes daily. Contains: Entry Docket, Civil, entry 179; Entry Docket, Criminal, entry 214. Arr. chron. Hdw. 600 pp. 18 x 12 x 3. 1 vol., 1903-5, clk. stg. rm.; 1 vol., 1906-11, clk. rec. rm.

179. ENTRY DOCKET, CIVIL, 1903-11. In Entry Docket, entry 178. Entry of causes daily, showing dates of filing and issuing of process; cause number; names of plaintiff, defendant, and attorneys; and action taken.

180. CLERK'S DOCKET, 1858-1903. 72 vols. (numbering varies). Entry of causes daily. Contains: Clerk's Docket, Civil, entry 181; Clerk's Docket, Criminal, entry 216. Indexed alph. by names of plaintiffs and defendants. Hdw. 600 pp. 18 x 12 x 3. Recr. stg. rm.

181. CLERK'S DOCKET, CIVIL, 1858-1903. In Clerk's Docket, entry 180.

Entry of causes daily, showing cause number; names of plaintiff, defendant, and attorneys; kind of action; and date of issuing process.

182. ISSUE DOCKET, 1847-1919. 132 vols. (labeling varies). Record of issues in cases filed. Contains: Issue Docket, Civil, entry 183; Issue Docket, Criminal, entry 215. Indexed alph. by names of plaintiffs and defendants. Hdw. and typed. 314 pp. 18 x 12 x 2. 111 vols., 1847-Sept. 1912, clk. stg. rm.; 21 vols., Sept. 1912-19, clk. rec. rm.

For subsequent records, see entry 176.

183. ISSUE DOCKET, CIVIL, 1847-1919. In Issue Docket, entry 182. Records of issues in cases filed, showing cause number; names of plaintiff, defendant, and attorneys; kind of action; date filed; and sheriff's return.

184. BAR DOCKET, 1858-73. 2 vols.

Record of daily cases as filed. Contains: Bar Docket, Civil, entry 185; Bar Docket, Criminal, entry 219. Arr. by case nos. Hdw. 300 pp. 18 x 13 x 2. Clk. stg. rm.

185. BAR DOCKET, CIVIL, 1858-73. In Bar Docket, entry 184. Record of daily cases as filed, showing case number; names of plaintiff, defendant, and attorneys; nature of action; and date filed.

TRIAL

186. CIVIL COURT DOCKET, 1832-53, 1921—. 3 vols. Record of civil cases, showing names of plaintiff, defendant, and attorneys; kind of action; dates of filing and return; and cause number. Indexed alph. by names of plaintiffs. Hdw. 900 pp. 12 x 10 x 6. 2 vols., 1832-53, clk. stg. rm.; 1 vol., 1921—, clk. off.

187. COURT DOCKET, 1832-53. 2 vols. Bench docket of trial of cases. Contains: Court Docket, Civil, entry 188; Court Docket, Criminal, entry 218. Hdw. 292 pp. 18 x 12 x 3. Clk. stg. rm.

188. COURT DOCKET, CIVIL, 1832-53. In Court Docket, entry 187. Bench docket of trial of cases, showing cause number; names of plaintiff, defendant, attorneys, and witnesses; kind of action; date filed; sheriff's return; and proceedings of court.

189. [DOCKET SHEETS, DISPOSED OF CASES], 1913-35. 3 file drawers. Docket sheets of cases that have been tried and disposed of. Contains: Docket Sheets, Disposed of Civil Cases, entry 190; Docket Sheets, Disposed of Probate Cases, entry 254. Indexed alph. by names of plaintiffs. Hdw. 11 x 13 x 25. Clk. off.

190. Docket Sheets, Disposed of Civil Cases, 1913-35. In [Docket Sheets, Disposed of Cases], entry 189.

Docket sheets of civil cases that have been tried and disposed of, showing date filed; term of court; cause number; names of plaintiff, defendant, and attorneys; and action.

191. Order Book Civil, 1832—. 88 vols. (1-88).

Record of civil cases, showing names of parties involved, case number, issues, findings of court, and date filed. Indexed alph. by names of plaintiffs. 1832-May 16, 1898, hdw.; May 17, 1898—, typed. 600 pp. 18 x 12 x 3. 87 vols., 1832-Oct. 21, 1936, clk. rec. rm.; 1 vol., Oct. 22, 1936—, clk. off.

192. Ditch Order Book, Sept. 6-17, 1881. 1 vol.

Record of landowners' petitions for ditches, showing name of landowner, location and description of land, date filed, and court order. Hdw. 592 pp. 18 x 12 x 3. Sur. off.

193. Miscellaneous Order Book, 1877—. 7 vols. (1-7).

Miscellaneous order book covering cases of powers of attorney, transcripts from justice of peace courts, and foreclosures, showing names of principals to case, cause, action, date, and disposition. Indexed alph. by names of principals. 1877-Aug. 19, 1901, hdw.; Aug. 20, 1901—, typed. 600 pp. 18 x 12 x 3. Clk. rec. rm.

DISPOSITION

194. Judgment Docket, 1832—. 25 vols. (2-24, and 2 vols. not numbered).

Record of judgments rendered. Contains: Judgment Docket, Civil, entry 196; Judgment Docket, Criminal, entry 221. Indexed alph. by names of plaintiffs and defendants; see also entry 195. 600 pp. 18 x 12 x 3. 24 vols., 1832-Dec. 20, 1935, clk. rec. rm.; 1 vol., Dec. 21, 1935—, clk. off.

195. General Index to Judgments, 1832—. 11 vols. (1-3, 1-4, 1-4). Title varies: Judgment Docket, Abstract, and Index.

General index to entry 194. Contains: General Index to Judgments, Civil, entry 197; General Index to Judgments, Criminal, entry 222. Arr. alph. by names of judgment debtors. Hdw. 500 pp. 18 x 12 x 3. 10 vols., 1832-1935, clk. rec. rm.; 1 vol., 1935—, clk. off.

196. Judgment Docket, Civil, 1832—. In Judgment Docket, entry 194.

Record of judgments rendered, showing cause number; names of plaintiff and defendant; date and amount of judgment; and date of issue of writ, officer's return, and satisfaction.

197. General Index to Judgments, Civil, 1832—. In General Index to Judgments, entry 195.

General index to entry 196, showing names of parties; box number; and volume and page numbers of order book, judgment docket, fee book, and execution docket.

198. Complete Record Civil, 1832—. 39 vols. (A, 2-39).

Record of all cases tried involving real estate, showing names of plaintiff and defendant, number and nature of cause, date, court proceedings,

and disposition. Indexed alph. by names of plaintiffs. 1832-1900, hdw.; 1901—, typed. 600 pp. 18 x 12 x 3. Clk. rec. rm.

EXECUTION

199. PRECIPE BOOK, 1870—. 8 vols.
Record of precipes for execution, showing amount of judgment; dates of issue and execution; cause number; names of plaintiff, defendant, and attorneys; term of court; and total amount of judgment and interest at date of issuing. Hdw. 450 pp. 18 x 8 x 3. 5 vols., 1870-1915, clk. stg. rm.; 3 vols., 1916—, clk. rec. rm.

200. EXECUTION DOCKET, 1832—. 13 vols. (1-11, 2, and 1 vol. not numbered).
Record of executions of judgments, showing date of issuance, kind of case, names of judgment debtor and creditor, and costs. Indexed alph. by names of debtors. Hdw. and typed. 600 pp. 18 x 12 x 3. 1 vol., 1832-41, clk. stg. rm.; 11 vols., 1842-Feb. 1936, clk. rec. rm.; 1 vol., Feb. 1936—, clk. off.

201. EXECUTION PAPERS, 1839-80. 47 file boxes (1-47). 1 file box labeled: Execution Papers Not Found on Record.
Execution papers, showing names of plaintiff and defendant, amount of suit, kind of action, total court costs, and officer's return. Hdw. 6 x 5 x 10. Clk. stg. rm.

202. LIS PENDENS, SUITS, 1878—. 1 vol.
Record of attachments filed against property in litigation, showing date, names of plaintiff and defendant, cause number, and location and description of property. Indexed alph. by names of plaintiffs and defendants. Hdw. 600 pp. 18 x 12 x 3. Clk. off.

203. LIS PENDENS, SHERIFF'S NOTICES, 1878—. 1 vol.
Record of sheriff's attachments of property by court order, showing date, names of plaintiff and defendant, and location and description of property. Indexed alph. by names of plaintiffs and defendants. Hdw. 600 pp. 18 x 12 x 3. Clk. rec. rm.

204. LIS PENDENS, CERTIFICATE OF SALES, 1881—. 2 vols. (1-2).
Record of sales of property by sheriff on court order, showing date; names of plaintiff, defendant, and purchaser; location and description of property; amount of costs; and sale price. Indexed alph. by names of plaintiffs and defendants. Hdw. 600 pp. 18 x 12 x 3. 1 vol., 1881-1928, clk. rec. rm.; 1 vol., 1929—, clk. off.

205. REDEMPTION RECORD, CERTIFICATES, 1879—. 2 vols.
Record of lands redeemed after sheriff's sale, showing date; names of plaintiff, defendant, and redeemer; amount of sale; costs; description of property; and right of redemption. Indexed alph. by names of plaintiffs. Hdw. 600 pp. 18 x 12 x 3. Clk. rec. rm.

206. REDEMPTION RECORD, STATEMENTS AND AFFIDAVITS, 1879—. 1 vol.
Record of statements and affidavits in redemption of lands, showing date, names of affiant and purchaser, proof of ownership, cause number, and location and description of land. Indexed alph. by names of affiants. Hdw. 600 pp. 18 x 12 x 3. Clk. rec. rm.

207. Support Docket, 1912—. 2 vols. (1-2).
Record of payments of support money, showing number of cause; names of plaintiff, defendant, payer, and payee; court; date; amounts due, received, and disbursed; date disbursed; total receipts; and balance. Indexed alph. by names of plaintiffs. Hdw. 600 pp. 18 x 12 x 3. Clk. off.

Criminal Causes

208. State Cases [Criminal], 1921—. 2 file boxes (1-2).
Record of state cases pending, showing state; county; names of defendant, witnesses, and prosecuting attorney; kind of charge; and date. Arr. by case nos. Typed. 10 x 5 x 14. Clk. off.

209. [Papers of Disposed of Cases], 1846—. 299 file boxes (1-211, and 88 not numbered).
Papers of disposed of criminal cases, showing date filed; county; name and term of court; cause number; names of plaintiff, defendant, and attorneys; and action. Hdw. and typed. 6 x 5 x 10. Clk. stg. rm.

210. Disposed of Criminal Cases, 1935—. In Disposed [of] Civil and Criminal Cases, entry 171.
Record of criminal cases which have been tried and disposed of, showing date filed; county; name and term of court; cause number; names of plaintiff, defendant, and attorneys; and action.

indictments

211. Indictment Record, 1853—. 10 vols. (2-8, 4, and 2 vols. not numbered).
Record of indictments, showing names of plaintiff, defendant, and witnesses; crime; description of action; finding; bail; and date filed. Indexed alph. by names of defendants. Hdw. 600 pp. 18 x 12 x 3. 1 vol., 1853-65, clk. stg. rm.; 7 vols., 1866-Oct. 4, 1904, clk. rec. rm.; 2 vols., Oct. 16, 1904—, clk. off.

212. [Indictments], 1867-1908. 422 boxes (1-319, and 103 boxes not numbered).
Papers of indictments, showing cause, evidence, nature of charge, and names of accused and prosecuting attorney. Hdw. 10 x 5 x 14. Clk. stg. rm.

Criminal Proceedings

entry

213. Entry and Issue Docket and Fee Book, Criminal, 1913—. In Entry and Issue Docket and Fee Book, entry 176.
Record of entry of cases, issues, and fees, showing number and kind of case, cost, and volume and page numbers of order book and judgment docket.

214. Entry Docket, Criminal, 1903-11. In Entry Docket, entry 178.
Entry of causes daily, showing dates of filing and issuing of processes; cause number; names of plaintiff, defendant, and attorneys; and action taken.

215. Issue Docket, Criminal, 1847-1919. In Issue Docket, entry 182.

Record of issues, showing cause number; names of plaintiff, defendant, and attorneys; kind of action; date filed; sheriff's return; and proceedings of court.

216. Clerk's Docket, Criminal, 1858-1903. In Clerk's Docket, entry 180.

Entry of causes daily, showing cause number; names of plaintiff, defendant, and attorneys; kind of action; and date of issuing process.

217. Criminal Court Docket, 1921—. 1 vol.

Record of criminal cases, showing names of defendant and attorneys, kind of action, and dates of filing and return. Indexed alph. by names of defendants. Hdw. 900 pp. 12 x 10 x 6. Clk. off.

218. Court Docket, Criminal, 1832-53. In Court Docket, entry 187.

Bench docket of court cases, showing cause number; names of plaintiff, defendant, attorneys, and witnesses; kind of action; date filed; sheriff's return; and proceedings of court.

219. Bar Docket, Criminal, 1858-73. In Bar Docket, entry 184.

Record of daily causes filed in court, showing case number; names of plaintiff, defendant, and attorneys; nature of action; and date filed.

DISPOSITION

220. Conviction Record, Feb. 7-Oct. 30, 1899. 1 vol.

Record of convictions, showing sentence given; names of defendant, jurors, and witnesses; judge's statement; dates of indictment and sentence; cause number; and defendant's age. Indexed alph. by names of defendants. Hdw. 600 pp. 18 x 12 x 4. Clk. stg. rm.

221. Judgment Docket, Criminal, 1832—. In Judgment Docket, entry 194.

Record of judgments rendered, showing cause number, name of defendant, date, and judgment.

222. General Index to Judgments, Criminal, 1832—. In General Index to Judgments, entry 195.

General index to judgments, showing name of defendant; judgment; box number; and volume and book numbers of order book, judgment docket, fee book, and execution docket.

Probate Causes

(See also entries 284-86)

All probate causes of Boone County are under the exclusive jurisdiction of the Boone Circuit Court. This court has had this jurisdiction since the court of common pleas was abolished in 1873.

At the organization of the county in 1830, the probate court of Boone County was established under a law of 1829, which placed probate matters in a separate court, consisting of one judge, elected by the voters of the county for a term of seven years. It had original and exclusive jurisdiction in matters relating to probate of wills; granting letters of administration; settlement of decedents' estates; appointment

of guardians for minors and persons of unsound mind; and approval of bonds of guardians, administrators, and executors.[1]

In 1852 the general assembly abolished the probate court[2] and created the "Court of Common Pleas of Boone County" as a part of the district embracing Boone and Montgomery Counties.[3] The court of common pleas had original and exclusive jurisdiction of probate causes, except in special cases where concurrent jurisdiction was given to the circuit court or to some other court.[4]

The general assembly in 1873 abolished the court of common pleas and transferred its jurisdiction to the circuit court,[5] and all the records of the court of common pleas were transferred to the circuit court.[6]

The clerk of the circuit court was the clerk of the probate court[7] and the clerk of the common pleas court.[8]

All records pertaining to probate causes are filed and preserved in the office of the clerk of the circuit court.[9]

ESTATE CASES

223. General Index to Estates, 1835—. 5 vols. (1-5).
General index to estates, showing number of file box; names of administrator or executor and decedent; amount; date of letters; volume and page numbers of order book, fee book, probate docket, appearance docket, inventory docket, sale bill record, bond record, account current record, complete record, and will record; and date discharged. Arr. alph. by names of decedents. Hdw. 600 pp. 18 x 12 x 3. 4 vols., 1835-Aug. 31, 1925, clk. rec. rm.; 1 vol., Aug. 31, 1925—, clk. off.

224. Estates [Pending Settlement], 1907—. 24 file boxes (A-Z).
Papers of estates pending settlement, showing cause number; county; court; name and description of estate; and names of judge, administrator or executor, and beneficiaries and creditors. For index, see entry 223. Hdw. and typed. 10 x 5 x 14. Clk. off.

225. Estate [Settled], 1839—. 252 file boxes.
Papers of settled estates, showing administrator's or executor's account, proof of publication, claim filed, notice to heirs, creditors' petitions, administrator's or executor's bond, and affidavit of tax appraisal. For index, see entry 223. Hdw. and typed. 10 x 5 x 14. Clk. rec. rm.

226. Record of Wills, 1833—. 8 vols. (1-7, A).
Record of wills, showing name and amount of estate; county; date; proof of will; and names of beneficiaries, witnesses, and executor. Indexed alph. by names of estates. 1833-Apr. 3, 1903, hdw.; Apr. 3, 1903—, typed. 600 pp. 18 x 12 x 3. 7 vols., 1833-Feb. 9, 1931, clk. rec. rm.; 1 vol., Feb. 9, 1931—, clk. off.

For other will records, see entry 155.

[1] Acts 1829, ch. 26, secs. 1-2, 5, 8.
[2] 1 Rev. Stat. 1852, ch. 92, sec. 1; 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 43.
[3] 2 Rev. Stat. 1852, pt. 1, ch. 8, secs. 1, 3, 27.
[4] *Ibid.*, secs. 4-5, 7.
[5] Acts 1873; Burns 4-328; Baldwin 1417.
[6] Acts 1873, ch. 29, sec. 81.
[7] Acts 1829, ch. 26, sec. 3.
[8] 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 25.
[9] Acts 1829, ch. 26, sec. 3. 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 26. 2 Rev. Stat. 1852; Burns 49-2706, 49-2721; Baldwin 1433, 1441. Acts 1873, ch. 29, sec. 81.

227. Administrator's and Executor's Bond, Oath, and Letters, 1844—. 11 vols. (1-11). Title varies: Administrator's Bond, Oath, and Letters.

Record of administrator's and executor's bond, oath, and letters, showing names of administrator or executor, deceased, and witness; amount and condition of bond; and date. Indexed alph. by names of estates. Hdw. 600 pp. 18 x 12 x 3. 5 vols., 1844-July 30, 1907, clk. stg. rm.; 6 vols., Aug. 24, 1907—, clk. off.

228. Administrator's Bond Record to Sell Real Estate, 1889-97. 1 vol.

Record of administrator's bond to sell real estate, showing amount of bond, date, condition of obligation, and names of administrator and estate. Hdw. 475 pp. 18 x 12 x 3. Clk. stg. rm.

229. Administrator's Inventory Record, 1852—. 16 vols. (1-16).

Record of inventory appraisal of personal estates by administrator, showing names of administrator and estate; number, name, and appraised value of item; and date recorded. Indexed alph. by names of decedents. 1852-Apr. 1, 1907, hdw.; Apr. 1, 1907—, typed. 600 pp. 18 x 12 x 3. 9 vols., 1852-Mar. 5, 1906, clk. stg. rm.; 6 vols., Aug. 3, 1906-Nov. 14, 1932, clk. rec. rm.; 1 vol., Nov. 15, 1932—, clk. off.

230. Executor's and Administrator's Record of Reports, 1860—. 17 vols. (1-17).

Record of reports of condition of estates by administrators, showing names of estate and administrator; date; amounts of personal property, estate, and expenses; and voucher number. Indexed alph. by names of estates. Hdw. and typed. 600 pp. 18 x 12 x 3. 7 vols., 1860-Dec. 24, 1904, clk. stg. rm.; 9 vols., Dec. 31, 1904-Oct. 20, 1935, clk. rec. rm.; 1 vol., Oct. 28, 1935—, clk. off.

231. Sale Bill Record, 1838—. 11 vols. (1-3, 5-7, B-D, and 2 vols. not labeled). Title varies: Inventory Record and Sale Bills.

Record of accounts of sales of personal estate of deceased, showing names of administrator, purchaser, and sureties; date of sale; number of inventory; description and amount of article sold; terms; and cash paid. Indexed alph. by names of estates. 1838-1906, hdw.; 1907—, typed. 600 pp. 18 x 12 x 3. 8 vols., 1838-1906, clk. stg. rm.; 2 vols., 1907-Aug. 8, 1932, clk. rec. rm.; 1 vol., Oct. 7, 1932—, clk. off.

232. Inheritance Tax Decrees, 1930—. 2 vols.

Record of inheritance tax on estates, showing date; cause number; names of estate and heirs; amounts of estate, debts, bequests, exemptions, and tax; and description and location of property. Arr. chron. Hdw. 175 pp. 16 x 9 x 1½. Clk. rec. rm.

For other inheritance tax records, see entries 159, 317, 344-45, 383.

233. Commissioner's Bond to Sell Real Estate, 1889-1901. 1 vol.

Record of commissioners appointed by court to sell real estate of probate cases, showing names of commissioners, estate, and sureties; date appointed; and amount of bond. Indexed alph. by names of commissioners. Hdw. 400 pp. 17 x 12 x 2. Clk. stg. rm.

234. Register of Claims, 1881-82. 1 vol. (2). Vol. 1, prior to 1881, missing.

Record of claims against estates, showing names of estate, administrator, and claimant; date of filing; number, nature, and amount of claim; date allowed; issue docket number; and receipt of claimant. Indexed alph. by names of estates. Hdw. 360 pp. 18 x 12 x 3½. Clk. stg. rm.

GUARDIANSHIP CASES

235. Guardians' Boxes, 1853—. 208 file boxes.

Papers of guardianship cases. Contains: Guardianship Papers, entry 236; Application for Letters of Guardianship, entry 238; Guardian's Bond and Oath, entry 240; Guardians' Petition for Authority, entry 244; Guardians' Order on Petition, entry 245; Guardians' Final Reports, entry 248; Orders on Guardians' Final Reports, entry 249. Hdw. and typed. 10 x 5 x 14. Clk. rec. rm.

236. Guardianship Papers, 1853—. In Guardians' Boxes, entry 235.

Papers of guardianship, showing names of guardian, ward, and witness; value and description of real and personal property; annual rental; and date of appointment.

237. Guardianship [Pending Settlement], 1910—. 24 file boxes.

Reports of guardianships pending settlement, showing names of minor heirs, estate, and guardian; amounts chargeable; total amount of credits claimed; and date of report. Arr. alph. by names of estates. Typed. 10 x 5 x 14. Clk. off.

238. Application for Letters of Guardianship, 1853—. In Guardians' Boxes, entry 235.

Applications for letters of guardianship, showing names of applicant and ward, age, value of real estate, and date of application.

239. Guardian's Bond, Oath, and Letters, 1847—. 8 vols. (1-7, and 1 vol. not numbered).

Record of guardian's bonds and letters, showing names of guardian, ward, and estate; date of letters; and amount and date of bond. Indexed alph. by names of wards. Hdw. 350 pp. 18 x 12 x 2. 4 vols., 1847-June 27, 1899, clk. stg. rm.; 4 vols., July 28, 1899—, clk. off.

240. Guardian's Bond and Oath, 1853—. In Guardians' Boxes, entry 235.

Guardian's bond and oath, showing date; names of guardian, ward, and attorney in fact; and amount of bond.

241. Docket of Letters of Guardianship, 1847-53. 1 vol.

Record of letters of guardianships, showing date of letter; names of guardian, sureties, and ward; age of ward; penalty of bond; proceedings of court; and date of settlement. Indexed alph. by names of wards. Hdw. 400 pp. 18 x 13 x 2. Clk. stg. rm.

242. Guardian's Inventory Record, 1899—. 2 vols. (1-2).

Record of guardians' inventories of estates, showing names of heir, estate, and guardian; and description and estimated value of property. Indexed alph. by names of estates. 1899-Sept. 30, 1901, hdw.; Nov. 20, 1901—, typed. 600 pp. 18 x 12 x 3. 1 vol., 1899-Nov. 8, 1923, clk. rec. rm.; 1 vol., Nov. 12, 1923—, clk. off.

243. GUARDIAN'S BOND TO SELL REAL ESTATE, 1889-1902. 1 vol.
Record of bonds to sell real estate of deceased persons, showing date; and names of sureties, guardian, and estate. Indexed alph. by names of guardians. Hdw. 400 pp. 18 x 13 x 3. Clk. stg. rm.

244. GUARDIANS' PETITION FOR AUTHORITY, 1853—. In Guardians' Boxes, entry 235.
Record of petitions for authority to mortgage ward's real estate to pay hospital and physicians' bills and expenses, showing date; name and term of court; names of guardian and ward; description of real estate; amounts of mortgage, interest, and hospital and physicians' bills; and oath.

245. GUARDIANS' ORDER ON PETITION, 1853—. In Guardians' Boxes, entry 235.
Orders on petitions to mortgage real estate of wards, showing date, name and term of court; names of guardian, ward, and judge; amounts and terms of mortgage and interest; and description of real estate.

246. GUARDIAN'S RECORD OF REPORTS, 1850—. 16 vols. (1-16).
Record of reports of guardians' settlements, showing date, names of estate and guardian, and report. Indexed alph. by names of estates. 1850-Aug. 7, 1907, hdw.; Jan. 12, 1907—, typed. 600 pp. 18 x 12 x 3. 9 vols., 1850-Aug. 7, 1907, clk. stg. rm.; 6 vols., Jan. 12, 1907-Oct. 30, 1933, clk. rec. rm.; 1 vol., Nov. 13, 1933—, clk. off.

247. GUARDIANS' DOCUMENTS, 1880-84. 1 file box.
Financial reports of guardians, showing date; names of estate, minor heirs, and guardian; balance of last report; interest received; charges made; and total charges. Hdw. 6 x 5 x 10. Clk. stg. rm.

248. GUARDIANS' FINAL REPORTS, 1853—. In Guardians' Boxes, entry 235.
Final reports of guardians, showing date; term of court; names of guardian and ward; and amounts of trust for ward, charge for personal service, and interest.

249. ORDERS ON GUARDIANS' FINAL REPORTS, 1853—. In Guardians' Boxes, entry 235.
Orders on final reports of guardians, showing date, names of guardian and ward, and order of court.

PROBATE PROCEEDINGS

(See also entries 287-90)

250. ESTATE ENTRY CLAIM AND ALLOWANCE DOCKET AND FEE BOOK, 1881—. 18 vols. (1-8, 1-10). Title varies: General Entry Claim and Allowance Docket.
Entry dockets of estates, claims, and allowances, showing date of entry; names of decedent, executor or administrator, sureties, and claimant; date of letter; amounts of bond, of claims filed and allowed, and of receipts and disbursements; and order book and probate docket numbers. Indexed alph. by names of decedents. Hdw. 600 pp. 18 x 12 x 3. 1 vol., 1881-Nov. 9, 1888, clk. stg. rm.; 7 vols., Mar. 11, 1888-Jan. 3, 1913, clk. rec. rm.; 10 vols., Jan. 14, 1913—, clk. off.
For prior fee records, see entry 268.

251. Probate Docket, 1882-95, 1903—. 10 vols. (1-7, and 2 vols. not numbered).

Record of probate actions, showing date; names of administrator, estate, guardian, and attorneys; kind of action; title and number of cause; and disposition of case. Indexed alph. by names of estates. Hdw. 825 pp. 15 x 11 x 4½. 1 vol., 1882-95, clk. stg. rm.; 7 vols., 1903-21, clk. rec. rm.; 2 vols., 1922—, clk. off.

252. Guardianship Docket and Fee Book, 1884—. 4 vols. (1-2, 4-5).

Record of guardianships and fees, showing date, names of guardian and ward, amount of bond, inventory, appraisement, court proceedings, itemized fees, balance, and final disposition by court. Indexed alph. by names of wards. Hdw. 600 pp. 18 x 12 x 3. Clk. off.

253. Guardianship Docket, 1880-93. 1 vol.

Record of guardianship cases, showing dates of letters, filing, and court proceedings; names of decedent, guardian, and ward; amount of bond; and order book volume and page numbers. Indexed alph. by names of decedents. Hdw. 600 pp. 18 x 13 x 3. Clk. rec. rm.

254. Docket Sheets, Disposed of Probate Cases, 1913-35. In [Docket Sheets, Disposed of Cases], entry 189.

Docket sheets of disposed of probate cases, showing date filed, cause number, names of estate and attorneys, and final proceedings.

255. Order Book Probate, 1829—. 53 vols. (1-50, A-C).

Record of court orders in cases of guardianship and estates, showing names of decedent, witnesses, executor, and judge; date filed; letters of administration; amounts of bond and estates; and appraiser's report. Indexed alph. by names of estates. Hdw. 500 pp. 18 x 12 x 3. Clk. rec. rm.

256. Complete Record [Probate], 1839—. 26 vols. (A, 2, 5-28).

Record of pleas and proceedings in probate cases, showing names of decedent, estate, administrator or executor, appraiser, guardian, and judge; cause number; petition for order to lease and sell estate; location, description, and valuation of estate; affidavit of notice of publication; summons; and sheriff's return. Indexed alph. by names of estates. 1839-Mar. 16, 1901, hdw.; Mar. 16, 1901—, typed. 550 pp. 18 x 12 x 3. Clk. rec. rm.

Juvenile Proceedings

257. Order Book [Riley Hospital], 1934—. 1 vol.

Record of orders of admission for children to Riley Hospital, showing date, names of parents and child, and complete history of case. Indexed alph. by names of children. Hdw. 211 pp. 18 x 12 x 2. Clk. off.

Miscellaneous Court Records

bonds

258. Recognizance Bond Record, 1882-91. 1 vol.

Record of bonds to insure appearance of defendant in court, showing date, names of defendant and bondsmen, charge, and amount of bond. Indexed alph. by names of persons bonded. Hdw. 450 pp. 18 x 12 x 3. Clk. stg rm.

259. Appeal Bonds, 1906-12. 1 file box.
Appeal bonds, showing name of appellant, amount of bond, oaths, and signatures of appellant and bondsmen, and signature of justice of the peace. Arr. chron. Hdw. 10 x 5 x 14. Clk. rec. rm.

CHANGE OF VENUE

(See also entries 394, 416-17)

260. Clerk's Venue Record, Nov. 1, 1907—. 5 vols. (2-6). Vol. 1, prior to Nov. 1, 1907, missing.
Clerk's venue record, showing names of courts filed in and venued to, dates filed and tried, names of parties to action, order book volume and page numbers, proceedings, judgment, and itemized costs. Indexed alph. by names of plaintiffs and defendants. Hdw. 500 pp. 18 x 12 x 2¾. Clk. off.

261. Transcript of Venued Cases, 1926—. 5 file boxes (1-5).
Transcripts of venued cases, showing date; name of court from which venue is taken; term of court; jury impaneled; names of prosecuting attorney, defendant, and jury foreman; cause number; nature of case; and testimony. Arr. by case nos. Typed. 10 x 5 x 14. Clk. off.

JURY PAPERS

262. Grand Jury Subpenas, 1921—. In Assorted Miscellaneous, entry 95.
Grand jury subpenas, showing county; names of person summoned, witnesses, and prosecuting attorney; and date of appearance before jury.

263. Grand Jury Reports, 1893—. In Assorted Miscellaneous, entry 95.
Reports of grand jury on conditions of county buildings and institutions, showing term of court, dates of visits, name of building, statement of conditions found, and recommendations.

APPEAL OPINIONS

264. Opinion of the Court [State Supreme], 1875-1902. 4 file boxes (4-5, 27, and 1 box not numbered).
Record of opinions in cases reviewed by supreme court, showing term, names of plaintiff, defendant, and clerk of supreme court; and date and certified copy of opinion. Hdw. 6 x 5 x 10. Clk. stg. rm.

Fee and Cash Records

265. Register of Fees and Funds Held in Trust, 1886—. 3 vols. (1-3).
Record of fees and funds held in trust pending settlement of case, showing date received, title of cause, names of plaintiff and defendant, numbers of cause and cashbook volume and page, and amount disbursed. Arr. alph. by names of payees. Hdw. 600 pp. 18 x 12 x 3. 2 vols., 1886-July 30, 1928, clk. rec. rm.; 1 vol., Aug. 1, 1928—, clk. off.

266. Criminal Fee Book, 1881—. 2 vols. (1-2).
Record of fees for costs in criminal actions, showing cause; date; name of defendant; and amounts of clerk's, sheriff's, prosecuting attorney's, and docket fees. Indexed alph. by names of defendants. Hdw. 600 pp.

18 x 12 x 3. 1 vol., 1881-Mar. 8, 1917, clk. rec. rm.; 1 vol., Mar. 13, 1918—, clk. off.

267. Record of Fines and Forfeitures Collected, 1910-31. 1 vol.
Record of fines and forfeitures collected, showing names of payer and attorney; date collected; numbers of cause and volume and page of docket; amount; date paid treasurer; and docket, judgment, attorney's, and clerk's fees. Hdw. 102 pp. 18 x 12 x ½. Clk. rec. rm.

268. Fee Book, 1832-1912. 11 vols. (1-10, and 1 vol. not numbered).
Record of fees in probate cases, showing amount of fee charged, name of estate, date paid, and term of court. Indexed alph. by names of estates. Hdw. 600 pp. 18 x 12 x 3. Clk. rec. rm.

For subsequent records, see entry 250.

269. Old Fee Book, 1832-1912. 26 vols. (1-26).
Record of fees for costs of cases, showing date, cause number, names of plaintiff and defendant, nature and amount of fees, and numbers of cause and volume and page of order book. Indexed alph. by names of plaintiffs. Hdw. 600 pp. 18 x 12 x 3. 2 vols., 1832-40, clk. stg. rm.; 24 vols., 1841-1912, clk. rec. rm.

For subsequent records, see entry 176.

270. Cash Book, 1871-1911. 13 vols. (3-14, and 1 vol. not numbered). Prior to 1871, missing.
Record of daily cash transactions, showing name of payer or payee, amount, and cause. Indexed alph. by names of plaintiffs. Hdw. 300 pp. 15 x 11 x 2. Clk. rec. rm.

271. Receipts, 1926—. 7 vols.
Duplicate receipts showing date, case number, name of payer, kind and amount of payment, and total. Arr. chron. Hdw. 250 pp. 18 x 13 x 1½. Clk. rec. rm.

272. Court Allowances, 1902—. 5 file boxes.
Claims filed and allowed by court, showing date, county, term of court, names of jurors, number of days and miles of travel, amount per diem, mileage, and total. Hdw. and typed. 10 x 5 x 14. 4 file boxes, 1902-29, clk. stg. rm.; 1 file box, 1930—, clk. off.

273. Witness Claims, 1893-1920. 3 vols. (2-3, and 1 vol. not numbered).
Record of witness claims for fees, showing date; names and addresses of plaintiff, defendant, and witnesses; amount per diem; mileage; cause number; and term of court. Indexed alph. by names of plaintiffs. Hdw. 500 pp. 18 x 12 x 3. 1 vol., 1893-Jan. 30, 1903, clk. stg. rm.; 2 vols., Jan. 31, 1903-20, clk. rec. rm.

For subsequent records, see entry 176.

274. Register of Witness and Other Fees, 1879-1880, 1904-1912. 2 vols. (2, and 1 vol. not numbered).
Record of fees in court cases, showing name of payee, cause, fee book volume and page number, and dates and amounts received and disbursed. Hdw. 500 pp. 18 x 12 x 3. Clk. stg. rm.

275. Fee Docket [Probate], 1844-61. 1 vol.
Record of fees in probate cases, showing date, names of parties to action, kind and amount of fees, and total. Hdw. 160 pp. 18 x 5 x ½. Clk. stg. rm.

Court of Common Pleas

From 1853 to 1873 there existed a separate court, styled the "Court of Common Pleas of Boone County." The court was established by an act of 1852, effective in 1853, as a part of a district embracing Boone and Montgomery Counties, and consisted of one judge, elected by the voters of the district for a four-year term.[1]

The court had original and exclusive jurisdiction in matters relating to probate of wills and to appointment of guardians for persons of unsound mind, and in matters relating to executors and administrators, except in special cases where concurrent jurisdiction was given to the circuit court or some other court;[2] concurrent jurisdiction with the circuit court in civil matters ranging from fifty to one thousand dollars, except in cases of slander, libel, breach of marriage contract, action on an official bond, and where the title of real estate was in issue;[3] jurisdiction in civil matters exceeding one thousand dollars relating to judgments confessed by consent of both parties or in an agreed case;[4] original jurisdiction in criminal cases not amounting to felony, except those over which justices of the peace had exclusive jurisdiction,[5] and in felony cases not punishable by death providing that the accused voluntarily agreed to trial; and jurisdiction in any criminal case on change of venue from the circuit court.[6]

In 1873, the general assembly abolished the court of common pleas and transferred its jurisdiction to the circuit court.[7]

The clerk of the circuit court was the clerk of the court of common pleas[8] and was required to keep separate records for this court.[9] When the court of common pleas was abolished, the records were transferred to the circuit court.[10]

All the records are located in the courthouse, and are, with other court records, in the custody of the clerk of the circuit court.

COURT PROCEEDINGS

(See also entries 176-98, 213-22)

276. Clerk's Docket, 1866-73. 2 vols. (2-3). Vol. 1, prior to 1866, missing.

Entry of cases, showing date filed; names of plaintiff, defendant, and attorneys; cause for action; and date set for trial. Arr. chron. Hdw. 600 pp. 18 x 13 x 3. Recr. stg. rm.

277. Issue Docket, 1858-73. 4 vols. (1-4).

Record of issues of cases, showing date filed; names of plaintiff, defendant, and attorneys; nature of action; and disposition. Arr. chron. Hdw. 600 pp. 16 x 14 x 3. Recr. stg. rm.

[1] 2 Rev. Stat. 1852, pt. 1, ch. 8, secs. 1, 3, 27, 29.
[2] *Ibid.*, sec. 4.
[3] *Ibid.*, sec. 11.
[4] *Ibid.*, sec. 12.
[5] *Ibid.*, sec. 14.
[6] *Ibid.*, sec. 17.
[7] Acts 1873; Burns 4-328; Baldwin 1417.
[8] 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 25.
[9] *Ibid.*, sec. 26.
[10] Acts 1873, ch. 29, sec. 81.

278. Bar Docket, 1858-72. 2 vols.
Record of cases filed daily, showing date; cause number; names of plaintiff, defendant, and attorneys; and action. Arr. by case nos. Hdw. 300 pp. 18 x 13 x 3. Clk. stg. rm.

279. Court Docket, 1853-68. 2 vols.
Record of court proceedings, showing date; cause number; names of plaintiff, defendant, attorneys, and witnesses; action; date filed; and pleadings. Indexed alph. by names of plaintiffs and defendants. Hdw. 500 pp. 18 x 12 x 3. Clk. stg. rm.

280. Order Book, 1853-78. 8 vols. (1-7, 2).
Record of court orders, showing names of plaintiff and defendant, cause number, judgment, date, number and amount of note, valuation or appraisement of lands or lots, dates of filing and action, and satisfaction made. Indexed alph. by names of defendants. Hdw. 600 pp. 18 x 12 x 3. Clk. rec. rm.

281. Judgment Docket, 1853-73. 5 vols. (1-5).
Record of judgments rendered, showing cause number, names of plaintiff and defendant, judgment, and dates of judgment and satisfaction. Indexed alph. by names of plaintiffs; see also entry 282. Hdw. 600 pp. 18 x 12 x 3. Clk. rec. rm.

282. General Index to Judgments, 1853-73. 2 vols. (1-2).
General index to judgments, showing names of parties; amount of judgment; numbers of file box and of volume and page of order book, judgment docket, fee book, and execution docket. Arr. alph. by names of defendants. Hdw. 500 pp. 18 x 12 x 3. Clk. rec. rm.

EXECUTIONS
(See also entries 199-207, 292-98)

283. Execution Docket, 1853-79. 3 vols. (1-3).
Record of execution of judgments, showing date of issue, kind of writ, names of judgment debtor and creditor, and total costs. Indexed alph. by names of debtors. Hdw. 600 pp. 18 x 12 x 3. Clk. rec. rm.

PROBATE CAUSES
(See also entries 223-49)

284. Executor's Bonds, Oaths, and Letters, 1853-77. 1 vol.
Record of bonds, oaths, and letters of executors in estate cases; showing names of estates, executors, and sureties; amount of bond; and dates of appointment, oath, and letters. Indexed alph. by names of estates. Hdw. 300 pp. 17 x 12 x 2. Clk. stg. rm.

285. Administrator's, Executor's, and Guardian's Bond to Sell Real Estate, 1860-73. 1 vol.
Record of bonds to sell real estate of decedents, showing date; names of sureties, and administrator, executor, or guardian; and amount of bond. Indexed alph. by names of parties bonded. Hdw. 500 pp. 18 x 13 x 3. Clk. stg. rm.

286. Register of Claims, 1844-81. 1 vol.
Register of claims against estates, showing number, date, and nature of claim; name of claimant; and dates and amounts due and paid. Indexed alph. by names of estates. Hdw. 600 pp. 18 x 12 x 3½. Clk. stg. rm.

PROBATE PROCEEDINGS
(See also entries 250-56)

287. APPEARANCE DOCKET, 1853-62. 1 vol.
Record of appearances of guardians in court for periodic reports, showing names of estate and guardian, date of letters, amount of bond, term of court, date of last report, kind of report, and proceedings of court. Indexed alph. by names of estates. Hdw. 400 pp. 18 x 13 x 3. Clk. stg. rm.

288. ADMINISTRATORS' DOCKET, 1852-73. 1 vol.
Docket of estate cases, showing date, names of administrator and heirs, petition to settle estate, and amount of estate. Indexed alph. by names of administrators. Hdw. 500 pp. 18 x 12 x 3. Clk. stg. rm.

289. GUARDIANS' DOCKET, 1846-81. 1 vol.
Docket of guardianship cases, showing date, names of guardian and ward, debit, credit, balance, and court proceedings. Indexed alph. by names of wards. Hdw. 624 pp. 18 x 12 x 3. Clk. rec. rm.

290. COMPLETE RECORD, 1850-75. 5 vols. (1-4, 1).
Record of estate cases completed, showing petition to sell real estate to pay debt; court term; county; names of administrator, decedent, and heirs; description of real estate; appraiser's report; valuation; court proceedings; disposition; and signature of heir. Indexed alph. by names of estates. Hdw. 550 pp. 18 x 12 x 3. Clk. rec. rm.

FEE AND CASH RECORDS

291. FEE BOOK, 1858-75. 5 vols. (2-6). Vol, 1, prior to 1858, missing.
Record of fees in cases, showing date, names of plaintiff and defendant, amount and kind of fees, total, and receipt for payment. Indexed alph. by names of plaintiffs. Hdw. 550 pp. 18 x 13 x 3½. Clk. stg. rm.

VI. SHERIFF

The sheriff is a constitutional officer elected for a two-year term. No person is eligible to the office of sheriff for more than four years in any six-year period. The sheriff is required to post bond in the amount of from five thousand to fifteen thousand dollars as fixed by the board of commissioners.[1]

Prior to the Constitution of 1851, the office of sheriff was established at the organization of Boone County in 1830, under the authority of the Constitution of 1816 and an act of 1824 which directed the Governor to appoint a sheriff in any new county formed, to act as such until such an officer is duly elected and qualified.[2]

The sheriff is a conservator of the peace within Boone County. He is required to arrest without process all persons, who within his view commit any crime or misdemeanor, and hold them in custody during investigation of the cause of such arrest; to suppress all breaches of

[1]Const., art. 6, sec. 2. 2 Rev. Stat. 1852, Acts 1937; Burns, 1937 suppl., 49-2801; Baldwin, 1937 suppl., 5493.

[2]Const. 1816, art. 4, sec. 25. Rev. Laws 1824, ch. 100, sec. 6. Acts 1830, ch. 24, secs. 1-2.

the peace, with authority to call to his aid the power of the county; to pursue and commit to jail all felons; to execute all process directed to him by legal authority; and to maintain and preserve order in the courts of the county except courts of justice of the peace. He also maintains the jail and takes care of the prisoners confined in it.[3] It is his duty to protect persons in danger of possible lynchings.[4] He makes arrests of all persons on warrants issued upon indictments and affidavits, and commits them to jail; and also serves summons in cases of misdemeanor.[5]

The sheriff sells mortgaged property on foreclosure proceedings and property on executions;[6] execute deeds to real estate sold by him;[7] conveys persons committed to state charitable, correctional, or penal institutions;[8] and attends sessions and executes the orders of the county council[9] and the board of commissioners.[10]

The chief records which the sheriff keeps are a cashbook, a fee book,[11] and a jail record.[12]

All the records are located in the courthouse.

Executions and Reports

(See also entries 199-207, 283)

292. Execution Docket, 1832-43, 1879—. 6 vols. (1-5, and 1 vol. not numbered).

Docket of execution writs, showing date of judgment, kind of writ, names of parties to suit, amounts of cost and interest, fee book volume and page numbers, and amount collected. Indexed alph. by names of plaintiffs. Hdw. 287 pp. 18 x 12 x 3. 1 vol., 1832-Apr. 26, 1843, clk. stg. rm.; 4 vols., June 5, 1879-98, shf. rec. rm.; 1 vol., 1899—, shf. off.

293. Sheriff's State Docket, 1883—. 4 vols. (2-4, 3). Vol. 1, prior to 1883, missing.

Docket of criminal writs, showing nature of writ; dates received, served, and returned; fees; and names of defendant and witnesses. Indexed alph. by names of defendants. Hdw. 590 pp. 18 x 12 x 3. 3 vols., 1883-Feb. 24, 1923, shf. rec. rm.; 1 vol., Feb. 24, 1923—, shf. off.

294. Sheriff's Docket, 1858-1911. 25 vols. (1-2, 8, 8, 10-11, and 19 vols. not numbered). 1878-79, 1889-90, missing.

Docket of civil writs, showing names of parties to action, attorneys, jurors, and witnesses; dates received, served, and returned; and fees. Hdw. 500 pp. 18 x 12 x 3. 9 vols., 1858-77, 1879-88, 1891-92, clk. stg. rm.; 16 vols., 1893-1911, shf. rec. rm.

[3] 2 Rev. Stat. 1852; Burns 49-2802; Baldwin 5494.

[4] Acts 1905; Burns 10-3309, 10-3310; Baldwin 2530, 2531.

[5] Acts 1905, 1937; Burns, 1937 suppl., 9-1001; Baldwin, 1937 suppl., 2134.

[6] Acts 1881 (Spc. Sess.); Burns 2-3601, 3-1819; Baldwin 574, 1014.

[7] Acts 1881 (Spc. Sess.); Burns 2-4101; Baldwin 619. Acts 1931; Burns 3-1806; Baldwin 1008.

[8] Acts 1905; Burns 9-2232, 22-2013; Baldwin 2339, 4206. Acts 1911; Burns 22-1716; Baldwin 4230. Acts 1919; Burns 22-1809; Baldwin 4264. Acts 1927; Burns 22-1213; Baldwin 4305.

[9] Acts 1899; Burns 26-510; Baldwin 5374.

[10] 1 Rev. Stat. 1852; Burns 26-611; Baldwin 5226.

[11] Acts 1895; Burns 49-1401; Baldwin 7576.

[12] Acts 1909; Burns 13-1007; Baldwin 13459.

295. Sheriff's Probate Docket, 1882-1934. 1 vol.
Docket of miscellaneous writs, showing names of parties to action and witnesses; nature of writ; dates received, served, and returned; and fees. Hdw. 200 pp. 18 x 12 x 2. Shf. rec. rm.

296. Sheriff's Docket, Common Pleas Court, 1860-75. 3 vols. (2-4). Vol. 1, 1853-60, missing.
Docket of writs, showing names of parties to action, attorneys, jurors, and witnesses; dates received, served, and returned; and fees. Hdw. 600 pp. 17 x 12 x 3. Shf. rec. rm.

297. Register of Foreign Writ, 1883—. 3 vols.
Register of foreign writs, showing names of plaintiff and defendant, nature of writ, county, itemized fees, and total amount. Hdw. 299 pp. 17 x 11 x 2. 1 vol., 1883-88, shf. rec. rm.; 1 vol., 1888-Nov. 3, 1900, clk. stg. rm.; 1 vol., Nov. 16, 1900—, shf. off.

298. Sheriff's Sale of Real and Personal Property, 1878—. 4 vols. (1-4).
Record of sheriff's sales to satisfy mortgages, showing names of parties, date, number of notices published, place of publication, date of sale, amount of bid, amount of tax, and date satisfied. Hdw. 500 pp. 18 x 12 x 2. 3 vols., 1878-1930, shf. rec. rm.; 1 vol., 1931—, shf. off.
For deed record, see entry 123.

299. Record of Certificates of Purchase, 1880-1916. 1 file box.
Record of certificates of purchase on sheriff's sales, showing cause number; names of plaintiff, defendant, and purchaser; kind of writ; dates of judgment and sale; and amounts of judgment, costs, and sale. Indexed alph. by names of plaintiffs. Hdw. 18 x 13 x 19. Shf. rec. rm.

300. Certificates of Sales and Deeds on Execution, 1913—. 2 file boxes.
Certificates of sale, showing names of sheriff, plaintiff, defendant, and purchaser; amount of judgment; amount and description of property sold to satisfy judgment; and sheriff's fees. Hdw. 10 x 5 x 14. Shf. rec. rm.

301. Jury Record, 1872-1927, 1930—. 8 vols. (3-6, and 4 vols. not numbered).
Record of jurors summoned by sheriff, showing number and names of jurors, date, mileage, and fees. Hdw. 400 pp. 17 x 12 x 2½. 5 vols., 1872-Apr. 20, 1889, clk. stg. rm.; 2 vols., May 18, 1889-1927, shf. rec. rm.; 1 vol., 1930—, judge's off.

302. Miscellaneous Reports [Grand Jury Subpenas], 1911—. 1 file box.
Grand jury subpenas served by sheriff, showing county, names of parties, date of hearing, and signature of clerk. Hdw. 10 x 5 x 14. Shf. rec. rm.

303. List of Jurors, 1913—. 1 file box.
List of jurors, showing names of court, jurors, and township or city; date jury impaneled; and charge. Hdw. 10 x 5 x 14. Shf. rec. rm.

304. Jail Register, 1880—. 7 vols.
Register of prisoners, showing name of prisoner, color, dates of commitment and discharge, name of court, cost of board, fees, and total charges. Arr. chron. Hdw. 508 pp. 17 x 11 x 2½. 1 vol., 1880-Mar. 4, 1889, clk. stg. rm.; 4 vols., Feb. 27, 1889-1917, shf. rec. rm.; 2 vols., 1917—, shf. off.

305. Mileage Claim Record, 1929—. 1 vol.
Record of mileage claims for serving processes, showing number and date of claim, name of person served, title of action, total charges, date paid, and amount of warrant. Hdw. 504 pp. 16 x 10 x 2½. Shf. off.

306. Poultry Dealers' Reports, 1932—. 6 file boxes.
Reports by dealers of poultry purchased, showing date; name of dealer; automobile license number; signature of vendor; and number, breed, weight, and price per pound of fowls. Hdw. 10 x 5 x 14. Shf. rec. rm.

307. Sheriff's Record of Ditches and Highways, 1885-1929. 1 vol.
Sheriff's road and ditch record, showing names of petitioners, viewers, and ditch or road; date of notice; costs; and amount allowed. Indexed alph. by names of petitioners. Hdw. 300 pp. 16 x 12 x 2. Shf. rec. rm.

Fee and Cash Records

308. Sheriff's Fee Book, 1874-892—. 7 vols. (1-6, and 1 vol. not numbered).
Record of fees for services, showing names of plaintiff and defendant, date of service, nature of cause, and amount of fees. Indexed alph. by names of plaintiffs. Hdw. 600 pp. 18 x 12 x 3. 1 vol., 1874-Dec. 10, 1882, clk. stg. rm.; 4 vols., Dec. 3, 1892-July 7, 1927, shf. rec. rm.; 2 vols., July 7, 1927—, shf. off.

309. Sheriff's Cash Book, 1879-91, 1907—. 3 vols.
Record of cash receipts, showing date, name of account, receipts and disbursements, itemized fees, and costs. Hdw. 600 pp. 18 x 12 x 3. 1 vol., 1879-91, clk. rec. rm.; 1 vol., 1907-8, shf. rec. rm.; 1 vol., 1907—, shf. off.

VII. CORONER

The coroner is a constitutional officer elected for a two-year term, without restriction on reelection.[1] He is required to post a bond of not more than five thousand nor less than one thousand dollars, as fixed by the board of commissioners.[2]

Prior to the Constitution of 1851, the office of coroner was established at the organization of Boone County in 1830, under the authority of the Constitution of 1816 and an act of 1824 which directed the Governor to appoint a coroner in any new county formed, to act as such until such an officer is duly elected and qualified.[3]

The coroner is required to investigate deaths by violence, by accident, and of suspicious nature; to inquire into the cause and manner of death;[4] and to order the arrest of any person whom he may charge with murder.[5] He holds such inquests without a jury,[6] and may subpena witnesses and employ a physician to make a post-mortem examination;[7]

[1]Const., art. 6, sec. 2.
[2]2 Rev. Stat. 1852, Acts 1933; Burns 49-2901; Baldwin 5436.
[3]Const. 1816, art. 4, sec. 25. Acts 1824, ch. 100, sec. 5. Acts 1830, ch. 24, secs. 1-2.
[4]2 Rev. Stat. 1852, Acts 1871, 1879 (Spc. Sess.), 1935; Burns, 1937 suppl., 49-2904; Baldwin, 1935 suppl., 5439.
[5]2 Rev. Stat. 1852; Burns 49-2914; Baldwin 5448.
[6]Acts 1879 (Spec. Sess.); Burns 49-2905; Baldwin 5444.
[7]2 Rev. Stat. 1852; Burns 49-2906; Baldwin 5440.

draws up his verdict,[8] and files it in the office of the clerk of the circuit court, together with a report giving a minute description of the deceased and valuables found with the body.[9] He is a peace officer with the same powers as the sheriff,[10] and acts as sheriff in event of absence, vacancy, personal interest, or incapacity of that officer,[11] and arrests and commits to jail the sheriff if necessary.[12]

All the records are located in the courthouse.

310. Coroner's Inquest Record, 1886—. 4 vols. (2-4, and 1 vol. not numbered).

Record of coroner's inquests, showing date, name and description of deceased, verdict, fees, and affidavit of witnesses. Indexed alph. by names of deceased. Hdw. 339 pp. 18 x 12 x 2. Clk. rec. rm.

311. Coroner's Inquest, 1870—. 11 file boxes (1-5, 10-13, 13, and 1 file box not numbered).

Papers pertaining to coroner's inquests, showing date; place of inquest; name, age, and birthplace of deceased; statements of witnesses; and verdict. Arr. chron. Hdw. and typed. 10 x 5 x 14. 6 file boxes, 1870-1907, clk. stg. rm.; 5 file boxes, 1908—, clk. off.

[8]2 Rev. Stat. 1852, Acts 1879 (Spc. Sess.); Burns 49-2908; Baldwin 5442.
[9]2 Rev. Stat. 1852, Acts 1879 (Spc. Sess.); Burns 49-2909; Baldwin 5443.
[10]2 Rev. Stat. 1852, Acts 1933; Burns 49-2901; Baldwin 5436.
[11]2 Rev. Stat. 1852; Burns 49-2902; Baldwin 5437.
[12]2 Rev. Stat. 1852; Burns 49-2903; Baldwin 5438.

VIII. PROSECUTING ATTORNEY

The prosecuting attorney is a constitutional officer, elected in each judicial circuit court for a two-year term.[1] He is required to execute a bond in the amount of five thousand dollars, to be approved by the judge of the circuit court and filed with the clerk.[2]

Prior to the Constitution of 1851, the circuit prosecutor in the fifth circuit was chosen by a joint ballot of the senate and house of representatives by an act of 1831.[3] Boone Circuit Court was established as a part of the fifth circuit in 1832.[4] The legislature in 1843 provided that the prosecuting attorney be elected by the voters of the circuit.[5] In 1847 the prosecuting attorney was made a county officer, elected by the voters thereof.[6] The act of 1847 was repealed in 1851, and the provisions of the act of 1843 were restored.[7]

The prosecuting attorney prosecutes the pleas of the state[8] in all courts of Boone County, including the courts of justice of the peace, as provided by law.[9] He appears before the grand jury to furnish information relative to matters cognizable by it or upon any legal matter,

[1]Const., art. 7, sec. 11. 2 Rev. Stat. 1852; Burns 49-2501; Baldwin 5456.
[2]2 Rev. Stat. 1852; Burns 49-2502; Baldwin 5458.
[3]Rev. Laws 1831, ch. 10, sec. 1.
[4]Acts 1832, ch. 157, sec. 3.
[5]Acts 1843, ch. 15, sec. 1.
[6]Acts 1847, ch. 12, sec. 1.
[7]Acts 1851, ch. 132, secs. 1-2.
[8]2 Rev. Stat. 1852; Burns 49-2501; Baldwin 5456.
[9]Acts 1933; Burns 49-2695; Baldwin 7550.

and signs all indictments found, but is excluded from its deliberations.[10] He may also prosecute by affidavit persons accused of public offenses except treason and murder.[11] He conducts all prosecutions for felonies and misdemeanors in Boone County, all suits on forfeited recognizances, resists applications for changing names, and superintends on behalf of the county or any of its trust funds, all suits in which the same may be interested or involved.[12] He defends persons of unsound mind or incapable of managing their business affairs by reason of old age or other infirmity, and protects their interest;[13] and resists undefended actions for divorce.[14]

The prosecuting attorney may take acknowledgments to deeds or other instruments in writing, administer oaths, protest notes and checks, take deposition of witnesses, and perform any duty now conferred on a notary public.[15]

312. [Prosecuting Attorney's Cash Book, Appearance Record, and Fee Book], 1937—. 1 vol.

Combined cashbook, appearance record, and fee book of state cases: Cashbook, showing date, cause number, name of payer, amount paid in and disbursed; appearance record and fee book, showing appearance date, name of court, cause number, title of cause, disposition of case, fees and costs, and collection date. Arr. chron. Hdw. 300 pp. 12 x 12 x 2½. Pros. atty. off., 112½ S. Lebanon St., Lebanon, Ind.

[10]Acts 1905; Burns 9-826, 9-901; Baldwin 2122, 2123.
[11]Acts 1905, 1927; Burns 9-908; Baldwin 2131.
[12]2 Rev. Stat. 1852; Burns 49-2504; Baldwin 5460.
[13]*Ibid.* 2 Rev. Stat. 1852, Acts 1895; Burns 8-202; Baldwin 3460. Acts 1911, 1919; Burns 8-301; Baldwin 3472.
[14]Acts 1873; Burns 3-1212; Baldwin 916. Acts 1913; Burns 3-1213; Baldwin 917.
[15]Acts 1919; Burns 49-2507; Baldwin 5463.

IX. ASSESSOR

The assessor is a statutory officer, elected for a four-year term. He must be a continuous resident freeholder of Boone County for not less than four years prior to the date of his election, and post a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. His work is under the direction of the state board of tax commissioners, and he may be removed by that board, after a hearing, for incompetency, neglect of duty, or misconduct in office.[1]

The legislature in 1841 created the county offices of appraiser[2] and assessor[3] with similar functions relative to valuation for taxation of real and personal property, respectively. The office of assessor existed in Boone County until 1852, when the office was discontinued,[4] and the duties devolved upon township assessors. The office of appraiser was discontinued in 1872,[5] and replaced by the office of county assessor, then

[1]Acts 1919, 1921; Burns 64-1101; Baldwin 15696.
[2]Acts 1841, ch. 1, sec. 1.
[3]Acts 1841, ch. 3, sec. 1.
[4]1 Rev. Stat. 1852, ch. 92, sec. 1.
[5]Acts 1872 (Spc. Sess.), ch. 37, sec. 276.

reestablished.[6] Three years later the office was abolished[7] and again established in 1891 in its present form.[8]

The duties of the assessor are to examine carefully tax duplicates and other records in the offices of the auditor, treasurer, recorder, clerk, sheriff, and surveyor, together with the returns of the township assessors, and to discover, list, and assess all omitted property of every kind, entering his valuations in a separate column on the township assessors' records; to list and assess any omitted property which he discovers at any time of the year; to instruct and advise the township assessors; to report to the state board of tax commissioners any delinquencies of township assessors;[9] to set a value upon intangibles for taxes;[10] and to appraise estates for inheritance taxes.[11] He is ex officio member and president of the Boone County Board of Review.[12]

The assessor is required to return to the auditor all township assessors' books, returns, lists, schedules, and other papers received by him from the auditor, together with such additional books, lists, assessments, and papers as he has made thereto on or before the first Monday after July 4 of each year.[13]

All the records are located in the courthouse.

313. County Assessor's Record, 1894-1921. 1 vol.

Record of all matters pertaining to omitted assessments, showing number of notice, name and address of owner, dates of notification and appearance, name of person serving notice, and adjustment. Arr. numerically. Hdw. 500 pp. 16 x 11 x 2½. Recr. stg. rm.

314. Record of Omitted Personal Property and Taxes Thereon, 1873-1903. 7 vols. (1-7).

Record of omitted personal property, showing taxes to be adjusted and dismissed, previous assessment, date, amount, and name of owner. Arr. alph. by names of owners. Hdw. 500 pp. 17 x 14 x 2½. 3 vols., 1873-1903, aud. stg. rm.; 4 vols., 1881-99, recr. stg. rm.

315. Record of Mortgages, 1883-1932. 5 vols. (1-2, and 3 vols. not numbered).

Record of mortgages on real estate, showing date, name and address of owner, location and description of land, amount of mortgage, rate of interest, and date satisfied. Arr. alph. by names of mortgagors. Hdw. 400 pp. 16 x 12 x 2. 2 vols., 1883-96, recr. stg. rm.; 3 vols., 1897-1932, assr. off.

316. Record of Estates and Guardianships, 1887-1904. 1 vol.

Assessor's record of estates and guardianships, showing names of decedent or estate, administrator or executor or guardian, and heirs; township; address; amount; date of report; and clerk's record number. Arr.

[6] *Ibid.*, sec. 107.

[7] Acts 1875, ch. 97, sec. 9.

[8] Acts 1891, ch. 99, sec. 112.

[9] Acts 1919; Burns 64-1102; Baldwin 15698.

[10] Acts 1933, 1935; Burns, 1937 suppl., 64-905; Baldwin, 1935 suppl., 15903.

[11] Acts 1919, 1921; Burns 64-1101; Baldwin 15696. Acts 1931, 1933; Burns 6-2408; Baldwin 15946.

[12] Acts 1919, 1920 (Spc. Sess.); Burns 64-1201; Baldwin 15700.

[13] Acts 1919; Burns 64-1102; Baldwin 15698.

alph. by names of decedents or estates. Hdw. 500 pp. 16 x 11 x 2½. Aud. stg. rm.

317. Inheritance Tax List Posted, 1908-32. 2 file boxes.
Copies of notices of inheritance tax examination of property made by assessor as appraiser and sent to state tax board, showing date, name of estate, amount of appraisement of property of each heir, and total appraisement. Typed. 10 x 5 x 14. Assr. pvt. off.

For other inheritance tax records, see entries 159, 232, 344-45, 383.

318. Boone County, Indiana, 1931. 1 map.
Land tenure map showing plats, acreage to each section, and names of owners. Drawn by Geneva Lundy. Published at Indianapolis, Ind., by E. C. Gullion. Black and white. No scale given. 36 x 38. Assr. off.

X. BOARD OF REVIEW

The board of review of Boone County, established under an act of 1891[1] and subsequent amendments, reviews assessments and equalizes the valuation of real and personal property. Its members are the assessor, auditor, and treasurer, ex officio, and two freeholders of opposite political parties, appointed annually by the judge of the circuit court. The assessor is president and the auditor is secretary.[2]

Prior to 1891, there was a county board of equalization, consisting of the board of commissioners and certain other members—in 1841, the auditor and the assessor;[3] in 1852, the auditor and the appraiser or appraisers;[4] in 1872, the auditor and the assessor;[5] and in 1881, four freeholders from different parts of the county, appointed by the judge of the circuit court.[6] In 1891 the board of review was created, consisting of the assessor, auditor, and treasurer; in 1895 two freeholders were added to the board;[7] and the act of 1919 requires the two freeholders to be of opposite political parties.

The board of review holds an annual meeting beginning on the first Monday of June. A majority constitutes a quorum for the transaction of business and may decide any question. At the meeting the auditor submits for examination the assessment list of the county returned by the township assessors, and the county assessor reports all corrections and changes which in his judgment ought to be made, which the board considers and acts upon, and it may, upon its own motion, add omitted property.[8]

The board adjusts inequalities in the valuation of particular tracts or lots,[9] hears complaints of owners of personal property, corrects errors in the description and assessment, and passes upon each valuation in

[1]Acts 1891, ch. 99, sec. 114.
[2]Acts 1919, 1920 (Spc. Sess.); Burns 64-1201; Baldwin 15700.
[3]Acts 1841, ch. 1, sec. 18.
[4]1 Rev. Stat. 1852, ch. 35, sec. 2.
[5]Acts 1872 (Spc. Sess.), ch. 37, sec. 150.
[6]Acts 1881 (Spc. Sess.), ch. 96, sec. 129.
[7]Acts 1895, ch. 36, sec. 2.
[8]Acts 1919, 1920 (Spc. Sess.); Burns 64-1201; Baldwin 15700.
[9]Acts 1919; Burns 64-1205; Baldwin 15704.

the township assessors' lists.[10] It assesses the capital stock and franchises of corporations in the county, except those assessed by the state board of tax commissioners, such as railroad, telephone, and telegraph companies.[11]

It is the duty of the board to inquire as to the valuation of various classes of property in the townships or any taxing unit, to make such changes as may be necessary, and to determine the amount to be added or deducted in order to make an equitable equalization of valuation throughout the county. If the board shall find the aggregate assessment too high, too low, or unequal, it may set aside the assessment of the whole county, or of any township or taxing unit therein, and order a new assessment.[12]

The auditor, as secretary, is required to keep full and accurate minutes of the proceedings of the board. The changes made by the board are entered in a separate column in the assessment lists.[13]

All the records are located in the courthouse.

319. Record, County Board of Review, 1891—. 2 vols. (2, and 1 vol. not numbered).

Minutes of proceedings of board meetings, showing date, name of property owner, location and description of property, amount of improvements, assessed valuation, decision of board, and signatures of members. Arr. chron. 1891-1914, hdw.; 1915—, typed. 500 pp. 18 x 12 x 3. 1 vol., 1891-1914, aud. stg. rm.; 1 vol., 1915—, aud. rec. rm.

320. Oaths of Board of Review Members, 1931—. In [Oaths of Officials], entry 57.

Oaths of members of board of review, showing date of appointment, name and address of member, and certification of acceptance of oath.

[10]Acts 1919, 1920 (Spc. Sess.); Burns 64-1201; Baldwin 15700.
[11]Acts 1919; Burns 64-724; Baldwin 15638.
[12]Acts 1919; Burns 64-1205; Baldwin 15704.
[13]Acts 1919, 1920 (Spc. Sess.); Burns 64-1201; Baldwin 15700.

XI. BOARD OF TAX ADJUSTMENT

The board of tax adjustment of Boone County consists of seven members, chosen in accordance with an act of 1937, as follows: One member of the county council, chosen by the council; the mayor of the largest city in the county or any public official of any city in the county appointed by the said mayor of the largest city in the county; one member of the county board of education selected by such board; and four freeholders of the county appointed annually by the judge of the circuit court. Not more than four of the seven members may be adherents of the same political party. The board elects its own chairman and vice-chairman, and the auditor acts as clerk, but has no vote in its proceedings.[1]

The board was first created by an act of 1932[2] and reconstituted by an act of 1933,[3] with seven members as at present, differing chiefly in qualifications and methods of appointment.

[1]Acts 1937; Burns, 1937 suppl., 64-310; Baldwin, 1937 suppl., 15897-4.
[2]Acts 1932, ch. 10, sec. 4.
[3]Acts 1933, ch. 237, sec. 4.

The auditor lays before the board, at its annual meeting beginning the second Monday of September and ending not later than the first day of October, the budgets adopted and the tax levies and rates fixed by the proper authorities of each municipal corporation for the ensuing year.[4]

It is the duty of the board to examine, revise, change, or reduce, but not increase, any budget, tax levy, or rate, holding such budget within the total amount of revenue to be raised therefor. No change can be made in detailed items, but only in the total amounts budgeted for each office.[5] The total of all tax rates on property within any municipal corporation for all municipal corporations for which the property therein is taxable, with certain exceptions, must not exceed the total rate as provided by law.[6] The board has the right to require officials submitting budget estimates and tax levies and rates, to attend its meeting or to furnish any necessary information, and it may employ an examiner of the state board of accounts to assist in its duties.[7]

The auditor, as clerk, keeps a complete record of all its proceedings.[8]

All the records are located in the courthouse.

321. MINUTES OF BOARD OF TAX ADJUSTMENT, 1932—. In County Council Record [and Minutes of Board of Tax Adjustment], entry 50.

Minutes of proceedings of board of tax adjustment, showing date, rates, amount of adjustment, townships, date of approval, and names of members.

322. MINUTES OF MEETINGS OF BOARD OF TAX ADJUSTMENT, 1933-34. In County Council [and Board of Tax Adjustment Papers], entry 52.

Minutes of meetings of county board of tax adjustment, showing date, names of members, subjects discussed, and action taken.

[4]Acts 1937; Burns, 1937 suppl., 64-310, 64-311; Baldwin 1937 suppl., 15897-4, 15897-5.
[5]Acts 1937; Burns, 1937 suppl., 64-311; Baldwin, 1937 suppl., 15897-5.
[6]Acts 1937; Burns, 1937 suppl., 64-309; Baldwin, 1937 suppl., 15897-3.
[7]Acts 1937; Burns, 1937 suppl., 64-310; Baldwin, 1937 suppl., 15897-4.
[8]*Ibid.*

XII. BOARD OF FINANCE

The board of finance of Boone County consists of the board of commissioners under the authority of the Depository Act of 1937. The auditor is the secretary,[1] and the board elects its president.[2]

The board was first created by an act of 1907[3] and recreated by the Depository Act of 1935.[4]

The board of finance has supervision of all public funds of the county and of the safekeeping and deposit thereof,[5] and may sue and

[1]Acts 1937; Burns, 1937 suppl., 61-629; Baldwin, 1937 suppl., 13844-50.
[2]Acts 1937; Burns, 1937 suppl., 61-633; Baldwin, 1937 suppl., 13844-54.
[3]Acts 1907, ch. 222, sec. 6.
[4]Acts 1935, ch. 70, sec. 7.
[5]Acts 1937; Burns, 1937 suppl., 61-629; Baldwin, 1937 suppl., 13844-50.

be sued, in its own name, in any court of competent jurisdiction.[6] It designates the banks to serve as depositories for county funds.[7] The board receives monthly statements of county funds on deposit from the banks,[8] and may, as it sees fit, revoke the commission of any depository at any time.[9]

The board of finance holds an annual meeting on the third Monday in January for its organization,[10] a biennial meeting on the third Monday in February, in the odd numbered years, for the consideration of proposals of banks as depositories for the ensuing two-year period.[11]

The agents of all boards of finance—county, city, town, school, and township—and of all banks desiring to become depositories, are called together by the president of the county board in a joint meeting biennially, within five days before the date fixed for filing the proposals, for the purpose of making an agreement designating depositories and the amount of deposits in each. The total maximum amount of all public funds controlled by the several boards in the county is considered as one fund in making deposits in such proportion as the total resources of each depository bear to the total resources of all. The secretary of the county board is the secretary of the joint meeting and records its proceedings in the record of the county board.[12]

The auditor, as secretary of the board of finance, keeps a record of its proceedings.[13]

All the records are located in the courthouse.

323. Record of Board of Finance, 1907—. 3 vols. (1-2, and 1 vol. not numbered).

Record of proceedings of board of finance to consider proposals from public depositories to receive public funds, showing date, name and address of depository, affidavit, amount of surety bond, rate of interest, and reports of banks and trust companies on public deposits. Indexed alph. by names of banks and sureties. Typed. 600 pp. 18 x 12 x 3. 2 vols., 1907-36, aud. rec. rm.; 1 vol., 1937—, aud. off.

324. Bank Reports, 1906-8, 1926—. 3 file boxes.

Monthly reports by banks of county funds, showing date, name and address of bank, amount of deposit, rate of interest, amount due, total received, and balance. Arr. chron. Typed. 6 x 5 x 10. 1 file box, 1906-8, aud. stg. rm.; 1 file box, 1926-35, aud. rec. rm.; 1 file box, 1936—, aud. off.

325. Board of Finance [Surety Bonds of Depositories], 1907-8. 1 file box.

Surety bonds of depositories accepted by board of finance, showing names and addresses of depository and surety, and date and amount of bond. Hdw. 6 x 5 x 10. Aud. stg. rm.

[6]Acts 1937; Burns, 1937 suppl., 61-633; Baldwin, 1937 suppl., 13844-54.

[7]Acts 1937; Burns, 1937 suppl., 61-635, 61-636; Baldwin, 1937 suppl., 13844-56, 13844-57.

[8]Acts 1937; Burns, 1937 suppl., 61-638; Baldwin, 1937 suppl., 13844-59.

[9]Acts 1937; Burns, 1937 suppl., 61-636; Baldwin, 1937 suppl., 13844-57.

[10]Acts 1937; Burns, 1937 suppl., 61-633; Baldwin, 1937 suppl., 13844-54.

[11]Acts 1937; Burns, 1937 suppl., 61-636; Baldwin, 1937 suppl., 13844-57.

[12]Acts 1937; Burns, 1937 suppl., 61-635; Baldwin, 1937 suppl., 13844-56.

[13]Acts 1937; Burns, 1937 suppl., 61-633; Baldwin, 1937 suppl., 13844-54.

XIII. SCHOOL FUND BOARD

The school fund board of Boone County, as created by an act of 1935, consists of the auditor and the clerk of the circuit court ex officio and one member appointed by the judge of the circuit court for a two-year term. No more than two members of the board may be adherents of the same political party.[1]

Originally, loans from the school funds of Boone County were made by the school commissioner, elected by the voters, in accordance with an act of 1831. The school commissioner was a financial agent of the county to manage the school funds and the lands belonging thereto.[2] This office was abolished in 1852 and the duties divided between the auditor and treasurer.[3] The auditor had the sole authority to make loans until 1935.[4]

The school fund board makes all loans from the common school and the congressional township school funds to owners of real estate, such loans to be secured by mortgage. The board must satisfy itself, after approval of the title by the county attorney, as to the value of real estate offered in the mortgage, the validity of the title, and whether it is encumbered.[5] Loans may also be made to the county upon proper authorization by the county council, in certain cases, for a period not exceeding five years.[6]

All the records are located in the courthouse.

326. [School Fund Mortgages and Approval], 1922—. 7 file drawers.

School fund mortgages and approval of loans. Contains: Approval of Loans, entry 327; School Fund Mortgages, entry 470. 12 x 6 x 24. Aud. off.

For other school fund records, see entries 147, 372-73, 464-78.

327. Approval of Loans, 1935—. In [School Fund Mortgages and Approval], entry 326.

Approval of school fund loans by board, showing date, amount of loan, name of mortgagor, and signature of members of board.

[1]Acts 1865, 1935; Burns, 1937 suppl., 28-209; Baldwin, 1935 suppl., 6558.
[2]Rev. Laws 1831, ch. 86, sec. 6.
[3]1 Rev. Stat. 1852, ch. 98, sec. 133.
[4]1 Rev. Stat. 1852, ch. 98, sec. 34. Acts 1865, ch. 1, sec. 75.
[5]Acts 1865, 1935; Burns, 1937 suppl., 28-209; Baldwin, 1935 suppl., 6558.
[6]Acts 1901; Burns 28-201, 28-202; Baldwin 6568, 6569.

XIV. TREASURER

The treasurer is a constitutional officer, elected for a two-year term. No person is eligible to the office of treasurer for more than four years in any six-year period.[1] He is required to execute his official bond in the penalty of not less than the amount of money which may come into his hands at any time during his term.[2]

Prior to the Constitution of 1851, the office of treasurer was es-

[1]Const., art. 6, sec. 2.
[2]1 Rev. Stat. 1852, Acts 1865, 1919; Burns 49-3101; Baldwin 5548.

tablished at the organization of Boone County.[3] The treasurer was appointed by the board doing county business, under an act of 1824.[4] The treasurer became an elective officer by an act of 1841.[5]

The treasurer receives all moneys coming to Boone County and disburses the same on the proper orders issued and attested by the auditor.[6] He collects all taxes for state, county, school, road, or other purposes, due the county on the tax duplicate,[7] delivered to him by the auditor,[8] including city taxes.[9] He sells by public auction real estate[10] and personal property[11] for delinquent taxes. He also collects taxes from corporations in the county,[12] and the excise tax on shares of stock and deposits of banks[13] and loan associations;[14] and sells intangible tax stamps for the state board of tax commissioners.[15]

The treasurer makes quarterly reports to the board of commissioners, showing the true amount of money in the county treasury;[16] a monthly report to the auditor, showing the total amount of cash payments received during the month and the respective accounts credited,[17] semiannual settlements for taxes with the county auditor in May and December[18] and in accordance therewith pays to the state treasurer in June and December all money due for state purposes;[19] and makes such other payments to the state treasurer as authorized during the year.[20] He makes to the auditor, quarterly and at the expiration of his term of office, a sworn report showing specifically the amount of fees collected,[21] and deposits quarterly with the auditor all orders redeemed.[22] The treasurer is ex officio a member of Boone County Board of Review.[23]

The treasurer keeps separate cashbooks—for taxes and special assessments and for payments for all other purposes.[24] He is required to keep his books by separate accounts for separate funds or specific appropriations as well as by one general account.[25]

All the records are located in the courthouse.

[3]Acts 1830, ch. 24, sec. 5.
[4]Rev. Laws 1824, ch. 23, sec. 1.
[5]Acts 1841, ch. 4, sec. 1.
[6]1 Rev. Stat. 1852; Burns 49-3103, 49-3111; Baldwin 5550, 5558.
[7]Acts 1919; Burns 64-1502; Baldwin 15748.
[8]Acts 1919; Burns 64-1408; Baldwin 15745.
[9]Acts 1933; Burns 48-1219; Baldwin 11400.
[10]Acts 1919; Burns 64-1516; Baldwin 15770.
[11]Acts 1919; Burns 64-1705; Baldwin 15782.
[12]Acts 1919; Burns 64-1801; Baldwin 15783.
[13]Acts 1933; Burns 64-804; Baldwin 15585.
[14]Acts 1933; Burns 64-827; Baldwin 15608.
[15]Acts 1933; Burns 64-927; Baldwin 15925.
[16]Acts 1895, 1913; Burns 49-1403; Baldwin 7578.
[17]Acts 1919; Burns 64-2101; Baldwin 15802.
[18]Acts 1919; Burns 64-2501; Baldwin 15850.
[19]Acts 1919; Burns 64-2503, 64-2504; Baldwin 15852, 15853.
[20]Acts 1859, 1861; Burns 49-1813; Baldwin 15059. Acts 1937; Burns, 1937 suppl., 61-626; Baldwin, 1937 suppl., 13844-47.
[21]Acts 1895, 1903, 1913; Burns 49-1402; Baldwin 7577.
[22]1 Rev. Stat. 1852; Burns 49-3114; Baldwin 5516.
[23]Acts 1919, 1920 (Spc. Sess.); Burns 64-1201; Baldwin 15700.
[24]Acts 1919; Burns 64-2401; Baldwin 15802.
[25]1 Rev. Stat. 1852; Burns 49-3109; Baldwin 5554.

Tax Collections

PERSONAL AND REAL PROPERTY

328. Tax Duplicate and Delinquent List, 1856—. 341 vols.
Record of taxes due, paid, and delinquent, showing name of owner; location, description, and valuation of property and improvements; amounts of tax, exemption, delinquent tax, and penalty; and date paid. Arr. by taxing units, thereunder alph. by names of owners. Hdw. 600 pp. 18 x 24 x 3. 70 vols., 1856-90, tr. stg. rm.; 133 vols., 1856-1912, aud. stg. rm.; 138 vols., 1890—, tr. off.

For railroad tax records, 1873-93, see entry 330.

329. Moratorium Tax Duplicate, 1933—. 1 vol.
Record of moratorium payments on taxes, showing date; taxing unit; amounts of taxes, penalty waived, and interest; dates payable and paid; receipt number; and name of taxpayer. Arr. alph. by names of taxpayers. Hdw. 300 pp. 18 x 13 x 2. Tr. off.

330. Railroad Tax Duplicate, 1873-93. 7 vols.
Tax duplicate of railroads, showing date, name of railroad, description and valuation of lands, amount of installments, and date paid. Arr. by twps., thereunder alph. by names of railroads. Hdw. 400 pp. 18 x 12 x 2. 4 vols., 1873-93, aud. stg rm.; 3 vols., 1885-93, tr. stg. rm.

For subsequent records, see entry 328.

331. Cash Book, 1870—. 104 vols. (numbering varies). Title varies: For Reception of Tax Payments; Tax Payments.
Record of cash received in payment of taxes, showing date, name and address of taxpayer, tax duplicate volume number, amounts of current and delinquent taxes, and total. Arr. chron. Hdw. 400 pp. 18 x 14 x 2. 37 vols., 1870-1911, tr. stg. rm.; 61 vols., 1912-33, tr. rec. rm.; 6 vols., 1934—, tr. off.

332. Tax Collections, 1841-72, 1881-1913. 11 vols.
Record of tax collections, showing date, name and address of taxpayer, and amount. Arr. by twps., thereunder alph. by names of taxpayers. Hdw. 600 pp. 18 x 12 x 3½. Tr. stg. rm.

333. Moratorium Tax Receipts, 1934—. 2 vols.
Duplicate moratorium tax receipts, showing date; volume number of tax duplicate; name and address of taxpayer; township; location and description of property; dates of installments; and amounts of principal, interest, and total. Arr. chron. Typed. 150 pp. 6 x 8 x 1. Tr. off.

334. Tax Receipts, 1907—. 963 vols.
Duplicate tax receipts, showing date paid; name and address of taxpayer; volume number of tax duplicate; township; location, description, and valuation of property; and total amount of taxes paid. Arr. by twps., thereunder alph. by names of owners. Typed. 600 pp. 9 x 6 x 3. 352 vols., 1907-24, tr. stg. rm.; 611 vols., 1922—, tr. rec. rm.

335. Tax Receipts [Stubs], 1904-12. 73 vols.
Stubs of tax receipts, showing date, name and address of taxpayer, township, location and description of property, volume number of tax duplicate, and total amount of taxes paid. Arr. chron. Hdw. 425 pp. 14 x 10 x 2½. Tr. stg. rm.

DELINQUENTS

336. Work Sheet, 1935. 3 vols. (1-3).
Record of taxes returned delinquent, showing date; volume number of tax duplicate; name and address of property owner; township; location and description of property; amounts delinquent each year, penalty added, and installments; and total amount delinquent. Arr. alph. by names of twps. Hdw. 600 pp. 14 x 12 x 3. Tr. off.

337. Abstract of Delinquent Taxes, 1935. 1 vol.
Record of delinquent tax abstracts, showing date, name and address of property owner, location and description of property, volume number of tax duplicate, township, amounts of delinquent tax and penalty, and total. Arr. alph. by names of twps. Hdw. 250 pp. 18 x 22 x 2. Tr. off.

338. Corporation Tax Duplicates, 1867-78. 18 vols.
Record of corporation delinquent taxes, showing date, name and address of corporation, location and description of land, and amount of taxes. Hdw. 500 pp. 18 x 12 x 3. 10 vols., 1867-78, aud. stg. rm.; 8 vols., 1869-78, tr. stg. rm.

339. Collection Register, 1894-1906. 91 vols.
Record of delinquent tax collections, showing date, name and address of taxpayer, location and description of property, and amount paid. Arr. chron. Hdw. 50 pp. 9 x 6 x ½. Tr. stg. rm.

340. Treasurer's Balance Book, 1875-81. 1 vol.
Record of delinquent tax collections, showing date, volume number of tax duplicate, name and address of taxpayer, location and description of property, and amount paid. Arr. chron. Hdw. 400 pp. 18 x 12 x 2. Tr. stg. rm.

341. Register of Delinquent Tax Receipts, 1872-76. 1 vol.
Record of delinquent tax receipts, showing date, volume number of tax duplicate, name and address of taxpayer, location and description of property, and amount paid. Arr. by twps., thereunder alph. by names of taxpayers. Hdw. 400 pp. 17 x 15 x 2. Tr. stg. rm.

342. Tax Sales, 1856—. 3 vols. Title varies: Sale Book of Taxes.
Record of property sold for delinquent taxes, showing date, numbers of tax duplicate volume and sales certificate, name and address of owner, location and description of property, quantity sold, and amount paid. Arr. alph. by names of twps. Hdw. 250 pp. 18 x 22 x 3. 1 vol., 1856-79, tr. stg. rm.; 1 vol., 1880-1928, tr. rec. rm.; 1 vol., 1909—, tr. off.

343. Insolvent Record, 1859—. 3 vols. Title varies: Record of Doubtful Taxes.
Record of insolvent taxes, showing date, name of property owner, volume number of tax duplicate, kind of tax, and amount delinquent. Hdw. 400 pp. 18 x 13 x 2½. 2 vols., 1859-1907, tr. rec. rm.; 1 vol., 1908—, tr. off.

INHERITANCE

(See also entries 159, 232, 317, 383)

344. [Inheritance and Transfer Tax Receipts], 1914—. 2 vols.
Stubs and duplicate receipts issued for payment of inheritance and transfer taxes, showing date; receipt and case numbers; names of executor, trustee, legatee, and deceased; date and place of birth and death of

deceased; and amounts of legacy, transfer, tax, interest, discount, and total. Arr. chron. Hdw. 400 pp. 10 x 16 x 2½. Tr. off.

345. Inheritance Tax, 1932—. 2 file drawers.
Reports of appraisements of estates and inheritance tax assessments, showing date; case number; names of decedent, heirs, and administrator or executor; date and place of birth and death of decedent; description and valuation of property; and amounts of interest, exemption, and tax paid or delinquent. Arr. chron. Typed. 5 x 15 x 20. Tr. off.

PUBLIC IMPROVEMENTS

346. Docket or Ditch Duplicate, 1880—. 11 vols. (1, 1-2, and 8 vols. not numbered).
Ditch tax duplicates, showing date, name and address of property owner, location and description of land and allotments, cost, sale of allotments, and total. Indexed alph. by names of ditches. Hdw. 300 pp. 17 x 11 x 1½. 3 vols., 1880-1901, tr. stg. rm.; 3 vols., 1880-1901, aud. stg rm.; 5 vols., 1901—, tr. off.

347. Ditch Assessments [Receipts], 1931—. 28 vols., 1 file box.
Duplicate assessment receipts, showing date, receipt and ditch duplicate volume numbers, names of payer and ditch, location and description of land, amounts of current installment and delinquent payment, and total. Indexed alph. by names of payers. Typed. Vols., 300 pp. 9 x 6 x 3; file box, 5 x 16 x 24. 1 file box, 1931—, tr. stg. rm.; 28 vols., 1932—, tr. rec. rm.

348. Cash Book [of Ditch Assessments], 1924—. 3 vols. (1-3). Title varies: Ditch Cash Book.
Record of ditch assessment payments, showing date, receipt number, name and address of payer, amount, and total. Arr. chron. Hdw. 600 pp. 18 x 24 x 3. 1 vol., 1924-May 5, 1930, tr. rec. rm.; 2 vols., May 13, 1930—, tr. off.

349. Gravel Road Tax Duplicate, 1868-70, 1880-1906. 84 vols. (numbering varies).
Record of current and delinquent tax assessments for gravel roads, showing date; volume number of tax duplicate; name and address of property owner; location, description, and valuation of land; and amounts assessed and delinquent. Arr. alph. by names of roads, thereunder alph. by names of owners. Hdw. 500 pp. 18 x 16 x 2½. 44 vols., 1868-70, 1880-1904, aud. stg. rm.; 40 vols., 1880-1906, tr. stg. rm.

350. Road Tax List, 1904-13. 44 vols.
Record of road tax assessments, showing date, name of property owner; valuation of property; and amounts of assessment, credit, and balance. Arr. alph. by names of owners. Hdw. Condition fair. 50 pp. 16 x 18 x ½. 31 vols., 1904-9, aud. stg. rm.; 13 vols., 1910-13, tr. stg. rm.

351. Gravel Road Assessments, 1904-8. 6 file boxes.
Certificates of assessment for land benefited by gravel roads, showing date, names of road and property owner, location and description of land, amount of assessment, and number of attached coupons. Hdw. 10 x 5 x 14. Aud. rec. rm.

352. Gravel Road Ledger, 1884-91. 1 vol.
Record of receipts and disbursements for gravel roads, showing date;

name of payer or payee, receipt and order numbers, amounts assessed and received or expended, and total. Hdw. 400 pp. 14 x 10 x 2. Tr. stg. rm.

353. Road Tax Receipts, 1910-14. 160 vols.
Duplicates of receipts to landowners who work out road tax assessments, showing date, amounts of assessment and credit for work, name of owner, and signature of road supervisor. Hdw. 50 pp. 8 x 4 x ¼. Tr. stg. rm.

Receipts and Disbursements

354. Treasurer's Daily Balance, 1913—. 25 vols. (1-25).
Record of daily cash balances, showing date, names of depository and payer or payee, receipt or warrant number, amount received or disbursed, and balance. Arr. chron. Hdw. 600 pp. 16 x 12 x 3. 21 vols., 1913-33, tr. rec. rm.; 4 vols., 1934—, tr. off.

355. Record of Monthly Balances, 1901—. 6 vols. (1-4, and 2 vols. not numbered).
Record of monthly cash balances, showing date, amounts received and disbursed from funds, and balance or overdraft. Arr. chron. Hdw. 200 pp. 20 x 20 x 1. 2 vols., 1901-10, tr. stg rm.; 2 vols., 1910-25, tr. rec. rm.; 2 vols., 1926—, tr. off.

356. Record of Receipts, Appropriations, and Disbursements, 1878-1927, 1936—. 4 vols.
Record of receipts, appropriations, and disbursements, showing date; receipt and warrant numbers; amounts of warrants, disbursements, appropriations, and overdrafts; source, and balance. Arr. alph. by names of funds. Hdw. 300 pp. 18 x 17 x 2. 2 vols., 1878-1900, tr. stg. rm.; 1 vol., 1901-27, tr. rec. rm.; 1 vol., 1936—, tr. off.

357. Record of Appropriations and Disbursements, 1902—. 13 vols. (1-3, and 10 vols. not numbered).
Record of appropriations and disbursements, showing date, order number, amount of appropriation, receipt of warrant, name of fund, and monthly balance. Arr. chron. Hdw. 600 pp. 18 x 16 x 2. 1 vol., 1902, tr. stg. rm.; 9 vols., 1903-25, tr. rec. rm.; 3 vols., 1926—, tr. off.

358. Record of Receipts and Disbursements, 1878-1901. 3 vols. (3-4, and 1 vol. not numbered).
Record of receipts and disbursements, showing date, name of payer or payee, nature and amount of payment, and fund debited or credited. Arr. chron. Hdw. 234 pp. 17 x 8 x 1. Tr. stg. rm.

359. Ledger, 1856-1910. 2 vols. (1-2).
Ledger of cash accounts, showing date, name of payer or payee, nature and amount of payment, and fund debited or credited. Arr. chron. Hdw. 500 pp. 16 x 11 x 2½. 1 vol., 1856-98, tr. stg. rm.; 1 vol., 1899-1910, tr. rec. rm.

360. Register of Receipts, 1841-1914. 3 vols.
Record of cash receipts, showing date, receipt number, name of payer, amount, and purpose. Arr. chron. Hdw. Condition poor. 320 pp. 16 x 12 x 2. 1 vol., 1841-May 22, 1872, tr. stg. rm.; 2 vols., May 22, 1872-1914, tr. rec. rm.

361. Record of Receipts, 1917-25. 3 vols. (1-3).
Record of receipts of county funds, showing date, number of receipt, and total amount received from each fund. Arr. chron. Hdw. 80 pp. 20 x 26 x ½. Tr. rec. rm.

362. Register of Disbursements, 1891-92, 1914-25. 4 vols. (1-3, and 1 vol. not numbered).
Register of disbursements, showing date and number of warrant, name of payee, total amount disbursed, and fund debited. Arr. chron. Hdw. 600 pp. 18 x 24 x 3. 1 vol., 1891-92, tr. stg. rm.; 3 vols., 1914-25, tr. rec. rm.

363. Cash Book of Disbursements on Auditor's Warrants, 1911—. 12 vols. (numbering varies).
Record of disbursements on auditor's warrants, showing date, number, and amount of warrant; and names of payee, fund debited, and depository. Arr. chron. Hdw. 600 pp. 18 x 17 x 3. 1 vol., 1911-13, tr. stg. rm.; 4 vols., 1914-32, tr. rec. rm.; 7 vols., 1914—, tr. off.

364. Treasurer's Cash Book of Disbursements, 1911-12. 1 vol.
Record of disbursements, showing warrant number, dates issued and redeemed, names of payee and fund debited, purpose, and amount. Arr. chron. Hdw. 250 pp. 17 x 11 x 1½. Tr. stg. rm.

365. Record of Disbursements, Gravel Road and Bridge Repair Funds, 1904-19. 4 vols.
Record of disbursements of gravel road and bridge repair funds, showing date and number of warrant, name of payee, fund debited, and amount. Arr. chron. Hdw. 250 pp. 18 x 16 x 3. 1 vol., 1906-8, aud. stg. rm.; 3 vols., 1904-19, tr. rec. rm.

366. Journal [Jury Expenses], 1856-1910. 6 vols. (1-6).
Record of expenses of juries, showing names of jurors, date, amount of fee, and total. Arr. chron. Hdw. 600 pp. 16 x 11 x 3. Tr. stg. rm.

367. Register of Orders, 1855-1910. 10 vols. (1-10).
Register of orders paid at treasurer's office, showing date and number of order, name of payee, and nature and amount of claim. Arr. chron. Hdw. 600 pp. 16 x 11 x 3. Tr. stg. rm.

368. Warrants, 1930—. 1 file box, 3 bdls.
Warrants on county funds and old-age pension fund, showing voucher and appropriation numbers, date, names of payee and treasurer, and amount. Arr. chron. 5 x 9 x 24. 3 bdls., 1930-35, tr. stg. rm.; 1 file box, 1936—, tr. off.

369. Quietus, 1935—. 1 file box.
Quietus receipts, showing receipt number; date; names of payee, treasurer, and auditor; amount paid; and purpose. Arr. chron. Hdw. 10 x 5 x 14. Tr. off.

SCHOOL FUND
(See also entries 147, 326, 464-78)

370. Record of Receipts and Disbursements, School Fund, 1906-11. 1 vol. (4). Vols. 1-3, prior to 1906, missing.
Record of receipts and disbursements of school funds, showing date and number of warrant, name of payer or payee, nature and amount of payment, and fund debited or credited. Arr. chron. Hdw. 300 pp. 17 x 24 x 2. Tr. stg. rm.

371. Register School Fund Receipts, 1851-1900. 3 vols.
Register of receipts of payments to school funds, showing date and number of receipt, name of payer, fund credited, and amount. Arr. chron. Hdw. 300 pp. 16 x 11 x 1½. Tr. stg. rm.

372. Journal [School Fund], 1856-1900. 3 vols. (1-3).
Journal of school funds, showing date, term, principal and interest of loans, name of mortgagor, and fund debited or credited. Hdw. 500 pp. 18 x 12 x 3. Tr. stg. rm.

373. Ledger [School Fund], 1856-1901. 2 vols. (1-2).
Ledger of school funds, showing date, principal and interest of loans, common school fund, fees unclaimed, sales, and cash amount. Arr. chron. Hdw. 400 pp. 16 x 12 x 2. Tr. stg. rm.

Map

374. Boone County, Indiana, 1936. 1 map.
Land tenure map of Boone County, showing townships, plats of lands, acreage of sections, and name of owner. Drawn by Charles Martin. Published at Indianapolis, Ind., by E. C. Gullion. Printed. No scale given. 38 x 36. Tr. off.

XV. AUDITOR

The auditor is a constitutional officer, elected for a four-year term. No person is eligible to the office of auditor for more than eight years in any twelve-year period.[1] He is required to post bond in the amount of ten thousand dollars approved by and filed with the county commissioners.[2]

Prior to the Constitution of 1851, this office was established by the general assembly in 1841.[3]

The auditor is the financial agent of the county and the routine administration of county affairs centers in his office, through which all financial transactions are conducted.

The principal functions of the auditor are fourfold: As a county "controller", he keeps the accounts of the county and issues warrants for all claims allowed by the commissioners, by court order,[4] or otherwise as statutes provide.[5] Ex officio he is clerk to the board of commissioners,[6] the county council,[7] and the board of tax adjustment,[8] and secretary of the board of finance.[9] He is also a member and the secretary of the board of review,[10] and a member of the school fund board.[11] As a tax officer, he prepares the official tax duplicates,[12] certifies to the treasurer

[1]Const., art. 6, sec. 2.
[2]Acts 1889; Burns 49-3003; Baldwin 5417.
[3]Acts 1841, ch. 2, sec. 1.
[4]Acts 1897; Burns 26-809; Baldwin 5257.
[5]1 Rev. Stat. 1852; Burns 49-3005; Baldwin 5419.
[6]1 Rev. Stat. 1852; Burns 49-3004; Baldwin 5418.
[7]Acts 1899; Burns 26-509; Baldwin 5373.
[8]Acts 1937; Burns, 1937 suppl., 64-310; Baldwin, 1937 suppl., 15897-4.
[9]Acts 1937; Burns, 1937 suppl., 61-629; Baldwin, 1937 suppl., 13844-50.
[10]Acts 1919, 1920 (Spc. Sess.); Burns 64-1201; Baldwin 15700.
[11]Acts 1865, 1935; Burns, 1937 suppl., 28-209; Baldwin, 1935 suppl., 6558.
[12]Acts 1919; Burns 64-1403; Baldwin 15740.

the amount of taxes due from banks;[13] and, if the board of tax adjustment fails to complete its duties on time or to reduce the rate to the legal maximum, fixes the tax rate within any municipal corporation in the county.[14] As budget officer he compiles estimates made to him by each county agency; keeps them on file for one month, subject to inspection by any taxpayer; and submits them with his recommendations to the county council at its annual meeting.[15]

Other duties are: Managing the common school and the congressional township school funds, with the exception of making loans;[16] preparing the ditch duplicate, covering assessments for construction or repair of ditches and drains;[17] issuing licenses to peddlers, shows, and theaters,[18] and permits for public warehouses;[19] acknowledging deeds and mortgages executed for the security of trust fund loans;[20] and approving bonds of township trustees.[21]

The auditor keeps a record of all the financial transactions of his office in cashbooks,[22] warrant books,[23] and fee books,[24] and in such separate books as prescribed by statute. He is required to keep separate accounts for each specific item of appropriation by the county council[25] and an accurate account current, with the treasurer, of county funds.[26] He also keeps a transfer book, arranged by townships, cities, and towns, of all land conveyances in the county.[27] He keeps the records of all the boards of which he is clerk or secretary and must preserve the documents, books, papers, and maps deposited in his office.[28]

All the records are located in the courthouse.

Audits and Reports

375. Report of State Board of Accounts, 1916-29. 1 file box. Report of audits of county offices by examiners of state board of accounts, showing date and analysis of financial conditions. Typed. 10 x 5 x 14. Clk. rec. rm.

376. County Officer's Reports, 1889—. 26 file boxes. Quarterly reports of officials to auditor of fees and cash collected, showing date, name of officer, amount of fees collected, and total. Arr. chron. Hdw. 10 x 5 x 14. 20 file boxes, 1889-1911, aud. stg. rm.; 5 file boxes, 1906-33, aud. rec. rm.; 1 file box, 1934—, aud. off.

[13]Acts 1933; Burns 64-810; Baldwin 15591.

[14]Acts 1937; Burns, 1937 suppl., 64-314; Baldwin, 1937 suppl., 15897-8.

[15]Acts 1899; Burns 26-520; Baldwin 5384.

[16]Acts 1865; Burns 28-105; Baldwin 6511. Acts 1865, 1935; Burns, 1937 suppl., 28-209; Baldwin, 1935 suppl., 6558.

[17]Acts 1933; Burns 27-134; Baldwin 5770.

[18]1 Rev. Stat. 1852; Burns 42-204; Baldwin 10447.

[19]Acts 1875, 1879 (Spc. Sess.); Burns 67-201; Baldwin 16206.

[20]1 Rev. Stat. 1852; Burns 49-3011; Baldwin 5425.

[21]Acts 1915; Burns 65-103; Baldwin 16061.

[22]Acts 1895; Burns 49-1401; Baldwin 7576.

[23]1 Rev. Stat. 1852; Burns 49-3005; Baldwin 5419.

[24]Acts 1895; Burns 49-1306; Baldwin 7559.

[25]Acts 1899; Burns 26-523; Baldwin 5387.

[26]1 Rev. Stat. 1852; Burns 49-3010; Baldwin 5423.

[27]Acts 1919; Burns 64-1409; Baldwin 15746.

[28]1 Rev. Stat. 1852; Burns 49-3004; Baldwin 5418.

377. Record of County Officers' Funds, 1901-7. 2 vols.
Reports of officials to board of commissioners regarding funds, showing date, amount of total receipts and disbursements, and balance. Arr. chron. Hdw. 200 pp. 13 x 15 x 1. Aud. stg. rm.

378. Auditor's Reports to State Superintendent of Public Instruction, 1895—. 2 file boxes.
Annual reports of school funds to state superintendent, showing date; amounts collected, apportioned, and disbursed; and balance. Hdw. and typed. 10 x 5 x 14. 1 file box, 1895-1930, aud. rec. rm.; 1 file box, 1931—, aud. off.

379. Auditor's Reports to Governor's Commission on Unemployment Relief, 1934—. 1 file box.
Monthly financial reports to G. C. U. R., showing, for each township poor fund, date, total funds on deposit, unpaid claims, revenues, and balance. Typed. 10 x 5 x 14. Aud. off.

380. Reports to Auditor of State, 1877-90. 1 file box.
Duplicates of reports of omitted property assessments to state auditor, showing date, itemized list of property, name of property owner, and amount of assessment. Hdw. 6 x 5 x 10. Aud. stg. rm.

381. Statements of Tax Levies, 1923-31. In Tax Levies, entry 53.
Statements of tax levies set by various taxing units made to auditor to submit to state board of tax commissioners, showing date, name of taxing unit, amount of levy, and period covered.

382. [Monthly Tax Reports of Banks], 1933—. 10 vols.
Record of monthly intangible tax reports of banks, trust companies, and savings and loan companies, showing name of company, capital stock, surplus, undivided profits, deposits, amount of tax, date of payment, receipt number, and total. Arr. chron. Hdw. 30 pp. 12 x 10 x ½. Aud. off.

383. Inheritance Tax, 1915—. 8 file boxes.
Reports of administrators and appraisers, showing date, name of decedent, value of estate, rate of interest, taxes paid, cause number, name and term of court, and value of heirs' interest in estate. 6 file boxes, 1919-30, arr. alph. by names of decedents. Hdw. and typed. 10 x 5 x 14. 1 file box, 1915-30, aud. rec. rm.; 6 file boxes, 1919-30, assr. off.; 1 file box, 1931—, aud. off.

For other inheritance tax records, see entries 159, 232, 317, 344-45.

384. School Board Trustee's Reports, 1923—. 3 file boxes.
School board trustees' annual reports and vouchers, showing date, receipts, expenditures, voucher number, name of payee, account, and amount. Arr. chron. Hdw. 10 x 5 x 24. Aud. rec. rm.

385. Auditing Board Record, 1897-99. 1 vol.
Record of township trustees' warrants audited by board, showing date, names of payee and trustee, purpose, fund, and amount. Arr. chron. Hdw. 200 pp. 16 x 11 x 1. Aud. stg. rm.

386. Trustee's Voucher, 1918—. 24 file boxes.
Vouchers issued by township trustees, showing voucher number, date, source, kind and number of fund, and signature of trustee. Arr. chron. Hdw. 10 x 5 x 14. 23 file boxes, 1918-36, aud. rec. rm.; 1 file box, 1937—, aud. off.

387. Trustees' Report of Poor, 1898-1933. 10 file boxes, 2 cartons.

Township trustees' reports of poor relief, showing date, name of indigent, age, sex, color, occupation, length of residence in county, nationality, number of persons in family, reason for relief, and amount and value of provisions. Hdw. Conditions fair. Cartons, 18 x 18 x 18; file boxes, 6 x 5 x 10. Aud. stg. rm.

388. Trustee Reports, 1870-1910, 1918—. 113 file boxes.

Trustees' annual reports to advisory board, showing receipts, disbursements, and balances of township revenues. Arr. alph. by names of twps. 10 x 5 x 14. 91 file boxes, 1870-1910, aud. stg. rm.; 21 file boxes, 1918-36, aud. rec. rm.; 1 file box, 1937—, aud. off.

389. County Dog Reports [of Township Trustee], 1934—. 1 file box.

Trustees' reports of dog funds and dog taxes collected, showing date, name of owner, amount of tax, and description of animal. Arr. chron. Hdw. 10 x 5 x 14. Aud. off.

390. Tuition Transfers, 1907-8. 1 file box.

Certificates of transfer of school children from one school district to another, showing name of child, date, and transfer. Hdw. 6 x 5 x 10. Aud. stg. rm.

391. Certificate of Clerk's Allowance [Court Costs], 1910—. 5 file boxes.

Certificates of court allowances per term, showing year, number and purpose of claim, name of claimant, number of days served and miles traveled, amount allowed, and approval of judge. Hdw. 10 x 5 x 14. 3 file boxes, 1910-33, aud. rec. rm.; 2 file boxes, 1934—, aud. off.

392. Certificates of Clerk for Court Allowances, 1880-1907. 7 file boxes.

Claims allowed by circuit court and paid out of treasury, showing date, purpose, amount, and name of claimant. Hdw. Condition fair. 6 x 5 x 10. Aud. stg. rm.

393. Special Judge, 1870-80, 1932—. 3 file boxes.

Record of allowances for special judges, showing name of judge, date claim filed, reason for appointment, date of trial, and amount allowed. Arr. chron. Hdw. 10 x 5 x 14. 1 file box, 1870-80, aud. stg. rm.; 1 file box, 1932-33, aud. rec. rm.; 1 file box, 1934—, aud. off.

394. Change of Venue, 1912—. 3 file boxes.

Certificates of allowances on change of venue, showing names of parties, term, and amount allowed. Arr. chron. Hdw. 10 x 5 x 14. 2 file boxes, 1912-31, aud. rec. rm.; 1 file box, 1932—, aud. off.

For other venue records, see entries 260-61, 416-17.

Receipts and Disbursements

395. Record of Monthly Balances, 1891-93, 1911—. 4 vols. Title varies: Auditor's Balance Book.

Record of monthly balances, showing date, receipts and disbursements, fund, revenue, overdrafts, and total balances. Arr. chron. Hdw. 400 pp. 18 x 18 x 2. 1 vol., 1891-93, aud. stg. rm.; 1 vol., 1911-Jan. 1925, aud. rec. rm.; 2 vols., Jan. 2, 1925—, aud. off.

396. Receipts, Appropriations, and Disbursements, 1925—. 13 vols.

Record of receipts, appropriations, and disbursements; showing warrant and receipt numbers, dates of receipt and disbursement, amounts of balance and overdraft, and name of fund. Arr. by fund, thereunder chron. Hdw. 500 pp. 18 x 20 x 2½. 8 vols., 1925-32, aud. rec. rm.; 5 vols., 1933—, aud. off.

397. Appropriation and Disbursement Record, 1899-1924. 19 vols.

Record of appropriations and disbursements, showing date and number of warrant, name of payee, appropriation debited, and date redeemed. Arr. chron. Hdw. 500 pp. 18 x 20 x 2½. 15 vols., 1899-Aug. 31, 1915, aud. stg. rm.; 4 vols., Sept. 1, 1915-24, aud. rec. rm.

398. Auditor's Register of all Receipts Other Than Taxes, 1841-1927. 3 vols. (1, 1-2). Title varies: Register of Receipts.

Auditor's register of treasurer's receipts other than tax payments, showing date, name of payer, fund credited, and purpose. Arr. chron., thereunder by receipt nos. Hdw. 500 pp. 17 x 11 x 3. 2 vols., 1841-Feb. 1911, aud. stg. rm.; 1 vol., Jan. 1911-27, aud. rec. rm.

399. Record of Receipts, 1889-93, 1916-27. 3 vols. (1-3). Vols. 2 and 3, subtitled: County Revenue.

Record of receipts of county revenue, showing date, name of payer, purpose, amount, and fund credited. Arr. chron. Hdw. 600 pp. 18 x 30 x 3. 1 vol., 1891-93, aud. stg. rm.; 2 vols., Dec. 23, 1916-27, aud. rec. rm.

400. Auditor's Ledger of Receipts, Jan. 2-Dec. 23, 1911. 1 vol.

Ledger of receipts of county revenue, showing date, number of receipt, total amount, and fund credited. Arr. chron. Hdw. 280 pp. 18 x 25 x 1½. Aud. stg. rm.

401. Journal, 1865-1910. 6 vols. (1-4, and 2 vols. not numbered).

Record of receipts and disbursements of county revenue, showing names of payer and payee, date, and amount. Arr. chron. Hdw. 600 pp. 16 x 11 x 3. Aud. stg. rm.

402. Record of Disbursements, 1891-93. 1 vol.

Record of auditor's disbursements of revenues and funds, showing date of order, name of payee, purpose, total amount, and fund. Arr. chron. Hdw. 600 pp. 18 x 25 x 3. Aud. stg. rm.

403. Record of Receipts and Disbursements, 1878-79. 1 vol.

Record of all receipts and disbursements of county revenue, showing names of payer and payee, fund credited, balance of each fund, and purpose. Arr. chron. Hdw. 400 pp. 30 x 24 x 2. Aud. stg. rm.

404. Record of Quietus, 1913—. 9 vols.

Stubs of quietus receipts for money paid into county treasury, showing number, date issued, name of payee, fund credited, amount, posting date, and ledger page number. Arr. chron. Typed. 200 pp. 17 x 11 x 1. 8 vols., 1913-34, aud. rec. rm.; 1 vol., 1935—, aud. off.

405. Treasurer's Receipts, 1921—. 5 file boxes.

Receipts issued by treasurer for money received other than taxes and deposited with auditor for quietus, showing date, receipt number, fund

credited, amount, and name of treasurer. Arr. chron. Typed. 10 x 5 x 14. 4 file boxes, 1921-36, aud. rec. rm.; 1 file box, 1937—, aud. off.

406. Road Receipts, 1883-94. 13 file boxes.

Receipts for labor performed to work out road tax, showing date, township, amount credited, name of laborer, and number of receipt. Arr. chron. Hdw. Condition fair. 6 x 5 x 10. Aud. stg. rm.

407. Ledger, 1857-1935. 5 vols. (1, 1-2, and 2 vols. not numbered). Record of cash accounts. Contains: Ledger of Funds, 1857-1919, entry 408; Gravel Road Construction Fund, 1910-35, entry 414. Arr. chron. Hdw. 250 pp. 11 x 16 x 1½. 4 vols., 1857-1919, aud. stg. rm.; 1 vol., 1895-1935, aud. off.

408. Ledger of Funds, 1857-1919. In Ledger, entry 407.

Record of cash accounts, showing date, amount of receipts and disbursements, name of fund credited, and monthly balance.

409. Auditor's Fee and Cash Book, 1883-89, 1897-1927. 7 vols. (1-2, 1-3, and 2 vols. not numbered). Title varies: Fee Book.

Record of fees and cash received, showing date, names of principals, and kind and amount of fee. Arr. chron. Hdw. 300 pp. 18 x 12 x 1½. Aud. stg. rm.

410. Auditor's Certificate of Distribution, 1911—. 5 vols.

Record of semiannual distribution of tax collections, showing date, warrant number and amount, and name of taxing unit. Arr. chron. 1911-33, hdw.; 1934—, typed. 150 pp. 12 x 14 x 1. 3 vols., 1911-26, aud. stg. rm.; 2 vols., 1927—, aud. rec. rm.

411. Settlement Sheets, 1871-1907, 1929—. 4 file boxes.

Settlement sheets for distribution of taxes, showing date, amount collected from each tax, total amount collected, amounts distributed to special funds, and names of treasurer and auditor. Hdw. 6 x 5 x 10. 3 file boxes, 1871-1907, aud. stg. rm.; 1 file box, 1929—, aud. rec. rm.

412. Settlement Papers and Certificates of Error, 1900-1904. 3 file boxes.

Tax settlement papers. Contains: Settlement Papers, entry 413; Certificate of Error, entry 461. Hdw. 6 x 5 x 10. Aud. stg. rm.

413. Settlement Papers, 1900-1904. In Settlement Papers and Certificate of Error, entry 412.

Papers used by auditor in preparing settlement sheets, showing name of township; amounts collected, delinquent, or refunded from each tax; and total amount delinquent, collected, or refunded.

414. Gravel Road Construction Fund, 1910-35. In vol. 2 of Ledger, entry 407.

Record of free gravel road construction, showing dates of receipts and expenditures, names of road and fund, and total amounts and balance in each fund.

415. Record of Disbursement of Gravel Road and Bridge Repair Fund, 1902-11. 6 vols.

Record of disbursements of money from gravel road and bridge repair funds, showing date, order number, fund, amount, name of payee, and receipt. Arr. chron. Hdw. 400 pp. 18 x 12 x 2. Aud. stg. rm.

416. Auditor's Venue Record, 1891—. 1 vol.

Record of costs in cases venued, showing dates of receipts and expendi-

tures, title of cause, name of county, and number and amount of order. Indexed alph. by names of counties venued to and from. Hdw. 240 pp. 18 x 12 x 1½. Aud. off.

417. Bills of Costs and Expenses in Change of Venue Cases, 1887-1905. 2 file boxes.

Records of disbursements in charge of venue cases, showing date; names of plaintiff, defendant, and court; nature of proceedings; and costs. Hdw. Condition fair. 6 x 5 x 10. Aud. stg. rm.

For other venue records, see entries 260-61, 394.

418. Record of Warrants, 1931—. 8 vols.

Copies of warrants issued on treasurer, showing name of payee; date of issue; amount; fund credited; and warrant, appropriation, and ledger numbers. Arr. chron. Hdw. and typed. 500 pp. 16 x 12 x 4. 6 vols., 1931-35, aud. rec. rm.; 2 vols., 1936—, aud. off.

419. County Warrants, 1897-1901, 1911-12. 10 vols. Title varies: Orders.

Stubs of warrants issued on treasurer, showing date, fund, claim and warrant numbers, name of payee, and purpose. Arr. chron. Hdw. 200 pp. 14 x 4 x 2. Aud. stg. rm.

420. Register of Warrants on Treasurer, 1911-25. 5 vols. (1-4, and 1 vol. not numbered).

Record of warrants issued on treasurer, showing date and number of warrant, name of payer, fund debited, date of redemption, claim number, and signature of claimant. Arr. chron. Hdw. 400 pp. 18 x 12 x 3. 3 vols., 1911-Dec. 5, 1916, aud. stg. rm.; 2 vols., Dec. 5, 1916-25, aud. rec. rm.

421. Redeemed Warrants, 1866—. 132 file boxes.

Redeemed warrants and canceled checks, showing date; appropriation, warrant, and check numbers; name of payee; fund debited; and amount. Arr. chron. Hdw. and typed. 27 file boxes, 10 x 5 x 24; 105 file boxes, 10 x 5 x 14. 104 file boxes, 1866-1910, aud. stg. rm.; 27 file boxes, 1911-36, aud. rec. rm.; 1 file box, 1937—, aud. off.

422. Index to Warrants, 1901-7, 1909-10. 9 vols.

Index to warrants, showing numbers of claim and warrant, and fund credited. Arr. by claim nos. Hdw. 100 pp. 16 x 11 x ½. Aud. stg. rm.

423. Old Age Pension Warrants, 1934—. 3 vols.

Copies of old-age pension warrants issued on treasurer, showing name and address of payee, dates of issue and mailing, appropriation and warrant numbers, and amount. Arr. chron. Typed. 200 pp. 16 x 14 x 4. 1 vol., 1934-35, aud. rec. rm.; 2 vols., 1936—, aud. off.

For other records, see entry 560.

424. Register of Orders, 1856-99. 10 vols. (1-10).

Record of orders drawn upon treasurer for payment of claims, showing date, name of claimant, nature of claim, and amount. Arr. chron. Hdw. 400 pp. 16 x 11 x 2. Aud. stg. rm.

425. Register of Orders Redeemed, 1874-1900. 2 vols.

Register of orders redeemed at treasurer's office, showing date, name of payee, purpose, and amount. Arr. chron. Hdw. 500 pp. 16 x 11 x 2½. Aud. stg. rm.

426. [Ledger of Township Poor Relief], 1935—. 1 vol.
Record of poor relief, showing date, receipt or warrant number, folio, disbursements, receipts, and balance. Arr. by names of twps. Hdw. 250 pp. 10 x 12 x 1½. Aud. off.

427. County Auditor's Register of Poor Fund Claims, 1935—. 1 vol.
Register of poor fund claims, showing claim and warrant numbers; dates filed and paid; names of vendor and township; classification; and amounts of claim, correction, and payment. Arr. alph. by names of twps. Hdw. 250 pp. 12 x 17 x 1½. Aud. off.

428. Township Poor Relief Claims, 1936—. 9 file boxes.
Record of poor relief claims, showing date, names of applicant and payee, and amount of disbursement. Hdw. 10 x 5 x 14. Aud. off.

429. Field Examiners' Expense Vouchers, 1921-33. In Tax Levies, entry 53.
Vouchers for expenses of state field examiners, showing names of examiner and office examined, period covered, itemized statement of expenses, and amount and date of order on auditor.

Taxes

APPRAISEMENTS

430. Transfer Book, 1856-96, 1907—. 139 vols. (numbering varies).
Record of transfers of real estate, showing date of transfer, names of grantor and grantee, description and valuation of land and improvements, and fee. Indexed alph. by names of grantors and grantees. Hdw. 250 pp. 18 x 14 x 2. 6 vols., 1856-96, aud. stg. rm.; 115 vols., 1907-Feb. 28, 1932, aud. rec. rm.; 18 vols., Mar. 1, 1932—, aud. off.

431. Transfer Record, 1896—. 5 vols.
Record of transfers of real estate, showing date of transfer, names of grantor and grantee, location and description of land, assessment valuation of property and improvements, and total. Hdw. 600 pp. 18 x 12 x 3. 3 vols., 1896-Nov. 21, 1921, aud. stg. rm.; 2 vols., Nov. 22, 1921—, aud. off.

432. Chains of Title, 1869-90. 5 file boxes.
Abstracts of title to land, showing date, name of claimant, description, and number of acres. Arr. chron. Hdw. 6 x 5 x 10. Aud. stg. rm.

433. Valuation Record, 1859-91. 7 vols. (1, 1-2, and 4 vols. not numbered). Title varies: Valuation of Real Estate.
Record of valuation of real estate, showing date, name of owner, and location and description of land. Arr. by taxing units, thereunder alph. by names of property owners. 600 pp. 18 x 12 x 3. Aud. stg. rm.

434. Reports of Building and Loan Associations, 1891-93. 1 file box.
Reports of conditions and value of building and loan associations, showing date, name of company, amount and value of stock, and value of property held. Hdw. 6 x 5 x 10. Aud. stg. rm.

RETURNS

435. MORTGAGE EXEMPTION, 1904—. 111 vols. Title varies: Affidavits of Mortgage Indebtedness; Affidavits of Indebtedness.
Affidavits of mortgage indebtedness, showing county, township, description of real estate, names of mortgagor and mortgagee, agreement, and amount of indebtedness. Arr. alph. by names of mortgagors. Hdw. 900 pp. 14 x 9 x 3. 38 vols., 1904-26, recr. stg. rm.; 52 vols., 1918-30, aud. stg. rm.; 21 vols., 1931—, aud. rec. rm.

436. AFFIDAVITS OF MORTGAGE INDEBTEDNESS, 1899-1903. 19 file boxes.
Affidavits of mortgage indebtedness, showing names of mortgagor and mortgagee, location and description of property, amount of mortgage, volume and page numbers of exemption record, and date filed. Arr. by taxing units. Hdw. 6 x 5 x 10. Aud. stg. rm.

437. MORTGAGE INDEBTEDNESS, 1910-30. 2 file boxes.
List of mortgage indebtedness, showing date, names of mortgagor and mortgagee, and amount of mortgage. Hdw. and typed. 10 x 5 x 14. Assr. off.

438. RECORD OF DEDUCTIONS ON ACCOUNT OF MORTGAGE INDEBTEDNESS, 1883-84, 1900-1901. 2 vols. Title varies: Record of Ditch Certificate and Affidavit of Mortgage Indebtedness.
Record of deductions from taxes for mortgage indebtedness, showing date, name of owner, description of property, and amounts of mortgage and allowance. Arr. by affidavit nos. Hdw. 175 pp. 16 x 12 x 1½. Aud. stg. rm.

439. CERTIFICATES OF ERROR ON MORTGAGE EXEMPTIONS, 1900. 2 file boxes.
Certificates of rebate on taxes because of mortgage indebtedness, showing date, certificate and tax duplicate volume numbers, name of taxpayer, amounts of mortgage indebtedness and rebate, and location and description of land. Arr. by taxing units. Hdw. 6 x 5 x 10. Aud. stg. rm.

440. MORTGAGE TAX REFUND, 1926. 2 file boxes.
Claims and receipts of mortgage tax refunds, showing date, itemized claim, amount, and name of claimant. Hdw. 10 x 5 x 14. 1 file box, 1926-32, aud. rec. rm.; 1 file box, 1933—, aud. off.

441. CERTIFICATES OF REBATE ON MORTGAGE INDEBTEDNESS, 1900. 1 vol.
Stubs of certificates of rebate on taxes paid on property on which owner is entitled to deduction for mortgage indebtedness, showing date, certificate number, amounts of indebtedness and rebate, description of land, and name of owner. Arr. chron. Hdw. Condition fair. 250 pp. 16 x 12 x 3. Aud. stg. rm.

442. SOLDIER'S EXEMPTIONS, 1932—. 3 file boxes.
Affidavits for soldiers' exemptions from tax assessment, showing date, certification, name of soldier, and authorization. Hdw. 10 x 5 x 14. Aud. off.

443. RECORD FOR FOREST RESERVATION, 1901-7. 1 vol.
Record of land set aside as forest reserve, showing date, name of owner,

and location and description of land. Indexed alph. by names of owners. Hdw. 200 pp. 16 x 11 x 1. Aud. stg. rm.

LISTS

444. Assessor's Book, 1899, 1901—. 624 vols.
Record of lands in townships, showing date, name of property owner, location and description of land, value of land and improvements, and mortgage exemption. Arr. by twps., thereunder alph. by names of property owners. Hdw. 244 pp. 17 x 14 x ½. 16 vols., 1899, 1915, aud. stg. rm.; 507 vols., 1901-31, recr. stg. rm.; 72 vols., 1932-35, assr. off.; 17 vols., 1936, aud. rec. rm.; 12 vols., 1937, aud. off.

445. Personal Assessments, 1906—. 1211 vols.
Assessment lists bound in volumes, showing date, names of property owner, address, occupation, township, personal property, poll, valuation, and amount. Arr. by taxing units, thereunder alph. by names of property owners. 400 pp. 14 x 9 x 2½. 1045 vols., 1906-31, recr. stg. rm.; 112 vols., 1932-35, assr. off.; 54 vols., 1935—, aud. rec. rm.

446. Real Estate Assessments, 1903-32. 133 vols.
Record of real estate assessments, showing date; name of property owner; location, description, and valuation of land; assessed valuation of property and improvements; and total. Arr. alph. by names of property owners. Hdw. 250 pp. 14 x 9 x 2½. 113 vols., 1903-28, recr. stg. rm.; 20 vols., 1932, assr. off.

447. Added Assessment List, 1931—. 3 file boxes.
List of additional assessments, showing date, name of property owner, list of assessed property, and amount. Arr. chron. Hdw. 10 x 5 x 14. 1 file box, 1931-32, tr. stg. rm.; 1 file box, 1931-34, aud. rec. rm.; 1 file box, 1935—, aud. off.

448. Omitted Property Lists, 1893-1905. 1 file box.
Reports by assessor to auditor of omitted personal property, showing date, name and address of property owner, kind of property omitted, and assessed valuation. Hdw. 6 x 5 x 10. Aud. stg. rm.

449. Taxes Due to Other Counties, 1875-87. 1 file box.
Lists of taxes due to other counties and filed with auditor for collection, showing name and address of property owner, description of property, and amount of tax. Hdw. 6 x 5 x 10. Aud. stg. rm.

450. Statements of Corporations, Banks, Railroads, 1913—. 10 file boxes.
Statements of banks and trust companies, mortgage guarantee companies, and railroads, showing date, name of concern, assessment, improvements, and mileage report. Arr. chron. 10 x 5 x 14. 9 file boxes, 1913-34, aud. rec. rm.; 1 file box, 1935—, aud. off.

451. Corporation Statements and Tax Levies, 1910-21. 5 file boxes.
Municipal corporation tax levies, showing date, rate of taxation, signature of corporation official, and name of state auditor. Hdw. 10 x 5 x 14. Aud. rec. rm.

452. Corporation Assessments, 1877-1910. 13 file boxes. Title varies: Assessment Railroad Property; Miscellaneous Papers, R[ail] R[oad], Tel[egraph].
Record of assessments of property of railroad, traction, telegraph, and

telephone companies, showing date; name of company; and location, description, and valuation of rights-of-way. Hdw. Condition fair. 6 x 5 x 10. Aud. stg. rm.

DELINQUENT AND ERRONEOUS

453. Sales Book for Taxes, 1846-79, 1882—. 4 vols. Title varies: Perpetual Record; Sales of Land and Lots.

Record of sales of lands returned delinquent for taxes, showing name of property owner, description of land, quantity, amount of sale, and date and number of certificate. Arr. by certificate nos. Hdw. 300 pp. 18 x 12 x 2½. 2 vols., 1846-79, aud. stg. rm.; 2 vols., 1882—, aud. off.

For deed record, see entry 124.

454. Record of Delinquent Lands and Lots, 1846-87. 35 vols.

Record of lands and lots returned delinquent, showing name of property owner, description of land, quantity sold, and amount. Arr. by taxing units, thereunder alph. by names of property owners. Hdw. 400 pp. 16 x 11 x 2. 22 vols., 1846-87, aud. stg. rm.; 13 vols., 1867-76, tr. stg. rm.

455. Corporation Delinquent List, 1876-78. 1 vol.

List of delinquent taxes returned by town corporations, showing name of property owner, volume number of tax duplicate, description of property, total tax, amount delinquent, and total amount delinquent in corporation. Arr. by taxing units, thereunder alph. by names of property owners. Hdw. 250 pp. 18 x 14 x 1½. Aud. stg. rm.

456. Tax Receipts [For Land Sold For Taxes], 1878-1904. 4 file boxes. Title varies: Copy of Notice of Delinquent Tax Sales and Receipts of Treasurer for Land Sold; Tax Receipts for Land Sold.

Notices of delinquent tax sales and receipts for payment for lands sold for taxes, showing date, name of property owner and purchaser, description of property, and amount paid. Hdw. Condition fair. 6 x 5 x 10. Aud. stg. rm.

457. Tax Certificates Redeemed, 1863-1906, 1909—. 23 file boxes. Title varies: General Receipts.

Record of payments in redemption of property sold for taxes, showing date, names of purchaser and redeemer, amount of redemption, and description of property. Arr. chron. Hdw. 6 x 5 x 10. 21 file boxes, 1863-1906, aud. stg. rm.; 1 file box, 1909-31, aud. rec. rm.; 1 file box, 1932—, aud. off.

458. Redemption Receipts, 1896-1914. 2 vols.

Stubs of receipts of payment for redemption of land sold for taxes, showing date, name of redeemer, amount, description of property, and year taxes due. Arr. chron. Hdw. Condition poor. 14 x 8 x 1½. Aud. stg. rm.

459. Tax Certificates Filed for Deeds, 1880-97. 6 file boxes.

Tax certificates filed for deeds, showing date, name of purchaser, description of property, and amount of certificate. Hdw. Condition fair. 6 x 5 x 10. Aud. stg. rm.

460. Erroneous Assessment Certificates, 1898—. 3 vols.

Certificates of erroneous assessments, showing date, name of property

owner, tax duplicate volume and receipt numbers, and amount of taxes charged in error. Arr. chron. Hdw. 225 pp. 16 x 11 x 1½. 2 vols., 1898-1920, aud. stg. rm.; 1 vol., 1920—, aud. off.

461. Certificate of Error, 1900-1904. In Settlement Papers and Certificate of Error, entry 412.

Certificates of improperly charged taxes, entitling taxpayer to reduction of taxes, showing date, tax duplicate volume and certificate numbers, township, name of taxpayer, location and description of property, and amount of deduction.

462. Certificates of Erroneous Assessments, 1879-94. 3 file boxes.

Certificates of erroneous assessments, showing date, name of party assessed, amount of error, and tax duplicate volume number. Hdw. 6 x 5 x 10. Aud. stg. rm.

PLAT BOOKS

463. Plat Book, 1907-32. 75 vols.

Record of plats for townships, showing name of owner; location, description, and value of land and improvements; and graph of section. Arr. by twps., thereunder by sec. nos. 65 pp. 16 x 11 x ½. 11 vols., 1907-22, recr. stg. rm.; 30 vols., 1911-19, aud. stg. rm.; 34 vols., 1925-32, aud. rec. rm.

School Funds

(See also entries 147, 326, 372-73)

464. Inventory of Trust or School Funds, 1906—. 1 vol.

Record of inventory of trust and school funds, showing date, number and amount of loan, amount of each fund, dates principal and interest due, and amount of fund represented by forfeited lands. Arr. chron. Hdw. 240 pp. 18 x 12 x 3. Aud. off.

465. Record of Condition and Distribution of School Funds, 1912—. 1 vol.

Record of condition and distribution of school funds, showing date, amount in trust, loans in force and paid, cash in treasury, transfers, and balances. Arr. chron. Hdw. 600 pp. 18 x 12 x 3. Aud. off.

466. Record of School Fund Loans, 1912—. 2 vols. (1-2).

Register of school fund loans, showing name of property owner, amounts of mortgage and payments, treasurer's receipt and loan numbers, and description and valuation of property. Indexed alph. by names of mortgagors. Hdw. 400 pp. 18 x 12 x 2½. 1 vol., 1912-Feb. 1, 1929, aud. rec. rm.; 1 vol., Mar. 28, 1929—, aud. off.

467. Record of Receipts and Disbursements of School Funds, 1912-17. 1 vol.

Record of receipts and disbursements of school funds, showing date, names of payer or payee and fund, nature of payment, and amount. Arr. chron. Hdw. 240 pp. 18 x 25 x 1½. Aud. rec. rm.

468. Distribution Register, 1880-1912. 1 vol.

Record of distribution of school tax and school fund interest, showing date, name of township, number of children, amount apportioned from

common and congressional funds, and total. Arr. chron. Hdw. 450 pp. 16 x 13 x 3. Aud. stg. rm.

469. School Fund Journal, 1856-99. 4 vols. (1-3, and 1 vol. not numbered).

Record of school fund loans, showing date; name and address of mortgagor; amounts of loan, interest, and payment; and valuation and description of property. Arr. chron. Hdw. 500 pp. 15 x 10 x 2. Aud. stg. rm.

470. School Fund Mortgages, 1922—. In [School Fund Mortgages and Approval], entry 326.

School fund mortgages, showing date, name of mortgagor, valuation and description of land, amount of loan, and abstract of title.

471. Register of Principal and Interest, 1839-1917. 5 vols. (5-6, and 3 vols. not numbered). 1 vol., prior to 1839, missing.

Register of principal and interest on loans of school funds, showing date, names of mortgagor and fund, amount of principal and interest, and balance. Indexed alph. by names of mortgagors. Hdw. 205 pp. 18 x 16 x 2. 4 vols., 1839-1908, aud. stg. rm.; 1 vol., 1889-1917, aud. rec. rm.

472. Ledger, School Fund, 1857-1901. 3 vols. (1-3).

Ledger of cash accounts, showing date, principal and interest on loans, school fund tax, amounts received and disbursed, journal page number, and balance on hand. Arr. chron. Hdw. 400 pp. 16 x 11 x 2. Aud. stg. rm.

473. Register of Orders, 1843-1900. 2 vols. (3, and 1 vol. not numbered).

Register of orders on school fund, showing date, order number, name of payee, and nature and amount of claim. Arr. chron. Hdw. 300 pp. 16 x 11 x 1½. Aud. stg. rm.

474. Treasurer's Receipts, School Funds, 1880-1910. 11 file boxes.

Receipts for principal and interest paid on school fund loans, showing name of payer, date, amount, purpose, and loan number. Hdw. 6 x 5 x 10. Aud. stg. rm.

475. Trust Fund Record, 1858-63. 1 vol.

Record of sales of foreclosed school fund mortgage land, showing name of mortgagor, description of land, date of sale, and consideration. Arr. chron. Hdw. 150 pp. 16 x 12 x ½. Aud. stg. rm.

476. Reports of School Corporations, 1901-8. 3 file boxes.

Reports, accompanied by canceled vouchers, of receipts and expenditures on account of special school and tuition funds, showing date; all expenditures; name of payer; purpose, number, and amount of voucher; and total amount. Hdw. Condition fair. 6 x 5 x 10. Aud. stg. rm.

477. Application to Pay Loan, 1913-24. 8 vols.

Stub book of auditor's orders to treasurer of applications to pay interest on school fund loans, showing date, name of applicant, amount, and loan and order numbers. Arr. chron. Hdw. 600 pp. 18 x 12 x 3. Aud. stg. rm.

478. Quietus School Fund, 1897-1914. 2 vols.

Stubs of receipts of quietus for school fund interest payments, showing date, name of payer, amount, school fund loan and receipt numbers, and purpose of payment. Arr. chron. Hdw. Condition fair. 12 x 16 x 2. Aud. stg. rm.

Official Bonds
(See also entries 59-65)

479. Official Bonds, 1926—. 1 vol.
Record of official bonds, showing date, names of official and surety, term of office, and amount and conditions of bond. Indexed alph. by names of officials. 1926-Aug. 2, 1934, hdw.; Nov. 14, 1934—, typed. 275 pp. 17 x 12 x 2. Aud. off.

480. Bonds, 1883-94. 3 file boxes.
Bonds of county officials, showing date, names of official and surety, and amount. Hdw. 6 x 5 x 10. Aud. stg. rm.

Miscellaneous Records

481. Enumeration of White and Colored Male Inhabitants, 1907—. 41 vols. 1925, missing.
Sexennial enumerations of male inhabitants over the age of 21 years, showing date, name, age, color, and address. Arr. alph. by names. Hdw. 50 pp. 14 x 8½ x ¼. 21 vols., 1907-19, aud. stg rm.; 20 vols., 1931—, aud. rec. rm.

482. Deputy Assessor, 1932—. 1 file box.
Certificates of appointment of deputy assessors, showing date, name and address, district or township, and approval of auditor. Hdw. 10 x 5 x 14. Aud. off.

483. Statistical Book, 1908-28. 127 vols.
Record of farm land statistics, showing date, names of farm and owner or tenant, number of cattle and poultry, and crop record. Arr. alph. by names of owners or tenants. Hdw. 90 pp. 16 x 11 x ½. 75 vols., 1908-13, 1923, aud. stg. rm.; 52 vols., 1911-28, recr. stg. rm.

484. Ditch Certificate, 1904-10. 1 vol.
Stubs of certificates issued to treasurer that contractor is entitled to assessments collected from ditches, showing date, names of contractor and ditch, and amount due. Arr. chron. Hdw. 300 pp. 16 x 12 x 1½. Aud. stg. rm.

485. Proof of Publication, 1914-33. 3 file boxes.
Statements of publication of legal notices in newspapers, including clipping of notice, showing date published, signature of publisher, and cost. Arr. chron. Hdw. and printed. 10 x 5 x 14. Aud. rec. rm.

486. Papers in Railroad Elections, 1869-74. 2 file boxes.
Papers and tally sheets of elections held to ratify appropriation by county to aid in construction of railroads, showing date and number of votes. Hdw. 6 x 5 x 10. Aud. stg. rm.

487. Lists of Soldiers, 1863-64. 1 file box.
Certificates filed in auditor's office of soldiers mustered in army for Civil War service, showing date; name, residence, and regiment of soldier; and name of commanding officer. Hdw. 6 x 5 x 10. Aud. stg rm.

For other military records, see entries 35-36, 104-5, 161-62.

Maps and Plats

488. Field Notes U. S. Survey, 1819-29. 1 vol.
Original field notes of U. S. surveys of territory later comprising Boone

County, showing location and description of corner posts of each section in each range, township, chain distance between posts, and date of survey. Indexed by twp., range, and sec. nos. Hdw. 200 pp. 10 x 14 x 2. Aud. rec. rm.

489. STANDARD ATLAS, 1890. 1 vol.
Maps of Boone County, showing township, range, section, and lot numbers; tracts; names of owners; town plats; and additions to towns. Indexed alph. by names of twps. and plats. Printed. 65 pp. 16 x 18 x 1. Aud. off.

490. NEW HISTORICAL ATLAS OF BOONE COUNTY, 1878. 1 vol.
Historical maps of Boone County, showing section, township, range, and lot numbers; tracts; names of owners; town plats; and additions to towns. Printed. 84 pp. 16 x 18 x 1. Aud. off.

491. BOONE COUNTY, 1931. 1 map.
Land tenure plan, showing plats of land, acreage of sections, and names of owners. Drawn by Geneva Lundy. Published at Indianapolis, Ind., by E. C. Gullion. Printed. No scale given. 36 x 38. Aud. off.

492. BOONE COUNTY, not dated. 1 map.
Political map showing township and section numbers. Drawn by L. L. Masters, Lebanon, Ind. Black and white. No scale given. 28 x 36. Aud. off.

493. ROAD MAP, BOONE COUNTY, 1929. 1 map.
Communications map showing townships, section numbers, and county roads. Blueprint. No scale given. 48 x 40. Aud. rec. rm.

494. LEBANON, IND., 1907. 1 map.
Communications map showing streets, railroads, additions, water lines, and sewers. Drawn by J. W. Fulwider. Blueprint. Scale, 1″ to 200′. 48 x 42. Aud. rec. rm.

XVI. REGISTRATION OFFICER

The registration officer of Boone County is the clerk of the circuit court, ex officio, by authority of an act of 1933.[1]

The Constitution of 1851 prescribed the qualifications of voters[2] and an amendment of 1881 enjoined the general assembly to provide for the registration of all persons entitled to vote.[3] Various laws for registration have been enacted: An act of 1867, establishing a township board of registry[4] was repealed in 1869;[5] acts of 1889[6] and 1891,[7] providing for registration in the office of the clerk of the circuit court, were declared unconstitutional in 1890[8] and 1896,[9] respectively; an act of 1911, providing for a precinct registration board,[10] we repealed in 1917;[11] an

[1]Acts 1933, 1935; Burns, 1937 suppl., 29-306; Baldwin, 1935 suppl., 7304.
[2]Const., art. 2, sec. 2.
[3]Const., art. 2, sec. 14.
[4]Acts 1867, ch. 51, sec. 2.
[5]Acts 1869 (Spc. Sess.), ch. 31, sec. 1.
[6]Acts 1889, ch. 87, sec. 13.
[7]Acts 1891, ch. 144, sec. 1.
[8]125 Ind. 281.
[9]144 Ind. 423.
[10]Acts 1911, ch. 150, sec. 3.
[11]Acts 1917, ch. 139, sec. 47.

act of 1917, creating a board of registration commissioners, generally called the registration board, consisting of the clerk of the circuit court and two qualified electors appointed by him, one from each of the major political parties,[12] was abolished in 1919[13] and succeeded by precinct boards established by an act of that year;[14] an act of 1925, created a registration board, consisting of the auditor and a person of opposite political faith, appointed by him.[15] In 1927 all preceding acts from 1919 were repealed.[16] The present system was established by the act of 1933, amended in 1935.[17]

The registration officer has full charge and control of the registration of the voters and provides all the necessary books and supplies for the registering of voters.[18]

Records compiled under the early laws outlined above are in the custody of the officer charged with their care, either the auditor or the clerk. Current records are in the office of the clerk of the circuit court as ex officio registration officer.[19]

All the records are located in the courthouse.

495. Register of Voters, 1934—. 93 vols.

Registration of voters including cancelations and transfers, showing name and residence of voter; place and date of birth; oath of citizenship; and signatures of voter, witnesses, and registration officer. Arr. alph. by names of voters. Hdw. 148 pp. 14 x 11 x 1½. Clk. off.

496. Registration Book, 1914, 1926. 90 vols.

Registration of voters by precincts, showing name and address of voter, date and proof of citizenship, and registration number. Arr. by twps., thereunder by registration nos. Hdw. 100 pp. 14 x 18 x ½. Aud. stg. rm.

497. Record of Absent Voters, 1918-27, 1933—. 3 vols. (2, and 2 vols. not numbered).

Record of voters absent from county at time of election, showing name, address, and age of elector; and dates of mailing and return of ballot. Hdw. 300 pp. 18 x 12 x 2. Clk. off.

498. Poll Books, 1926-32. 50 vols.

Record of names of voters in each precinct in Boone County, showing numbers of precinct and ward; names of township, inspector, judge, and clerk; number of votes; and name, residence, and party affiliation of voter. Arr. numerically. Hdw. 215 pp. 16 x 9 x ½. Clk. stg. rm.

499. Register of Intention to Become a Qualified Voter, 1890-91. 1 vol.

Record of people who intend to become qualified voters, showing date of notice; name, age, and address of elector; and number of precinct. Arr. alph. by names of electors. Hdw. 400 pp. 18 x 13 x 2½. Clk. stg. rm.

[12] *Ibid.*, sec. 4.
[13] Acts 1919, ch. 150, sec. 1.
[14] *Ibid.*, ch. 186, sec. 4.
[15] Acts 1925, ch. 138, sec. 1.
[16] Acts 1927, ch. 195, sec. 1.
[17] Acts 1933, 1935; Burns, 1937 suppl., 29-306; Baldwin, 1935 suppl., 7304.
[18] Acts 1933; Burns 29-309; Baldwin 7307.
[19] Acts 1933; Burns 29-315, 29-316; Baldwin 7313, 7314.

500. Notice of Intention to Hold Residence, 1890-92. 1 vol. Record of notice of elector to hold residence in a certain ward and precinct, showing date of notice; name, age, and address of elector; and numbers of ward and precinct. Arr. alph. by names of electors. Hdw. 200 pp. 18 x 13 x 2. Clk. stg. rm.

XVII. BOARD OF PRIMARY ELECTION COMMISSIONERS

The board of primary election commissioners of Boone County was established by an act of 1915. The board consists of the clerk of the circuit court, and two persons appointed by him, one from each of the major political parties, nominated by the respective chairmen of the county committees of the parties. The primary election commissioners serve as election commissioners at the election for which nominations by the primary are made.[1]

The board prepares and distributes the primary ballots and supervises primary elections for the nomination of candidates for judicial, legislative, county, township, and city offices, and for the election of party officers and delegates.[2]

Record of primary election matters are filed in the office of the clerk of the circuit court (a member of the board of primary election commissioners) for preservation as provided by statute.[3]

All the records are located in the courthouse.

501. Primary and General Elections, 1916—. 19 file boxes. Papers of primary and general elections. Contains: Primary Declaration of Candidacy, entry 502; Primary Candidates' Expenditures, entry 503; Primary Inspectors' Affidavits, entry 504; General Election Declaration of Candidacy, entry 510; General Election Candidates' Expenditures, entry 511; General Election Inspectors' Affidavits, entry 512. 10 x 5 x 14. 16 file boxes, 1916-30, clk. stg. rm.; 3 file boxes, 1930—, clk. off.

502. Primary Declaration of Candidacy, 1916—. In Primary and General Elections, entry 501.
Candidates' declarations, showing date, political party, name and residence of candidate, office desired, election date, oath, and signature.

503. Primary Candidates' Expenditures, 1916—. In Primary and General Elections, entry 501.
Candidates' statements of campaign expenditures, showing date, name of candidate, office desired, itemized list of expenditures, oath confirming expense, and total amount.

504. Primary Inspectors' Affidavits, 1916—. In Primary and General Elections, entry 501.
Affidavits of election inspectors, showing date, names of inspector and clerk, voting place, and inspectors' oath and signature.

[1]Acts 1915, 1917; Burns 29-504; Baldwin 7197.

[2]Acts 1915; Burns 29-501; Baldwin 7187. Acts 1915, 1917; Burns 29-504; Baldwin 7190. Acts 1915, 1937; Burns, 1937 suppl., 29-515; Baldwin 1937 suppl., 7201. Acts 1933; Burns 29-1807; Baldwin 11639.

[3]Acts 1889; Burns 29-1009; Baldwin 7113. Acts 1911, 1913, 1915; Burns 29-2508; Baldwin 7445. Acts 1911; Burns 29-2510; Baldwin 7447.

505. Election Record, 1890—. 2 vols. (1-2).
Record of elections. Contains: Election Record Primary, 1916—, entry 506; Election Returns, entry 509; Election Record General, entry 513. 1890-May 1930, hdw.; Nov. 4, 1930—, typed. 600 pp. 18 x 12 x 3. 1 vol., 1890-May 1930, clk. rec. rm.; 1 vol., Nov. 4, 1930—, clk. off.

506. Election Record Primary, 1916—. In Election Record, entry 505.
Record of primary elections, showing names of election commissioners and party central committee, and number of ballots printed and issued.

507. Election Expense, 1914-30. 5 file boxes.
Papers of election expense. Contains: Election Expense Primary, 1916-30, entry 508; Election Expense General, entry 514. Hdw. 6 x 5 x 10. Clk. stg. rm.

508. Election Expense Primary, 1916-30. In Election Expense, entry 507.
Reports of candidates on expenditures incidental to election, showing date, name of candidate, office desired, date of election, list and amount of expenditures, and confirming oath.

XVIII. BOARD OF CANVASSERS

The board of canvassers of Boone County, consisting of the election commissioners, was established by an act of 1905.[1] The members are the clerk of the circuit court, and two persons appointed by him, one from each of the major political parties, nominated by the respective chairmen of the county committees of the parties.[2] The board elects its own chairman and its clerk is the clerk of the circuit court.[3]

Prior to 1905, the board of canvassers, as first established under the authority of the revised statutes of 1852, consisted of all the precinct inspectors of election of the county.[4]

The members of the board are required to assemble at six o'clock, p.m., on the day of each election to canvass and estimate the certificates, poll lists, and tally papers returned by the election inspectors;[5] to tabulate therefrom the votes of the county;[6] and to declare in a certified statement the candidates elected in the county.[7]

Such certificates, together with a statement of all votes tabulated, canvass sheets, poll books, and tally papers, are delivered to the clerk of the circuit court and filed and preserved by him in his office, open to the inspection of any legal voter.[8]

The records are located in the courthouse.

509. Election Returns, 1890—. In Election Record, entry 505.
Record of election returns, showing names of canvassers and candidates, number of votes cast for each candidate by precinct, and total.

[1]Acts 1905, 1927; Burns 29-1401; Baldwin 7377.
[2]Acts 1889; Burns 29-1002; Baldwin 7109.
[3]Acts 1905; Burns 29-1402; Baldwin 7378.
[4]1 Rev. Stat. 1852, ch. 31, sec. 32.
[5]Acts 1905, 1927; Burns 29-1401; Baldwin 7377.
[6]Acts 1905; Burns 29-1404; Baldwin 7380.
[7]Acts 1905; Burns 29-1405; Baldwin 7381.
[8]Acts 1905; Burns 29-1404; Baldwin 7380.

XIX. BOARD OF ELECTION COMMISSIONERS

The board of election commissioners of Boone County was established by an act of 1889. The board consists of the clerk of the circuit court, and two persons appointed by him, one from each of the major political parties, nominated by the respective chairmen of the county committees of the parties.[1] The primary election commissioners, since 1915, serve as the election commissioners at general elections.[2] The board of election commissioners, since 1905, constitutes the board of canvassers.[3]

The board supervises general elections and prints and distributes ballots for the election of county officers. The ballots are prepared in accordance with petitions for placing candidates' names on the ballot and with certificates of nomination by convention or primary election, as filed with the clerk of the circuit court.[4]

Records of all general elections are filed in the office of the clerk of the circuit court (a member of the board of election commissioners) for preservation as provided by statute.[5]

All the records are located in the courthouse.

510. General Election Declaration of Candidacy, 1916—. In Primary and General Elections, entry 501.

Candidates' declarations, showing date; name, residence, and political party of candidate; office desired; election date; oath; and signature of candidate.

511. General Election Candidates' Expenditures, 1916—. In Primary and General Elections, entry 501.

Candidates' statements of campaign expenditures, showing date, name of candidate, office desired, itemized list of expenditures, oath, and total amount.

512. General Election Inspectors' Affidavits, 1916—. In Primary and General Elections, entry 501.

Affidavits of election inspectors, showing date, names of inspector and clerk, voting place, and inspector's oath and signature.

513. Election Record General, 1890—. In Election Record, entry 505.

Record of general elections, showing date, names of election commissioners, and number of ballots printed and issued.

514. Election Expense General, 1914-30. In Election Expense, entry 507.

Reports of candidates on expenditures incidental to election, showing date, name of candidate, office desired, date of election, list and amount of expenditures, and confirming oath.

[1]Acts 1889; Burns 29-1002; Baldwin 7109.

[2]Acts 1915, 1917; Burns 29-504; Baldwin 7197.

[3]Acts 1905; Burns 29-1401; Baldwin 7377.

[4]Acts 1889; Burns 29-1002; Baldwin 7109. Acts 1899, 1933; Burns 29-1003; Baldwin 7110.

[5]Acts 1889; Burns 29-1009; Baldwin 7113. Acts 1911, 1913, 1915; Burns 29-2508; Baldwin 7445. Acts 1911; Burns 29-2510; Baldwin 7447.

515. Record of Appointments of Election Sheriff, 1894-1930. 3 vols.

Record of appointments of election sheriffs, showing date, name, appointing authority, precinct, township, and date of acceptance. Hdw. 200 pp. 14 x 9 x 1. 1 vol., 1894-1910, clk. stg. rm.; 2 vols., 1911-30, shf. rec. rm.

XX. BOARD OF EDUCATION

The board of education of Boone County, under the authority of an act of 1877, consists of the county superintendent of schools, the township trustees, and the chairman of school trustees of each city and town of the county. The majority of the members constitutes a quorum, and the superintendent of schools presides at its meetings and has a vote on all questions.[1]

The board was first established by an act of 1873 with the same membership except that all the school trustees of each town and township of the county were members.[2]

The board meets semiannually on the first day of May and September to consider the general needs of the schools and to provide for the maintenance of school property and purchase of furniture, books, maps, charts, and other supplies.[3] It may purchase textbooks from publishers and sell them to pupils at cost[4] or rent them to pupils at not to exceed twenty-five per cent of the retail price.[5]

The records are located in the courthouse.

516. County Superintendent's Records [Board of Education] 1910. 1 vol. (2). Vol. 1, prior to 1910, missing.

Record of school board meetings and school activities, showing date, petitions, complaints, action of board, and names of teachers and subjects taught. Hdw. 600 pp. 18 x 12 x 3¼. Supt. off.

[1]Acts 1873, 1877; Burns 28-801; Baldwin 5983. As a matter of practice, the members representing town and city schools do not take an active part in the affairs of the board except when matters pertaining to their own schools are involved.

[2]Acts 1873, ch. 25, sec. 8.

[3]Acts 1873, 1877; Burns 28-801; Baldwin 5983.

[4]Acts 1921; Burns 28-614; Baldwin 6692.

[5]Acts 1935; Burns, 1937 suppl., 28-638; Baldwin, 1935 suppl., 6692-1.

XXI. SUPERINTENDENT OF SCHOOLS

The superintendent of schools of Boone County is elected by the township trustees for a four-year term, under the authority of an act of 1899, and later amendments, which increased his powers as originally defined in an act of 1873.[1] No person is eligible to the office of superintendent of schools who has not had five years' successful experience as a teacher and who does not hold a first or second grade superintendent's license.[2] The superintendent must execute a bond of five thousand dollars, approved by the auditor.[3]

[1]Acts 1873, ch. 25, secs. 3-4, 6-8. Acts 1899, 1911, 1913; Burns 28-702; Baldwin 5931.

[2]Acts 1935; Burns, 1937 suppl., 28-701; Baldwin, 1935 suppl., 5933-1.

[3]Acts 1899, 1911, 1913; Burns 28-702; Baldwin 5931.

Prior to 1899, the board of commissioners, by an act of 1853, appointed one to three school examiners for the county;[4] by an act of 1861, one school examiner.[5] The title of school examiner was changed to superintendent of schools and the power of appointment was transferred to the township trustees, by an act of 1873.[6]

The superintendent exercises general supervision of the schools outside of incorporated cities and towns of Boone County.[7] His duties are to visit the schools in session for the purpose of increasing their usefulness and raising their standards as uniformly as practicable;[8] to conduct county teachers' institutes[9] and conduct and preside over township institutes;[10] to report as to teachers' preparation, experience, and license before they are employed;[11] to compile the enumeration of pupils of the county[12] and from such returns make out the apportionment of the school revenues;[13] and to carry out the orders of the state board of education and the state superintendent of public instruction.[14] He is ex officio member of the county board of education and presides at its meetings.[15]

The superintendent keeps a record of minutes of his proceedings[16] and a complete record of licenses held by all regular school teachers, date of employment, and their success grades.[17]

All the records are located in the courthouse.

Activities and Reports

517. School Records [Township Reports], 1900—. 3 file drawers. Report of township schools, showing date; name of school; name, age, and grade of pupil; attendance record; and school activities. Hdw. 10 x 24 x 24. Supt. off.

518. Misc[ellaneous] [High School Reports], 1931—. 1 file drawer.

High school reports, showing date, teaching staff, supervision, administration, subjects taught, salaries, and activities. 10 x 24 x 24. Supt. off.

519. Inspection Division Reports, 1931—. 1 envelope.

Annual reports on condition of buildings, furnishings, and equipment; showing date; name of building; and amount, kind, and condition of furnishings and equipment. Hdw. 15 x 10 x 2. Supt. off.

[4]Acts 1853, ch. 106, sec. 6.
[5]Acts 1861, ch. 41, sec. 32.
[6]Acts 1873, ch. 25, sec. 2.
[7]Acts 1873; Burns 28-1401; Baldwin 5973. Acts 1899; Burns 28-705; Baldwin 5940.
[8]Acts 1899; Burns 28-704; Baldwin 5938.
[9]Acts 1907, 1929, 1933; Burns 28-4402; Baldwin 6725.
[10]Acts 1899; Burns 28-706; Baldwin 5942.
[11]Acts 1927, 1933; Burns 28-4309; Baldwin 6005.
[12]Acts 1865, 1873, 1895; Burns 28-702; Baldwin 5948.
[13]Acts 1865; Burns 28-715; Baldwin 5949.
[14]Acts 1899; Burns 28-704; Baldwin 5938.
[15]Acts 1873, 1877; Burns 28-801; Baldwin 5983.
[16]Acts 1915; Baldwin 5945.
[17]Acts 1923; Burns 28-4217; Baldwin 5928.

520. State of Indiana [Readjustment Report], 1931-32. 1 envelope.

Report to auditor to be used as basis of readjustment of congressional school fund, showing date, and number of school children in each congressional township. Hdw. 15 x 10 x 2. Supt. off.

521. Institutes, 1932. 1 envelope.

Contracts for speakers for teachers' institutes, showing dates of contract and institute, terms, and name of speaker. Hdw. 15 x 10 x 2. Supt. off.

522. Report Township Institute, 1893-96, 1919-23. 3 vols., 1 bdl.

Combined reports of reading circles and schools and reports of township institutes, showing date, name of teacher, township, district number, and activities. Hdw. Bdl., 18 x 14 x 3; vols., 150 pp. 14 x 9 x 1. 3 vols., 1893-96, supt. off.; 1 bdl., 1919-23, clk. stg. rm.

523. School Examiner's Record, 1864-74. 1 vol.

Record of school examiners, showing date, name of corporation, enumeration, attendance, amounts of tax and revenue, name of teacher, examination grade, and date and term of license. Hdw. 350 pp. 18 x 12 x 2. Supt. off.

524. County Superintendent's Report [Enumeration], 1930-32. 1 file drawer.

Reports to state of enumeration of children from 6 to 21 years of age, showing name, sex, color, age, and date of birth. Typed. 10 x 24 x 24. Supt. off.

525. Superintendent's Report, 1874-76, 1884-87. 2 vols.

Record of county superintendent's reports, including enumeration of school children, report to state superintendent, examiner's report, condition of school, and teacher's monthly report. Hdw. 200 pp. 17 x 11 x 1. Supt. off.

ENUMERATION

526. Enumeration for School Purposes, 1898-1920. 8 bdls.

Record of children of school age, showing names of parents or guardian; name, age, residence, and sex of child; and date and place of birth. Hdw. 13 x 8½ x 6. Clk. stg. rm.

TEACHERS

527. High School Teachers [and Elementary Teachers' Applications], 1934—. 1 file drawer, 2 envelopes.

Teachers' applications, showing date, name and address of applicant, position desired, qualifications, and references. Hdw. Drawer, 10 x 24 x 24; envelopes, 12 x 10 x 3. Supt. off.

528. Teachers' Success Grades, 1923—. 1 file drawer.

Teachers' success grades, showing name of teacher and schools attended, dates of examination and of issuance and expiration of license, and grades taught. Hdw. and typed. 10 x 24 x 24. Supt. off.

529. [Success Schedule], 1902-24. 40 vols.

Record of teachers' success grades, showing date, names of teacher and

county superintendent, grades in various subjects, and average grade. Hdw. 150 pp. 9 x 6 x ½. Clk. stg. rm.

530. TEACHERS' INSTITUTE, 1883-1926. 17 vols.
Minutes of meetings of institutes, showing date, business discussed, and attendance. Arr. chron. Hdw. 140 pp. 16 x 9 x ¾. Supt. off.

531. EXAMINATION RECORD, 1877-1923. 5 vols. Title varies: County Superintendent's Record.
Record of teachers' examinations, showing date, name of superintendent, name and address of person taking examination, and grade. Arr. chron. Hdw. 350 pp. 18 x 12 x 1½. Supt. off.

532. TEACHERS' YEARLY REPORT, 1889-1924. 24 vols. 15 bdls.
Teachers' annual reports to superintendent, showing date; number of pupils; name, age, and grade of child; subjects taught; days present; textbooks used; district; and township. Arr. by names of twps. Hdw. Vols., 100 pp. 18 x 12 x ½; bdls., 18 x 12 x 6. 8 vols., 1890-97, supt. off.; 16 vols., 15 bdls., 1889-1924, clk. stg. rm.

533. TEACHERS' FINAL REPORTS, Jan.-Apr. 1897. 1 vol.
Teachers' final reports, showing school, township, attendance, visits, condition of school, and number of books in school. Hdw. 150 pp. 14 x 9 x 1. Supt. off.

PUPILS

534. [DETAILED OUTLINE OF COURSE OF STUDY AND GRADES], 1911—. 5 vols., 2 envelopes.
Record of high school pupils, showing name of student, subjects taught, grade received, credits given, and dates of admission and graduation. Arr. by names of schools, thereunder alph. by names of students. Typed. 200 pp. 11 x 8 x 2. Supt. off.

535. BIMONTHLY EXAMINATIONS, 1890-1912. 12 vols., 11 bdls.
Teachers' reports of bimonthly examinations, showing date, township, district number, attendance, course, name and age of pupil, and grade. Arr. alph. by names of twps. Hdw. Vols., 150 pp. 14 x 9 x 1; bdls., 14 x 9 x 5. 9 vols., 11 bdls., 1890-1912, clk. stg. rm.; 3 vols., 1894-97, supt. off.

536. PRELIMINARY AND PUPILS HOME RECORD REPORT, 1924-32. 10 bdls.
Weekly reports of scholastic activities, showing date, grade, number of pupils, subjects taught, length of term, and name of school. Hdw. 16 x 11 x 3. Clk. stg. rm.

537. TEACHER'S TRANSCRIPT OF CREDITS, 1930—. 1 envelope.
Copy of school credits, showing date, names of student and school, date entered, religious affiliation, and name and address of parent or guardian. Typed. 10 x 12 x 3. Supt. off.

538. RECORD OF GRADUATES, 1884-1924. 3 vols.
Record of common school graduates, showing name and age of graduate, school district, township, and date of diploma. Hdw. 200 pp. 14 x 9 x 1. Supt. off.

539. [RETARDED CHILDREN], not dated. 1 envelope.
Record of retarded children in county, showing name, sex, color, and age of child; number of years retarded; attendance; and cause of absence. 15 x 10 x 2. Supt. off.

540. Transfer Records, 1896-98. 1 vol.
Record of pupils transferred from one school district to another, showing date; school district; name, age, and sex of pupil; and names of parents. Hdw. 175 pp. 14 x 9 x ¾. Supt. off.

Maps

541. Boone County, 1931. 1 map.
Land tenure map of county, showing sections, acreage of divisions, and names of owners. Drawn by Geneva Lundy. Published at Indianapolis, Ind., by E. C. Gullion. Printed. No scale given. 36 x 38. Supt. off.

542. Schools of Boone County, not dated. 1 map.
Political map showing townships, schools, and designated schools representing parent-teachers associations. Black and white. No scale given. 30 x 24. Supt. off.

XXII. HEALTH COMMISSIONER

The health commissioner of Boone County is elected by the board of commissioners for a four-year term, under the authority of an act of 1909.[1] He must be a licensed physician, well informed in sanitary science and hygiene, and skilled in the preventive management of infectious and contagious diseases. He is required to pass an examination in hygiene and sanitary science, prescribed by the state board of health,[2] and to give bond in the amount that the board of commissioners determines.[3]

From 1881 to 1909 the board of commissioners constituted ex officio the county board of health and elected annually a secretary, who was a physician and served as health officer.[4] An act of 1891 enlarged the duties of the board and its secretary was its executive officer.[5] The act of 1909 abolished the board of health.

The health commissioner enforces the health laws of the state and the rules and regulations of the state board of health,[6] oversees inspection of food and drugs,[7] condemns buildings unfit for human habitation,[8] and issues burial permits.[9] He makes inspections of all public buildings and institutions and of private property; investigates the presence, source, and cause of disease, and establishes quarantine; if necessary, closes schools and churches and forbids public gatherings in order to prevent epidemics; and protects the public health in all reasonable and necessary ways. He makes monthly reports of his work to the state board of health.[10]

The health commissioner collects, records, and reports the vital sta-

[1]Acts 1891, 1909; Burns 35-108; Baldwin 8402.
[2]Acts 1891, 1909; Burns 31-110; Baldwin 8404.
[3]Acts 1891, 1909; Burns 35-108; Baldwin 8402.
[4]Rev. Stat. 1881, sec. 4993.
[5]Acts 1891, ch. 15, sec. 8.
[6]Acts 1891, 1909; Burns 35-111; Baldwin 8405.
[7]Acts 1907; Burns 35-1207; Baldwin 8476.
[8]Acts 1917; Burns 35-1801; Baldwin 8563.
[9]Acts 1907, 1913; Burns 35-115; Baldwin 8398.
[10]Acts 1891, 1909; Burns 35-111; Baldwin 8405.

tistics of the county, and keeps full and permanent records of the public health work and of his reports.[11]

(An act of 1935, effective January 1, 1938, changes the title of health commissioner to health officer and augments his duties and powers.)[12]

Vital Statistics

543. Record of Births, 1882—. 19 vols. Dec. 26, 1906-Oct. 21, 1907, missing.

Record of births, showing date; sex, race, and name of child; names, ages, residence, and number of children of parents; and date of return. Indexed alph. by names of children. Hdw. 50 pp. 16 x 10 x 1. 13 vols., 1882-Dec. 26, 1910, C.C., recr. rec. rm.; 6 vols., Dec. 26, 1910—, off. Dr. O. C. Higgins, hlth. comr., Pioneer Equitable Bldg., Lebanon, Ind.

544. Record of Returns of Marriages, 1882-89. 1 vol.

Record of marriage returns, showing entry and license numbers, date of license, names of bride and groom, names of parents, family and individual history, date and place of marriage, and dates of return and recording. Arr. chron. Hdw. 350 pp. 18 x 12 x 2. C.C., recr. rec. rm.

For other marriage records, see entries 66-68.

545. Record of Dangerous Diseases, 1882—. 6 vols.

Record of contagious and infectious diseases, showing date; type of disease; name, age, sex, color, and residence of patient; number in family; date quarantined; and result of illness. Arr. chron. Hdw. 350 pp. 18 x 12 x 2. 5 vols., 1882-1926, C.C., library stg. rm.; 1 vol., 1923—, off. Dr. O. C. Higgins, hlth. comr., Pioneer Equitable Bldg., Lebanon, Ind.

546. Record of Deaths, 1882—. 15 vols.

Record of death returns, showing name, sex, race, age, and residence of deceased; names of parents; date and cause of death; and report of physician. Indexed alph. by names of deceased. Hdw. 400 pp. 18 x 12 x 1. 12 vols., 1882-1928, C.C., recr. rec. rm.; 3 vols., 1915-26, 1929—, off. Dr. O. C. Higgins, hlth. comr., Pioneer Equitable Bldg., Lebanon, Ind.

547. County Health Officer's Records, 1926—. 2 file boxes. Reports of health commissioner, including reports of marriage returns received from clerk of the circuit court, disease reports, and health inspections, showing date, names of parties, and action taken. Arr. chron. Typed. 10 x 5 x 14. C.C., clk. rec. rm.

[11] *Ibid.* Acts 1891, 1909; Burns 35-108; Baldwin 8402.

[12] Acts 1935; Burns, 1937 suppl., 35-118 to 35-129; Baldwin, 1935 suppl., 8404-1 to 8404-12.

XXIII. DEPARTMENT OF PUBLIC WELFARE

The department of public welfare of Boone County, created by the general assembly in 1936, is administered by a board of public welfare.[1] The department may sue or be sued in its own name.[2]

Previous to the creation of the department of public welfare, an

[1] Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1117; Baldwin, 1937 suppl., 14078-18.

[2] Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1122; Baldwin, 1937 suppl., 14078-23.

old-age pension system was administered by the board of commissioners, under an act of 1933,[3] and child welfare, by the board of children's guardians, under an act of 1901.[4] These duties, together with the right of advisory inspection of public institutions formerly belonging to the board of charities and corrections, under an act of 1899,[5] were consolidated in the new department.[6]

The board of public welfare consists of five persons having a recognized interest in and knowledge of the problems of public welfare, who must be residents of the county for two years prior to appointment. The members are appointed by the judge of the circuit court; at least two must be women and not more than three may be adherents of any one political party. The terms of the first appointees are: One for one year, two for two years, and two for four years; and thereafter the terms are four years. The board holds a regular meeting once a month, the August meeting to be known as the annual meeting, and it may hold other meetings pursuant to call.[7] Its duties are to appoint the director of public welfare who is the executive and administrative officer of the department and serves as secretary of the board;[8] to receive and administer gifts and bequests of personal property and income from real estate for the benefit of children under its supervision or of any home or institution caring for neglected or dependent children under its supervision; to invest any funds so received by it, such investments being kept in a special fund and not commingled with funds received from taxation;[9] and to adopt an annual budget for the department for consideration by the county council.[10]

The director of public welfare must give bond not to exceed five thousand dollars, approved by the judge of the circuit court and filed in the office of the clerk.[11] He appoints with the approval of the board, all assistants in the department from eligible lists established by the state department, and fixes their salary.[12] As executive officer of the department, he exercises all the rights, powers, and duties conferred by law on the department under the rules, regulations, and orders of the state and county boards,[13] and compiles the annual budget for submission to the board.[14] The director of public welfare performs the functions of

[3]Acts 1933, ch. 36, sec. 2.

[4]Acts 1901, ch. 173, secs. 1-2, 5.

[5]Acts 1899, ch. 34, secs. 1, 3.

[6]Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1121; Baldwin, 1937 suppl., 14078-22. Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1410; Baldwin, 1937 suppl., 14078-122.

[7]Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1118; Baldwin, 1937 suppl., 14078-19.

[8]Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1119; Baldwin, 1937 suppl., 14078-20.

[9]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1122; Baldwin, 1937 suppl., 14078-23.

[10]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1302; Baldwin, 1937 suppl., 14078-99.

[11]Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1119; Baldwin, 1937 suppl., 14078-20.

[12]Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1123; Baldwin, 1937 suppl., 14078-24.

[13]Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1126; Baldwin, 1937 suppl., 14078-27.

[14]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1302; Baldwin, 1937 suppl., 14078-99.

probation officer or agent of the court in welfare matters under the supervision of any court having jurisdiction.[15]

The department of public welfare is charged with the administration of assistance to dependent children in their own homes; old-age assistance; services and assistance to persons otherwise handicapped; the care and treatment of dependent, neglected, and handicapped children; children in danger of becoming delinquent; and such other welfare activities as are delegated to it by the state department including services connected with assistance to the blind. The department makes reports to the state department as directed by the latter.[16] The department also administers provisions and benefits of the Federal "Social Security Act" of August 14, 1935.[17]

All expenditures for assistance and administration of the department are paid from the county welfare fund raised by a separate tax levy,[18] to which are added such repayments as may be made under legal liability by recipients, their parents, children, or other persons liable for their support.[19] The county receives reimbursement of certain proportions of its expenditures from the state, and a part of any Federal funds granted to the state,[20] to be paid into the county welfare fund. All claims for administrative expenses are subject to allowance by the board of commissioners. Claims for assistance are not so subject but are determined by the department and approved by the director.[21]

The auditor keeps the records relating to the county welfare fund and other financial transactions.[22] The department keeps such records and accounts relating to assistance as the state department prescribes.[23] All records, except applications for assistance, awards, and modification and revocation of awards, are confidential.[24]

All the records are located in the courthouse.

548. MINUTE BOOK, 1936—. 1 vol.
Minutes of meetings of board, showing date, type of business, and action taken. Arr. chron. Typed. 250 pp. 9 x 11 x 1. Publ. wfr. off.

549. RECOMMENDATION OF ACTION OF COUNTY BOARD, 1936—. 1 vol.
Record of all recommendations and actions by board for rejection or award of assistance, showing name and number of applicant, recommendation, action, and date. Arr. chron. Typed. 100 pp. 12 x 16 x 1. Publ. wfr. off.

550. INDEX CARDS OF OLD AGE, AND DEPENDENT CHILDREN, AND BLIND CASES, 1936—. 1 file box.
Index to old-age and dependent cases, showing case number, name and

[15]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1120; Baldwin, 1937 suppl., 14078-21.
[16]*Ibid.*
[17]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1113; Baldwin, 1937 suppl., 14078-14.
[18]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1301; Baldwin, 1937 suppl., 14078-98.
[19]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1263; Baldwin, 1937 suppl., 14078-94.
[20]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1219, 52-1249, 52-1254; Baldwin, 1937 suppl., 14078-50, 14078-80, 14078-85. Acts 1936 (Spc. Sess.), 1937; Burns, 1937 suppl., 52-1124a; Baldwin, 1937 suppl., 14078-24a.
[21]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1124; Baldwin, 1937 suppl., 14078-25.
[22]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1401; Baldwin, 1937 suppl., 14078-113.
[23]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1260; Baldwin, 1937 suppl., 14078-91.
[24]Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1262; Baldwin, 1937 suppl., 14078-93.

address of applicant, and dates of application and disposal. Arr. alph. by names of applicants. Typed. 3 x 5 x 14. Publ. wfr. off.

551. Register of Applications, 1936—. 1 vol.
Register of applications for assistance, showing date; application number; name, age, and address of applicant; number of children; and name of investigator. Indexed alph. by names of applicants. Typed. 100 pp. 14 x 7 x 1. Publ. wfr. off.

552. [Welfare Allowances], 1936—. 1 file box.
Record of allowances for assistance. Contains: Old-age Allowances, entry 553; Burials, entry 555. Arr. chron. Hdw. 10 x 5 x 14. Publ. wfr. off.

553. Old-Age Allowances, 1936—. In [Welfare Allowances], entry 552.
Monthly record of allowances and payments of old-age pensions, showing date, application and warrant numbers, name of payee, and amount.

554. Record of Assistance Given Aged Persons, 1936—. 1 vol.
Record of monthly payments for old-age assistance, showing date, name, residence, amount, and total payments. Arr. by case nos. Typed. 450 pp. 16 x 9 x 3. Publ. wfr. off.

555. Burials, 1936—. In [Welfare Allowances], entry 552.
Record of burial assistance, showing date, names of deceased and claimant, cost, and amount of reimbursement due county from estate of deceased.

556. Certificate of Claim Register, 1936—. 1 vol.
Certificates of claims paid for assistance, showing date, case number, amount, signature of director, and certificate of auditor. Arr. chron. Hdw. 75 pp. 12 x 8 x ½. Publ. wfr. off.

557. Register of Claims Filed, Approved and Warrants Issued, 1936—. 1 vol.
Register of claims filed with and approved by board, and warrants issued in payment of claims, showing date, names of payee and fund, amount, and warrant number. Arr. chron. Hdw. 100 pp. 16 x 12 x 1. Publ. wfr. off.

558. Monthly Statistical Reports, 1936—. 1 vol.
Monthly statistical record of board, showing total number of applicants and total number of petitions granted monthly for all types of aid. Arr. by form nos., thereunder chron. Typed. 75 pp. 8 x 14 x½. Publ. wfr. off.

559. Old Age Pension Certificates of Award, 1933-Mar. 2, 1936. 2 file boxes.
Certificates of award for old-age assistance, showing date; certificate, code, and serial numbers; name of applicant; and amount of award. Arr. alph. by names of applicants. 10 x 5 x 14. Publ. wfr. off.

For subsequent records, see entry 160.

560. Auditor's Register of Old Age Pension Warrants, 1935-May 11, 1936. 2 vols.
Register of old-age pension warrants, showing date, name and address of payee, warrant number, and amount. Typed. 600 pp. 18 x 12 x 3. Publ. wfr. off.

For other records, see entry 423.

561. Blind and Dependent Children—Active and Inactive, 1936—. 1 file drawer.

Record of assistance to blind persons and dependent children. Contains: Record of Blind, entry 562; Record of Dependent Children, entry 563. Arr. by serial nos. Typed. 10 x 12 x 18. Publ. wfr. off.

562. Record of Blind, 1936—. In Blind and Dependent Children, Active and Inactive, entry 561.

Record of applications for assistance to blind, certificates of award or reason for rejection, and report to state department, showing date; names, addresses, and ages of applicant and relatives; nature of affliction; and amount of award.

563. Record of Dependent Children, 1936—. In Blind and Dependent Children, Active and Inactive, entry 561.

Record of assistance for dependent children, certificates of award, and report to state department, showing date; names, addresses, and ages of child and parents; family history; and amount of award.

XXIV. SURVEYOR

The surveyor is a constitutional officer, elected for a two-year term, without restriction on reelection.[1] He must give bond in an amount fixed by the board of commissioners of not less than five thousand dollars.[2]

Prior to the Constitution of 1851, the surveyor was a statutory officer appointed in Boone County at its organization in 1830, by the Governor, under the authority of an act of 1818,[3] and by the board of commissioners by an act of 1831.[4]

The surveyor has charge, under the direction of the board of commissioners, of all surveying and civil engineering work of the county, including the preparation of plans and specifications for, and supervision of, the construction of all bridges, turnpikes, roads, and levees.[5] He supervises the construction and maintenance of all ditches.[6] He also has charge of the repair and maintenance of county highways,[7] unless the board of commissioners employ a highway supervisor. The board of commissioners of Boone County has employed the surveyor as highway supervisor, as permitted by statute.[8]

For private parties, the surveyor takes acknowledgments of mortgages and deeds for the conveyance of real estate,[9] and, upon request, makes surveys and establishes lines and corners of lands.[10]

The surveyor is required to preserve a copy of the original field notes of the surveys of the townships in his county[11] and a record of all surveys made by him.[12]

All the records are located in the courthouse.

[1]Const., art. 6, sec. 2. 1 Rev. Stat. 1852; Burns 49-3301; Baldwin 5504.
[2]Acts 1913; Burns 49-3302; Baldwin 5505.
[3]Acts 1817-18, ch. 30, sec. 1.
[4]Rev. Laws 1831, ch. 102, sec. 1.
[5]1 Rev. Stat. 1852, Acts 1911; Burns 49-3309; Baldwin 5508.
[6]Acts 1933; Burns 27-101; Baldwin 5737.
[7]Acts 1933; Burns 36-1101, 36-1102; Baldwin 8699, 8700.
[8]Acts 1933; Burns 36-1110; Baldwin 8708.
[9]1 Rev. Stat. 1852, Acts 1857; Burns 49-3317; Baldwin 5519.
[10]1 Rev. Stat. 1852, Acts 1875; Burns 49-3311; Baldwin 5509.
[11]1 Rev. Stat. 1852, Acts 1911; Burns 49-3309; Baldwin 5508.
[12]1 Rev. Stat. 1852, Acts 1875; Burns 49-3311; Baldwin 5509.

Surveys and Reports

564. Surveyor's Records, 1818—. 25 vols. (21-28, and 17 vols. not numbered).

Record of original surveys of townships, showing location, dates surveyed and recorded, drawings of section and corner, and names of witnesses. Indexed by secs., twps., and ranges. Hdw. 250 pp. 11 x 16 x 2. 17 vols., 1818—, sur. off.; 8 vols., 1818-1919, sur. pvt. off.

565. Surveyor's Record, 1856-69. 4 vols. (1-4).

Surveyor's record, showing section, township, range, date of survey, name of surveyor, and location of land. Indexed by secs., twps., and ranges. Hdw. 250 pp. 10 x 14 x 1½. Sur. off.

566. Recorded Surveys, 1935—. 1 file drawer.

Legal descriptions of surveys as recorded, showing date of survey, names of property owners, location and description of land, and date recorded. Typed. 2 x 9 x 12. Sur. off.

567. Field Notes, 1832-64. 5 vols.

Record of notes made by surveyor in field work, showing date, location, section, range, and description of bench marks and corners. Hdw. Condition fair. 50 pp. 9 x 5 x ½. Sur. off.

568. Surveyor's Ditch Record, 1882-96. 4 vols. (1, A-C).

Record of surveys and of receipts and disbursements for ditches, showing name of owner of land, location and description of ditch, date of sale of bonds, names of purchaser and payee, and completion of ditch. Indexed alph. by names of landowners. Hdw. 500 pp. 18 x 12 x 3. Sur. pvt. off.

569. Ditch Repair Record, 1905-7. 1 vol.

Record of ditch assessments for repairs, showing name of landowner, location and description of land, amount assessed, and dates notice posted and recorded. Indexed alph. by names of landowners. Hdw. 450 pp. 18 x 12 x 1½. Sur. pvt. off.

570. Assessments Prairie Creek Ditch, 1882-1907. 2 vols.

Record of assessments on Prairie Creek Ditch, showing name of landowner, location and description of land, and amount of assessment. Indexed alph. by names of landowners. Hdw. 482 pp. 18 x 12 x 3. Sur. pvt. off.

571. Surveyor's Miscellaneous Record, 1884-1925. 1 vol.

Surveyor's miscellaneous record, including appointments of deputy surveyors, survey notes, ditch specifications, and notes on road specifications, showing date; and name of ditch, road, or deputy. Indexed alph. by subjects or names of deputies. Hdw. 400 pp. 12 x 16 x 2. Sur. pvt. off.

572. Transcripts of Allotments, 1908-34. 1 file box. Transcripts of ditch allotments, showing name of landowner, acreage assessed, and description of survey. Arr. alph. by names of landowners. Hdw. 10 x 5 x 14. Sur. off.

573. Bonds and Contracts, 1882-1931. 1 file box.

Bonds and contracts for ditches, showing date, names of ditch and contractor, location of ditch, terms of contract, and amount of bond. Arr. alph. by names of ditches. Hdw. 10 x 5 x 14. Sur. off.

574. Cash Book, 1882-84. 1 vol.

Record of receipts and disbursements, showing date, name of payer or

payee, amount, and fund credited or debited. Arr. chron. Hdw. 320 pp. 18 x 12 x 2. Sur. pvt. off.

Construction Plans and Specifications

575. Ditch Index, not dated. 1 vol. (2).
Index to drainage records and specifications, showing name of ditch; township; and page numbers of drainage record, specification record, and clerk's docket. Arr. alph. by names of ditches. Hdw. 250 pp. 18 x 10 x 2. Sur. pvt. off.

576. Drainage Record, 1889-1930. 7 vols. (1-7).
Record of drainage ditches, showing date, name of landowner, description, costs, allotments, and specifications. Indexed alph. by names of landowners; see also entry 575. Hdw. 220 pp. 18 x 12 x 2. Sur. pvt. off.

577. Specifications of Ditches, 1885-1929. 6 vols. (13-17, and 1 vol. not numbered).
Record of ditch specifications, showing number of stake, elevation, grade, depth, and width of top and bottom. For index, see entry 575. Hdw. 856 pp. 15 x 10 x 1½. 1 vol., 1885-96, sur. off.; 5 vols., 1893-1929, sur. pvt. off.

578. Ditch Descriptions, not dated. 1 file box.
Descriptions of proposed ditches, showing location, specifications, and township. Hdw. 10 x 5 x 14. Sur. off.

579. Bridge Specifications, 1903-31. 1 file box.
Bridge plans and specifications, showing date and layout of plans. Arr. chron. Hdw. 10 x 5 x 14. Sur. off.

580. Road Petitions, 1908-30. 3 file boxes.
Petitions for roads and reports of viewers on proposed construction or improvement of roads, with recommendations, showing date, names of petitioners, estimate of cost, and specifications. Arr. alph. by names of petitioners. Hdw. 10 x 5 x 14. Sur. off.

581. Specifications, Power House and Courthouse, 1912. 1 file box.
Specifications for construction of courthouse and powerhouse, showing plans and elevations. Hdw. 10 x 5 x 14. Sur. off.

Maps

582. Plat Book, not dated. 1 vol.
Plat book showing section, township, range, scale, and area of each plat. Indexed by secs., twps., and ranges. Hdw. Condition fair. 100 pp. 10 x 14 x 1. Sur. off.

583. Boone County, 1936. 1 map.
Land tenure map, showing township, name of landowner, and acreage of each section. Drawn by Charles Martin. Published at Indianapolis, Ind., by E. C. Gullion. Printed. Scale, 1″ to 1 mi. 28 x 37. Sur. pvt. off.

584. [Precinct Map of Boone County], not dated. 1 map. Political map of county, showing precinct number and location of voting places. Drawn by F. Smith. Black and white. No scale given. 22 x 28. Sur. off.

585. [Boone County Roads, Bridges, and Ditches], not dated. 58 blueprints.
Plans of roads, bridges, and ditches in county, showing name, location, and complete plan. Drawn by E. M. Smith, Lebanon, Ind. Blueprint. Scale varies. 36 x 32. Sur. off.

586. Boone County Road Map, 1936. 1 map.
Communications map of county, showing location of all roads. Drawn by D. M. Smith. Black and white. Scale, 1" to 1 mi. 36 x 38. Sur. pvt. off.

587. Drainage Map of Boone County, 1923-24. 1 blueprint.
Map of Boone County, showing streams, county seat, pumping station, wet upland, sections, ranges, townships, county lines, ditches, railroads, and names of adjoining counties. Blueprint. Scale, 1" to 1 mi. 36 x 30. Sur. pvt. off.

588. Profile of Roads, not dated. 536 blueprints.
Profiles of roads, showing name, location, and specifications of road. Drawn by E. M. Smith, Lebanon, Ind. Blueprints. No scale given. 30 x 36. Sur. off.

589. [Plats of Drainage Ditches], 1877-79. 9 maps.
Profiles of drainage ditches, showing counties affected by each ditch. Published at Philadelphia, Pa., by James W. Owen & Company. Printed. No scale given. 48 x 120. Sur. off.

590. Plats and Profiles of Ditches, not dated. 5 file drawers.
Plans of ditches in county. Drawn by surveyor. Blueprints. No scale given. 5 x 24 x 30. Sur. off.

591. Individual Drainage Maps, not dated. 12 maps.
Land tenure and drainage maps, showing ditches, land affected, name of landowner, and location. Blueprints. Scale, 3" to 1 mi. 27 x 34. Sur. off.

592. Profile and Plans of Bridges, not dated. 3 file drawers.
Plans of bridges in county, showing name and location. Drawn by surveyor. Blueprints. No scale given. 30 x 36. Sur. off.

XXV. HIGHWAY SUPERVISOR

The highway supervisor of Boone County is appointed by the board of commissioners under the authority of an act of 1933 and serves at the will of the board. The board may appoint the surveyor or any other person to the office; in the event they do not make such appointment, the duties are performed by the surveyor without additional compensation. In Boone County the board of commissioners has appointed the surveyor to serve as highway supervisor.[1]

From 1879 to 1913 the board of commissioners was constituted by the general assembly a board of turnpike directors for the management and control of county highways.[2] This board was abolished by an act of 1913 and the office of superintendent of highways was created. This officer was appointed by the board of commissioners and placed in charge

[1]Acts 1933; Burns 36-1110; Baldwin 8708.
[2]Acts 1879, ch. 115, sec. 1.

of highways.[3] This office was abolished in 1933[4] and the duties of the superintendent of highways transferred to the surveyor,[5] unless the board of commissioners appoint a highway supervisor.[6]

The highway supervisor has general charge of the repair and maintenance of county highways, bridges, and culverts;[7] maps all highways, dividing the roads into districts, giving each road a separate name or number and setting forth the length and character of each road and the kind and volume of traffic, for the purpose of uniform maintenance;[8] exercises police power in the control of highways and may fix the limit of loads for any highway, bridge, or culvert;[9] establishes standards for maintenance according to topography; nature and volume of traffic and the availability of repair materials; and makes a complete itemized estimate of the cost of repair and maintenance of highways, bridges, and culverts for the annual budget.[10]

The records of the highway supervisor are maps of the highway system made by him;[11] reports of work in progress;[12] monthly reports to the board of commissioners of all work done; and an annual report of his work with a complete statement of all expenditures under his supervision.[13]

All the records are located in the courthouse.

593. Superintendent's Highway Record, 1914—. 16 vols. (3-13, and 3 vols. not numbered).

Ledger of expenditures for roads, showing name of employee or vendor, labor performed or materials purchased, section repaired, and total cost. Arr. by names of accounts, thereunder chron. Hdw. 600 pp. 18 x 12 x 3. 13 vols., 1914-29, aud. stg. rm.; 3 vols., 1930—, sur. pvt. off.

594. Journal [Superintendent's Road Repair Record], 1921—. 3 vols.

Record of expenditures for materials for road repairs, showing date, name of road, itemized list of materials used, cost, and total amount. Arr. chron. Hdw. 250 pp. 10 x 16 x 2. Sur. pvt. off.

595. Road Superintendent's Reports, 1928-31. 1 file box.

Record of highway expenditures, showing payroll; expense; condition of road fund; sand and gravel hauled; tar, asphalt, and oil purchased; and truck expense. 10 x 5 x 14. Sur. off.

XXVI. AGRICULTURAL AGENT

The agricultural agent of Boone County is appointed by the director of agricultural extension service of Purdue University, subject to the

[3]Acts 1913, ch. 330, sec. 1.
[4]Acts 1933; Burns 36-1113.
[5]Acts 1933; Burns 36-1110; Baldwin 8708.
[6]Acts 1933; Burns 36-1101, 36-1102, 36-1110; Baldwin 8699, 8700, 8708.
[7]*Ibid.*
[8]Acts 1933; Burns 36-1109; Baldwin 8708.
[9]Acts 1933; Burns 36-1102; Baldwin 8700.
[10]Acts 1933; Burns 36-1103; Baldwin 8701.
[11]Acts 1933; Burns 36-1109; Baldwin 8707.
[12]Acts 1933; Burns 36-1106; Baldwin 8704.
[13]Acts 1933; Burns 36-1104; Baldwin 8702.

approval of a state board, entitled county agricultural agent board, under the authority of an act of 1913, as amended in 1937. His qualifications are prescribed by the board, and his salary is paid from a state fund through Purdue University.[1]

The office of county agent, commonly called agricultural agent, was created in Boone County in 1913. This agent was appointed annually by Purdue University, subject to approval of the state and county boards of education, upon petition by residents of the county. The state paid part of his salary.[2]

The duties of the agricultural agent, under the supervision of Purdue University, are to cooperate with farmers' institutes, farmers' clubs, and other rural and civic organizations; to conduct practical farm demonstrations, boys' and girls' clubs and contest work, and other movements for the advancement of agricultural and country life; to give advice to farmers on practical farm problems; and to aid the superintendent of schools and the teachers of the county in giving practical education in agriculture and domestic science.[3]

The records of the agricultural agent consist of reports of his activities, to Purdue University, under its direction.

All the records are located in the courthouse.

596. Annual Report, 1936—. 1 bdl.
Annual report of 4-H club work, showing date, general instructions and information, scope of projects, and members' names and addresses. Hdw. 8 x 10 x 5. Agr. agt. off.

597. Monthly Report of Extension Work, 1936—. 1 bdl.
Monthly report to Purdue University and U. S. Department of Agriculture, covering activities, meetings held, farm and home visits, subjects discussed, and 4-H club statistics. Hdw. 8 x 10 x ½. Agr. agt. off.

598. Combined Annual Report of Extension Worker, 1936—. 1 vol.
Report to Purdue University and U. S. Department of Agriculture, covering activities, meetings held, farm and home visits, subjects discussed, and 4-H club statistics. Hdw. 24 pp. 8 x 10 x ¼. Agr. agt. off.

599. Supplementary Questionnaire to Annual Reports, 1936—. 1 bdl.
Questionnaire supplementary to annual report, covering agronomy, marketing, plant diseases, agricultural engineering, horticulture, and weeds. Hdw. 8 x 10 x ½. Agr. agt. off.

600. Master Sheet for Summarizing Monthly Report, 1936—. 1 bdl.
Annual master sheets summarizing monthly reports, showing farm homes visited by agricultural agent and leaders of 4-H clubs, mortgages approved, circular letters mailed, office calls, and telephone calls. Hdw. 8 x 10 x ½. Agr. agt. off.

[1]Acts 1913, 1923, 1927, 1937; Burns, 1937 suppl., 28-4911; Baldwin, 1937 suppl., 6457.
[2]Acts 1913, ch. 24, sec. 12.
[3]Acts 1913, 1923, 1927, 1937; Burns, 1937 suppl., 28-4911; Baldwin, 1937 suppl., 6457.

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